# THE BUFFALO TRAIL SCHOOL DIVISION 

 Financial StatementsAugust 31, 2023

## AUDITED <br> FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023

[Education Act, Sections 139, 140, 244]
1155 The Buffalo Trail School Division
Legal Name of School Jurisdiction
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Contact Numbers and Email Address

## SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTINC

The financial statements of
1155 The Buffalo Trail School Division
presented to Alberta Education have been prepared by school jurisdiction management which has responsibility fi their preparation, integrity and objectivity. The financial statements, including notes, have been prepared in accordanı with Canadian Public Sector Accounting Standards and follow format prescribed by Alberta Educatiol
In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designt to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are execute in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect tr school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and trainir of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a stron system of budgetary control.

## Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the auditt financial statements with management in detail and approved the financial statements for release

## External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their finding The external auditors were given full access to school jurisdiction records

## Declaration of Management and Board Chair

To the best of our knowledge and belief, these financial statements reflect, in all material respects, the financial positio results of operations, remeasurement gains and losses, changes in net financial assets (debt), and cash flows for the ye: in accordance with Canadian Public Sector Accounting Standards

BOARD CHAIR


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## INDEPENDENT AUDITOR'S REPORT

## To the Board of Trustees of The Buffalo Trail School Division

## Opinion

We have audited the financial statements of The Buffalo Trail School Division (the "School Division"), which comprise the statement of financial position as at August 31, 2023, and the statements of operations, cash flows, change in net financial assets and remeasurement gains and losses and the related schedules for the year then ended, and a summary of significant accounting policies and other explanatory notes.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School Division as at August 31, 2023 and the results of its statements of operations, cash flows, change in net financial assets and remeasurement gains and losses for the year then ended in accordance with Canadian public sector accounting standards.

## Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the School Division in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Emphasis of Matter - Asset Retirement Obligations

During the year, the School Division adopted the new Public Sector Accounting standard for asset retirement obligations (PS 3280) via modified retrospective application. The adoption of this standard has resulted in a restatement of comparative figures as outlined in Note 3(b).

## Responsibilities of Management and the Board of Trustees for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the School Division's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

The Board of Trustees are responsible for overseeing the School Division's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement
when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School Division's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School Division's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School Division to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.


Lloydminster, SK/AB
November 29, 2023

## STATEMENT OF FINANCIAL POSITION

As at August 31, 2023 (in dollars)

|  |  | 2023 |  | $\begin{gathered} 2022 \\ \text { Restated (Note 3) } \\ \hline \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |
| FINANCIAL ASSETS |  |  |  |  |  |
| Cash and cash equivalents | (Schedule 5) | \$ | 6,325,421 | \$ | 6,084,287 |
| Accounts receivable (net after allowances) | (Note 4) | \$ | 439,311 | \$ | 660,025 |
| Portfolio investments |  |  |  |  |  |
| Operating |  | \$ | - | \$ | - |
| Endowments |  | \$ | - | \$ | - |
| Inventories for resale |  | \$ | - | \$ | - |
| Other financial assets |  | \$ | - | \$ | - |
| Total financial assets |  | \$ | 6,764,732 | \$ | 6,744,312 |
| LIABILITIES |  |  |  |  |  |
| Bank indebtedness |  | \$ | - | \$ | - |
| Accounts payable and accrued liabilities | (Note 6) | \$ | 1,369,691 | \$ | 2,287,760 |
| Unspent deferred contributions | (Schedule 2) | \$ | 957,403 | \$ | 1,328,175 |
| Employee future benefits liabilities |  | \$ | - | \$ | - |
| Asset retirement obligations and environmental liabilities | (Note 7) | \$ | 1,937,360 | \$ | 1,937,360 |
| Other liabilities |  | \$ | - | \$ | - |
| Debt |  |  |  |  |  |
| Unsupported: Debentures |  | \$ | - | \$ | - |
| Mortgages and capital loans |  | \$ | - | \$ | - |
| Capital leases |  | \$ | - | \$ | - |
| Total liabilities |  | \$ | 4,264,454 | \$ | 5,553,295 |
|  |  |  |  |  |  |
| Net financial assets |  | \$ | 2,500,278 | \$ | 1,191,017 |
| NON-FINANCIAL ASSETS |  |  |  |  |  |
| Tangible capital assets | (Schedule 6) | \$ | 53,596,224 | \$ | 55,365,767 |
| Inventory of supplies |  | \$ | - | \$ | 1,373 |
| Prepaid expenses | (Note 8) | \$ | 193,358 | \$ | 167,135 |
| Other non-financial assets |  | \$ | - | \$ | - |
| Total non-financial assets |  | \$ | 53,789,582 | \$ | 55,534,275 |
|  |  |  |  |  |  |
| Net assets before spent deferred capital contributions |  | \$ | 56,289,860 | \$ | 56,725,292 |
| Spent deferred capital contributions | (Schedule 2) | \$ | 51,589,990 | \$ | 53,274,380 |
| Net assets |  | \$ | 4,699,870 | \$ | 3,450,912 |

