



BTPS Joint Health & Safety Committee Agenda

[Link to Meeting Room](#)

Attendees: Joyce Baker, Kyle Parsons, Curt Orbeck, Chris Miller, Don Doherty, Tracy Long,

Absent:

Agenda

Review of the previous meeting

- [Link to the previous meeting minutes](#)

New Business

1. Following up from the last meeting, Don did you talk to Innisfree about the town muster point location for larger emergencies
 - *The town uses the Recreation Center (5024-54 St) as their main muster point. The school gym is their secondary muster point.
2. Following up from the last meeting, Curt did remind Principals to allow the BTJHSC rep from each school to have time at each staff meeting to discuss or get feedback on any OHS concerns.
3. Are there any outstanding OHS concerns/incidents brought to the attention of this committee since the last meeting on March 4?
 - KES Had an issue with a carpet slipping. Maintenance has taped it down for now, and will come up with a more permanent solution in the summer.
 - The remaining Pediatric AED Pads have arrived and I've replaced the last of the expired pads.
 - WES needed an additional AED in their school. We moved the AED located by the gym closer to the office. We then purchased a new ZOLL AED3 and placed it where the old one was located. I have also purchased a trainer model to start training staff how to use it.
 - Don now reports to Camille instead of Maintenance.
 - Carpet edges lifting on edges. A staff member tripped on a carpet and was injured. The injuries were minor, but had the potential to have been serious. I conducted an investigation and talked to maintenance about securing carpets better. Some carpets are worn out and are in need of repair or replacement.
4. Hour Zero Update - Don

- We are working on the background stuff for the program, getting quotes for school materials, gathering information for the interactive maps of our buildings.
 - The current plan is to roll the program out to BTPS in September. We just have to iron out the details of how we do that with Hour Zero.
5. New CUPE agreement letter of understanding - Violence in the Workplace - will involve BTJHSC on Violence/Bullying/Harassment in the workplace, Senior Admin is still working on the implementation
 - 6.

Action Items:

1. ?

Next Meeting:

Sep 23, 2024 3:45 PM