

**BUFFALO TRAIL PUBLIC SCHOOLS
BOARD OF TRUSTEES MEETING
Wednesday November 27, 2024**

9:30 a.m.

A G E N D A

	<u>Time Frame</u>
A. CALL TO ORDER <ul style="list-style-type: none">● Treaty Acknowledgement	9:30 - 9:35 am
B. APPROVAL OF AGENDA	9:35 - 9:40 am
C. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETINGS OF: <ul style="list-style-type: none">● Board of Trustees 23.10.2024	9:40-9:45 am
D. PETITIONS AND DELEGATIONS: -none	
E. IN-CAMERA: (pink)	9:45 – 10:15am 1:00 – 1:30pm
F. SUPERINTENDENT’S REPORTS:	
1. Superintendent’s Reports: <ul style="list-style-type: none">● Leadership and Celebration Highlights<ul style="list-style-type: none">– CASS Connection Article● Council of School Councils (COSC) Update● School Success Status Report● Annual Education Results Report (AERR)	10:30-11:00 am
Student Engagement – Technology for Learning	11:20 – 11:40am
2. Secretary-Treasurer Report: <ul style="list-style-type: none">● Financial Statements Audit Approval<ul style="list-style-type: none">○ Audit Committee and Recommendations○ Financial Reserves Schedule○ Audited Financial Statement○ Auditor Communications (Public and In-Camera)● Budget 2024-2025● Borrowing Resolution● Investment Update● Election 2025● Accounts Payable:<ul style="list-style-type: none">○ Cheque Lists Dated: October 30, November 15, 2024○ Automated Payments Dated: October 16, 18, 25, 30, 31, November 15, 22, 25, 26, 2024○ Manual Cheques Issued Dated: October 2 to November 20, 2024● October 31, 2024 Cash Flow Statement	1:30-2:15 pm

3. Transportation

11:00 – 11:15 am

- Bus Contractor for VR-M3
- Cross Boundary Request #2024-2025-41
- Cross Boundary Request #2024-2025-42

G. COMMITTEE REPORTS:

11:40 – 12:00pm

- Policy Committee:
 - Policy Meeting Minutes; November 5, 2024
 - The Policy Committee Recommends to approve as Amended for First Reading
 - 101BP Exhibit 1, Summary of Public Disclosure of Travel and Expenses
 - 103BP Policy Development now Policy and Bylaw Development
 - The Policy Committee Recommends to Accept as Reviewed;
 - 100BP Board Mission Vision Values Guiding Principals
 - 101BP Board Operations
 - 101.01BP Board Operations – Role of the Superintendent
 - 101.03BP Board Operations – Trustee Code of Conduct
 - 802BP School Review/Closure
 - The Policy Committee Recommends to Receive for Information;
 - 602.XXAP Charitable Donations
 - 602.5AP Purchasing
 - 401.2AP Bullying/Personal/Sexual Harassment
 -

LUNCH

12:00 – 1:00 pm

- Audit Committee: 2:15 – 2:20 pm
 - Audit Committee Minutes; November 21, 2024
 - Recommendations to the Board **See Secretary Treasurer Agenda**
 - Financial Statements
 - Summary of Adjustments
 - Communications Letter
 - Unaudited Financial Schedules
 - Summary of Findings
 - Reappointment of Auditor (Note Auditor is appointed until the end of 2026)

H. BUSINESS ARISING FROM MINUTES:

- None

I. NEW BUSINESS:

2:20 – 2:45 pm

- International Field Trip Request – Marwayne/Dewberry
- Ward Maps/Boundaries
 - 104BP Ward Establishment
 - Bylaw 01-2024 BTPS Wards

J. TRUSTEE REPORTS:

2:45 – 3:05 pm

- ASBA
- PSBAA/PSBC
- TEBA
- RCASB

K. INFORMATION ITEMS:

3:05 – 3:15 pm

- Letter from Village of Kitscoty re; 2024-25 Council Appointment
- Letter to Representatives of the School Success Collaboration re; Thank you for Your Time and Support
- Government News Release re; Career Education Sets Students up for Success
- Government News Release re; Preserving Choice for Children and Youth
- Letter to Honourable Nate Horner, MLA Jackie Armstrong Homeniuk and MLA Garth Rowsell from PSBAA President MacNeil re; How Education Funding Impacts Alberta's Future
- Letter to Honourable Demetrios Nicolaidis from PSBAA President MacNeil re; PSBAA Advocacy on Behalf of Public School Boards
- Summary of Council of School Councils
- Letter to Honourable Nicolaidis from Board Chair Jackson re; Request for Use of Reserves
- Government News Release re; Ensuring Positive Outcomes for Students
- Government News Release re; Refined Courses Coming to Classrooms
- Draft November 20, 2024 Committee of the Whole Notes
- Government News Release re; Career Education Empowers Students' Futures

L. COMMUNICATION STRATEGY:

3:15 – 3:30 pm

M. ITEMS FOR NEXT MEETING/BOARD WORKPLAN (upcoming for December)

- Committee of the Whole – December 11, 2024
- Board Meeting – December 18, 2024
- Draft School Calendar/Guidelines Approval (if required)
- Election Preparation Motions

ADJOURNMENT