(Note 9)

|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Net assets | (Schedule 1) | $\$$ | $4,699,870$ | $\$$ |
| Accumulated surplus (deficit) |  | - | $\$$ |  |
| Accumulated remeasurement gains (losses) |  | $\$$ | - |  |
|  | $\$$ | $4,699,870$ | $\$$ | $3,450,912$ |


| Contractual obligations | (Note 10) |
| :--- | :---: |
| Contingent assets and liabilities | (Note 11) |

The accompanying notes and schedules are part of these financial statements.

## STATEMENT OF OPERATIONS

For the Year Ended August 31, 2023 (in dollars)

| Budget <br> 2023 | Actual <br> 2023 | Actual <br> 2022 <br> Restated (Note 3) |
| :---: | :---: | :---: |


| REVENUES |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Government of Alberta | \$ | 51,035,826 | \$ | 55,119,245 | \$ | 54,460,853 |
| Federal Government and other government grants | \$ | - | \$ | 1,807 | \$ | 1,305 |
| Property taxes | \$ | - | \$ | - | \$ | - |
| Fees | \$ | 170,000 | \$ | 873,717 | \$ | 747,807 |
| Sales of services and products | \$ | 105,000 | \$ | 11,363 | \$ | 10,706 |
| Investment income | \$ | 60,000 | \$ | 319,341 | \$ | 91,345 |
| Donations and other contributions | \$ | 1,300,000 | \$ | 1,576,868 | \$ | 875,998 |
| Other revenue | \$ | 35,000 | \$ | 128,516 | \$ | 112,258 |
| Total revenues | \$ | 52,705,826 | \$ | 58,030,857 | \$ | 56,300,272 |
| EXPENSES |  |  |  |  |  |  |
| Instruction-ECS | \$ | 534,681 | \$ | 1,330,235 | \$ | 721,703 |
| Instruction - Grades 1 to 12 | \$ | 35,949,730 | \$ | 38,445,804 | \$ | 38,370,134 |
| Operations and maintenance (Schedule 4) | \$ | 7,638,902 | \$ | 8,074,463 | \$ | 8,527,006 |
| Transportation | \$ | 6,069,354 | \$ | 6,570,707 | \$ | 6,101,793 |
| System administration | \$ | 2,217,374 | \$ | 2,071,635 | \$ | 1,998,025 |
| External services | \$ | 295,785 | \$ | 289,055 | \$ | 278,663 |
| Total expenses | \$ | 52,705,826 | \$ | 56,781,899 | \$ | 55,997,324 |
| Annual operating surplus (deficit) | \$ | - | \$ | 1,248,958 | \$ | 302,948 |
| Endowment contributions and reinvested income | \$ | - | \$ | - | \$ | - |
| Annual surplus (deficit) | \$ | - | \$ | 1,248,958 | \$ | 302,948 |
| Accumulated surplus (deficit) at beginning of year | \$ | 3,450,912 | \$ | 3,450,912 | \$ | 3,147,964 |
| Accumulated surplus (deficit) at end of year | \$ | 3,450,912 | \$ | 4,699,870 | \$ | 3,450,912 |

The accompanying notes and schedules are part of these financial statements.

## STATEMENT OF CASH FLOWS <br> For the Year Ended August 31, 2023 (in dollars)

CASH FLOWS FROM:
A. OPERATING TRANSACTIONS

| Annual surplus (deficit) | \$ | 1,248,958 | \$ | 302,948 |
| :---: | :---: | :---: | :---: | :---: |
| Add (Deduct) items not affecting cash: |  |  |  |  |
| Amortization of tangible capital assets | \$ | 3,311,551 | \$ | 3,321,935 |
| Net (gain)/loss on disposal of tangible capital assets | \$ | $(8,000)$ | \$ | $(68,117)$ |
| Transfer of tangible capital assets (from)/to other entities | \$ | - | \$ | - |
| (Gain)/Loss on sale of portfolio investments | \$ | - | \$ | - |
| Spent deferred capital recognized as revenue | \$ | $(3,037,972)$ | \$ | $(2,965,262)$ |
| Deferred capital revenue write-down / adjustment | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
| Donations in kind | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
| (Increase)/Decrease in accounts receivable | \$ | 1,514,537 | \$ | 591,504 |
|  | \$ | 220,714 | \$ | 289,589 |
| (Increase)/Decrease in inventories for resale | \$ | - | \$ | - |
| (Increase)/Decrease in other financial assets | \$ | - | \$ | - |
| (Increase)/Decrease in inventory of supplies | \$ | 1,373 | \$ | 225 |
| (Increase)/Decrease in prepaid expenses | \$ | $(26,223)$ | \$ | 391,116 |
| (Increase)/Decrease in other non-financial assets | \$ | - | \$ | - |
| Increase/(Decrease) in accounts payable, accrued and other liabilities | \$ | $(918,069)$ | \$ | $(46,946)$ |
| Increase/(Decrease) in unspent deferred contributions | \$ | $(370,772)$ | \$ | $(655,244)$ |
| Increase/(Decrease) in asset retirement obligations and environmental liabilities | \$ | - | \$ | - |
| Capital accounts payable | \$ | $(31,354)$ | \$ | $(45,268)$ |
| Total cash flows from operating transactions | \$ | 390,206 | \$ | 524,976 |

B. CAPITAL TRANSACTIONS

| Acqusition of tangible capital assets | $\$$ | $(1,542,009)$ | $\$$ | $(1,488,288)$ |
| :--- | ---: | ---: | ---: | ---: |
| Net proceeds from disposal of unsupported capital assets | $\$$ | 8,000 | $\$$ | 76,500 |
| Capital accounts payable | $\$$ | 31,354 | $\$$ | 45,268 |
| $\quad$ Total cash flows from capital transactions | $\$$ | $(1,502,655)$ | $\$$ | $(1,366,520)$ |

C. INVESTING TRANSACTIONS

| Purchases of portfolio investments | $\$$ | - | $\$$ |
| :--- | :--- | :--- | :--- |
| Proceeds on sale of portfolio investments | $\$$ | - | $\$$ |
|  | $\$$ | - | $\$$ |
| Total cash flows from investing transactions | $\$$ | - | - |
|  | $\$$ | - | $\$$ |


| D. FINANCING TRANSACTIONS |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Debt issuances | \$ | - | \$ | - |
| Debt repayments | \$ | - | \$ | - |
| Increase (decrease) in spent deferred capital contributions | \$ | 1,270,644 | \$ | 725,351 |
| Capital lease issuances | \$ | - | \$ | - |
| Capital lease payments | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
| Change in estimate | \$ | 82,939 | \$ | - |
|  |  |  |  |  |
|  |  |  |  |  |
| Increase (decrease) in cash and cash equivalents | \$ | 241,134 | \$ | $(116,193)$ |
| Cash and cash equivalents, at beginning of year | \$ | 6,084,287 | \$ | 6,200,480 |
| Cash and cash equivalents, at end of year | \$ | 6,325,421 | \$ | 6,084,287 |

## STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

## For the Year Ended August 31, 2023 (in dollars)

Budget
2023
2023

|  | $\begin{gathered} \text { Budget } \\ 2023 \\ \hline \end{gathered}$ |  | 2023 |  | $\begin{gathered} 2022 \\ \text { Restated (Note 3) } \\ \hline \end{gathered}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Annual surplus (deficit) | \$ | - | \$ | 1,248,958 | \$ | 302,948 |
| Effect of changes in tangible capital assets |  |  |  |  |  |  |
| Acquisition of tangible capital assets | \$ | $(1,000,000)$ | \$ | (1,624,947) | \$ | $(1,488,288)$ |
| Amortization of tangible capital assets | \$ | 2,570,000 | \$ | 3,311,551 | \$ | 3,321,935 |
| Net (gain)/loss on disposal of tangible capital assets | \$ | - | \$ | $(8,000)$ | \$ | $(68,117)$ |
| Net proceeds from disposal of unsupported capital assets | \$ | - | \$ | 8,000 | \$ | 76,500 |
| Write-down carrying value of tangible capital assets | \$ | - | \$ | - | \$ | - |
| Transfer of tangible capital assets (from)/to other entities | \$ | - | \$ | - | \$ | - |
| Other changes | \$ | - | \$ | - | \$ | - |
| Total effect of changes in tangible capital assets | \$ | 1,570,000 | \$ | 1,686,604 | \$ | 1,842,030 |
| Acquisition of inventory of supplies | \$ | - | \$ | 1,373 | \$ | 225 |
| Consumption of inventory of supplies | \$ | - | \$ | - | \$ | - |
| (Increase)/Decrease in prepaid expenses | \$ | - | \$ | $(26,222)$ | \$ | 22,705 |
| (Increase)/Decrease in other non-financial assets | \$ | - | \$ | - | \$ | - |
| Net remeasurement gains and (losses) | \$ | - | \$ | - | \$ | - |
| Change in spent deferred capital contributions (Schedule 2) | \$ | $(1,295,000)$ | \$ | $(1,684,390)$ | \$ | $(2,239,911)$ |
| Other changes Change in estimate | \$ | - | \$ | 82,938 | \$ | - |
| Increase (decrease) in net financial assets | \$ | 275,000 | \$ | 1,309,261 | \$ | $(72,003)$ |
| Net financial assets at beginning of year | \$ | 1,700,064 | \$ | 1,191,017 | \$ | 1,263,020 |
| Net financial assets at end of year | \$ | 1,975,064 | \$ | 2,500,278 | \$ | 1,191,017 |

The accompanying notes and schedules are part of these financial statements.

## STATEMENT OF REMEASUREMENT GAINS AND LOSSES

## For the Year Ended August 31, 2023 (in dollars)

| Unrealized gains (losses) attributable to: |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Portfolio investments | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
| Amounts reclassified to the statement of operations: |  |  |  |  |
| Portfolio investments | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
|  | \$ | - | \$ | - |
| Other Adjustment (Describe) | \$ | - | \$ | - |
| Net remeasurement gains (losses) for the year | \$ | - | \$ | - |
| Accumulated remeasurement gains (losses) at beginning of year | \$ | - | \$ | - |
| Accumulated remeasurement gains (losses) at end of year | \$ | - | \$ | - |

The accompanying notes and schedules are part of these financial statements

INTERNALLY RESTRICTED RESERVES BY PROGRAM


sCHEDULE 2



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SCHEDULE 4




| Portfolio Investments Measured at Fair Value | Level 1 | 2023 |  |  | Total | 2022 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Level 2 |  |  |  |  |
| Portfolio investments in equity instruments that are quoted in an active market. | \$ | - \$ |  | \$ | - \$ | \$ |  |
| Porfolio investments designated to their fair value category. |  | - |  |  | - | - |  |
|  | \$ | $\underline{\$}$ |  | \$ | \$ | \$ |  |


| Reconciliation of Portfolio Investments Classified as Level 3 | 2023 |  | 2022 |  |
| :---: | :---: | :---: | :---: | :---: |
| Opening balance | \$ | - | \$ | - |
| Purchases |  | - |  |  |
| Sales (excluding realized gains/losses) |  | - |  |  |
| Realized Gains (Losses) |  | - |  |  |
| Unrealized Gains/(Losses) |  | - |  |  |
| Transfer-in - please explain: |  | - |  |  |
| Transfer-out - please explain: |  | - |  |  |
| Ending balance | \$ |  | \$ |  |
|  | 2023 |  | 2022 |  |
| Operating |  |  |  |  |
| Cost | \$ |  | \$ | - |
| Unrealized gains and losses |  | - |  | - |
|  |  | - |  |  |
| Endowments |  |  |  |  |
| Cost | \$ |  | \$ | - |
| Unrealized gains and losses |  | - |  |  |
| Deferred revenue |  | - |  |  |
| Total portfolio investments | \$ |  | \$ |  |

The following represents the maturity structure for portfolio investments based on principal amount:

|  | 2023 |  |
| :--- | ---: | ---: |
| Under 1 year | $0.0 \%$ | $\mathbf{2 0 2 2}$ |
| 1 to 5 years | $0.0 \%$ | $0.0 \%$ |
| 6 to 10 years | $0.0 \%$ | $0.0 \%$ |
| 11 to 20 years | $0.0 \%$ | $0.0 \%$ |
| Over 20 years | $0.0 \%$ | $0.0 \%$ |
|  | $0.0 \%$ | $0.0 \%$ |

SCHEDULE 6


[^0]SCHEDULE 7
School Jurisdiction Code: 1155
SCHEDULE OF REMUNERATION AND MONETARY INCENTIVES
For the Year Ended August 31, 2023 (in dollars)


 |  | $\$ 22,778,370$ | $\$ 5,282,570$ |
| ---: | :--- | :--- |
| 220.00 |  |  |
| 7.40 | $\$ 2,122,489$ |  |
| 145.00 |  |  |
| 39.00 |  |  |
| 2.00 |  |  |
| 10.00 |  |  |

| 434.40 | $\$ 31,023,953$ | $\$ 7,534,167$ | $\$ 326$ | $\$ 0$ | $\$ 0$ | $\$ 5,388$ | $\$ 96,884$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

(1) Other Accrued Unpaid Benefits Include:

Accrued Vacation


## 1. AUTHORITY AND PURPOSE

The school division delivers education programs under the authority of the Education Act, 2012, Chapter E-0.3.

The school division receives funding for instruction and support under Ministerial Grants Regulation (AR 215/2022). The regulation allows for the setting of conditions and use of grant monies. The school division is limited on certain funding allocations and administration expenses.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the Canadian public sector accounting standards (PSAS). The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the accounting policies summarized below:
a) Basis of Financial Reporting

## Valuation of Financial Assets and Liabilities

The school division's financial assets and liabilities are generally measured as follows:

## Financial Statement Component Measurement

Cash and cash equivalents
Accounts receivable
Accounts payable and other accrued liabilities Debt
Asset retirement obligations and environmental liabilities

Cost
Lower of cost or net recoverable value
Cost Amortized cost
Cost or present value

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.
b) Basis of Financial Reporting - Financial Assets

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations.

Financial assets are the school division's financial claims on external organizations and individuals, as well as cash at the year end.

## Cash and Cash Equivalents

Cash comprises of cash on hand and demand deposits. Cash equivalents are short-term, highly liquid, investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. Cash equivalents have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term commitments rather than for investment purposes.

## Accounts Receivable

Accounts receivable are shown net of allowance for doubtful accounts. Accounts receivable are recognized at the lower of cost or net recoverable value. A valuation allowance is recognized when recovery is uncertain.

# BUFFALO TRAIL SCHOOL DIVISION <br> NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

## Other financial assets

Other financial assets are valued at the lower of cost or expected net realizable value.
c) Basis of Financial Reporting - Liabilities

Liabilities are present obligations of the school division to external organizations and individuals arising from past transactions or events occurring before the year end, the settlement of which is expected to result in the future sacrifice of economic benefits. They are recognized when there is an appropriate basis of measurement and management can reasonably estimate the amounts.

## Accounts payable and other accrued liabilities

Accounts payable and accrued liabilities include unearned revenue collected from external organizations and individuals for which goods and services have yet to be provided.

## Deferred Contributions

Deferred contributions include contributions received for operations which have stipulations that meet the definition of a liability per PS 3200. These contributions are recognized by the school division once it has met all eligibility criteria to receive the contributions. When stipulations are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability.

Deferred contributions also include contributions for capital expenditures, spent and unspent:

- Unspent Deferred Capital Contributions (UDCC)

Unspent Deferred Capital Revenue represents externally restricted supported capital funds provided for a specific capital purpose received or receivable by the school division, but the related expenditure has not been made at year-end. These contributions must also have stipulations that meet the definition of a liability per PS 3200 when spent.

- Spent Deferred Capital Contributions (SDCC)

Spent Deferred Capital Contributions represent externally restricted supported capital funds that have been spent but have yet to be amortized over the useful life of the related capital asset. Amortization over the useful life of the related capital asset is due to certain stipulations related to the contributions that require that the school division to use the asset in a prescribed manner over the life of the associated asset.

## Employee Future Benefits

The school division does not provide post-employment benefits to employees.
The school division accrues its obligations and related costs including both vested and nonvested benefits, under employee future benefit plans, for vacation and overtime. The future benefits cost is determined using management's best estimate of expected salary escalation, benefit usage, termination and retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

Short-term sick leave benefits for staff are not accrued as an employee future benefit or a payable at year end.

# BUFFALO TRAIL SCHOOL DIVISION <br> NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

## Asset Retirement Obligations

Asset retirement obligations are legal obligations associated with the retirement of a tangible capital assets (TCA). Asset retirement activities include all activities relating to an asset retirement obligation. These may include, but are not limited to:

- decommissioning or dismantling a tangible capital asset that was acquired, constructed or developed;
- remediation of contamination of a tangible capital asset created by its normal use;
- post-retirement activities such as monitoring; and
- constructing other tangible capital assets to perform post-retirement activities.

A liability for an asset retirement obligation is recognized when, as at the financial reporting date:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

When a liability for asset retirement obligation is recognized, asset retirement costs related to recognized tangible capital assets in productive use are capitalized by increasing the carrying amount of the related asset and are amortized over the estimated useful life of the underlying tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets and those not in productive use are expensed.

The school division has determined that conditional asset retirement obligations may exist relating to certain school sites and in the Central Services building. Where the obligation relates to school sites, these obligations are expected to be discharged in the future by funding through the Government of Alberta. The school division believes that there is insufficient information to estimate the fair value of the asset retirement obligation because the settlement date, or the range of potential settlement dates, has not been determined and information is not available to apply an expected present value technique. The school division using the cost recovery method to recognize and amortize asset retirement obligations at $\$ 160$ per square metre for identified areas that have the potential of an asset retirement obligation.

## Environmental Liabilities

## Liability for Contaminated sites

Contaminated sites are a result of contamination of a chemical, organic or radioactive material or live organism that exceeds an environmental standard, being introduced into soil, water or sediment. A liability for remediation of a contaminated site may arise from an operation that is either in productive use or no longer in productive use and may also arise from an unexpected event resulting in contamination. The resulting liability is recognized net of any expected recoveries, when all of the following criteria are met:
i. an environmental standard exists;
ii. contamination exceeds the environmental standard;
iii. the school division is directly responsible or accepts responsibility;
iv. it is expected that future economic benefits will be given up; and
v. a reasonable estimate of the amount can be made

# BUFFALO TRAIL SCHOOL DIVISION <br> NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

## Other environmental liabilities

Other environmental liabilities are recognized when all of the following criteria are met:
i. the school division has a duty or responsibility to others, leaving little or no discretion to avoid the obligation;
ii. the duty or responsibility to others entails settlement by future transfer or use of assets, or a provision of services at a specified or determinable date, or on demand;
iii. the transaction or events obligating the school division have already occurred; and
iv. a reasonable estimate of the amount can be made.

As at August 31, 2023 there are no estimates for liabilities relating to contaminated sites as (i) all sites of the school division are in active use, and (ii) management is not aware of any specific environmental liabilities. In the event a site is no longer in use, a liability may be recognized should the site have contamination.

## d) Basis of Financial Reporting - Non-Financial Assets

Non-financial assets are acquired, constructed, or developed assets that do not normally provide resources to discharge existing liabilities, but instead:

- are normally employed to deliver government services;
- may be consumed in the normal course of operations; and
- are not for sale in the normal course of operations.

Non-financial assets include tangible capital assets, inventories of supplies, and prepaid expenses.

## Tangible capital assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost, including amounts directly related to the acquisition, design, construction, development, improvement, or betterment of the asset. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset, and asset retirement cost.
- Donated tangible capital assets are recorded at their fair market value at the date of donation, except in circumstances where fair value cannot be reasonably determined, when they are then recognized at nominal value. Transfers of tangible capital assets from related parties are recorded at original cost less accumulated amortization.
- Work-in-progress is recorded as a transfer to the applicable asset class at substantial completion.
- Sites and buildings are written down to residual value when conditions indicate they no longer contribute to the ability of the school division to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. For supported assets, the write-downs are accounted for as reductions to Spent Deferred Capital Contributions (SDCC).
- Buildings that are demolished or destroyed are written-off.
- Individual and separate tangible capital assets with costs in excess of $\$ 5,000$ are capitalized. Furniture and equipment purchases relating to a new school or school modernization are capitalized.
- Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incident to ownership of the property to the Board are considered capital leases. These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs (such as insurance, maintenance costs, etc.). The discount rate used to determine the present value of the lease payments is the lower of the school division's rate for incremental borrowing or the interest rate implicit in the lease. As at August 31, 2023, the school


# BUFFALO TRAIL SCHOOL DIVISION <br> NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

division has no capital leases.

- Buildings include site and leasehold improvements as well as assets under capital lease.
- Amortization starts in the month after the asset is in productive use.
- Tangible capital assets are amortized over their estimated useful lives on a straight-line basis at the following rates:

Buildings (Steel Insulated)
Building Retrofitting (including maintenance renewal)
Site Improvements
Equipment
Vehicles
Computer Hardware and Software
25 to 50 years
5 to 25 years
5 to 25 years
5 to 10 years
5 to 10 years
3 to 5 years

* Management may utilize another estimate of the useful life if appropriate.


## Prepaid expenses

Prepaid expenses are recognized at cost and amortized based on the terms of the agreement or using a methodology that reflects use of the resource.

## Other Assets

Intangible assets, assets acquired by right, works of art, historical treasures, collections, certain land, and construction-in-progress projects managed by Alberta Infrastructure are not recognized in these financial statements in accordance with Public Sector Accounting Standard (PSAS) PS 3210.32. The school division is not aware of any assets of value applicable to these considerations, and if any value exists are not material.
e) Operating and Capital Reserves

Certain amounts, as approved by the Board of Trustees, are internally or externally restricted for future operating or capital purposes. Transfers to and from reserves are recorded when approved by the Board of Trustees. Capital reserves are restricted to capital purposes and may only be used for operating purposes with approval by the Minister of Education. Reserves are disclosed in the Schedule of Net Assets.

## f) Revenue Recognition

All revenues are reported on the accrual basis of accounting. Cash received for which goods or services have not been provided by year end is recognized as unearned revenue and recorded in accounts payable and other accrued liabilities.

## Government transfers

Transfers from all governments are referred to as government transfers.
Government transfers and associated externally restricted investment income are recognized as deferred contributions if the eligibility criteria for use of the transfer, or the stipulations together with the school division's actions and communications as to the use of the transfer, create a liability. These transfers are recognized as revenue as the stipulations are met and, when applicable, the school division complies with its communicated use of these transfers.

All other government transfers, without stipulations for the use of the transfer, are recognized as revenue when the transfer is authorized and the school division meets the eligibility criteria (if any).

# BUFFALO TRAIL SCHOOL DIVISION NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

## Donations and non-government contributions

Donations and non-government contributions are received from individuals, corporations, and private sector not-for-profit organizations. Donations and non-government contributions may be unrestricted or externally restricted for operating or capital purposes.

Unrestricted donations and non-government contributions are recognized as revenue in the year received or in the year the funds are committed to the school division if the amount can be reasonably estimated and collection is reasonably assured.

Externally restricted donations, non-government contributions and realized and unrealized gains and losses for the associated externally restricted investment income are recognized as deferred contributions if the terms for their use, or the terms along with the school division's actions and communications as to the use, create a liability. These resources are recognized as revenue as the terms are met and, when applicable, the school division complies with its communicated use.

In-kind donations of services and materials are recognized at fair value when such value can reasonably be determined. While volunteers contribute a significant amount of time each year to assist the school division, the value of their services are not recognized as revenue and expenses in the financial statements because fair value cannot be reasonably determined.

## Grants and donations for land

The school division records transfers and donations for the purchase of the land as a liability when received and as revenue when the school division purchases the land. The school division records in-kind contributions of land as revenue at the fair value of the land. When the school division cannot determine the fair value, it records such in-kind contributions at nominal value.

## Investment Income

Investment income includes dividend and interest income and realized gains or losses on the sale of portfolio investments. Unrealized gains and losses on portfolio investments that are not from restricted transfers, donations or contributions are recognized in the Statement of Remeasurement Gains and Losses until the related investments are sold. Once realized, these gains or losses are recognized in the Statement of Operations.
g) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

## Allocation of Costs

- Actual salaries of personnel assigned to two or more programs are allocated based on the time spent in each program.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.
h) Program Reporting

The school division's operations have been segmented as follows:

- ECS Instruction: The provision of ECS education instructional services that fall under the basic public education mandate.
- Grades 1-12 Instruction: The provision of instructional services for Grades 1-12 that fall under the basic public education mandate.
- Operations and Maintenance: The operation and maintenance of all school buildings, custodial services, safety services, and maintenance shop facilities.
- Transportation: The provision of regular and special education bus services (to and from school), whether contracted or board operated, including transportation facility expenses.
- System Administration: The provision of board governance and system-based or central office administration.
- External Services: All projects, activities, and services offered outside the public education mandate for ECS children and students in Grades 1-12. Services offered beyond the mandate for public education must be self-supporting, and Alberta Education funding may not be utilized to support these programs.

The allocation of revenues and expenses are reported by program, source, and object on the Schedule of Program Operations. Respective instruction expenses include the cost of certificated teachers, non-certificated teaching assistants as well as a proportionate share of supplies \& services, school administration \& instruction support, and System Instructional Support.

Information relating to the separation of costs between ECS and Grades 1-12 is based on management estimates and available information. Actual costs disclosed between the ECS category and Grades 1-12 category could differ from those estimates.

System functions and the associate leadership position that provide general supports to all schools are accounted for as follows (based on the benefit relative to the function that the position serves):

- Instruction

Communication Services (50\%)
Human Services (Direct Costs)
Inclusive Services
Learning Services
Legal Services (Direct Costs)
Technology Services

- System Administration

Communication Services (50\%)
Financial and Payroll Services
Governance Services
Human Services (Administration)
Legal Services (Administration)
Office of the Secretary-Treasurer
Office of the Superintendent
Records Management Services
i) Pensions

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year.

The school division does not have sufficient plan information on the following pension plans to follow the standards for defined benefit accounting, and therefore follows the standards for defined contribution accounting. Accordingly, pension expense recognized is comprised of employer contributions to the plan that are required for its employees during the year, which are calculated based on actuarially pre-determined amounts that are expected to provide the plan's future benefits.

# BUFFALO TRAIL SCHOOL DIVISION NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

## i. Local Authorities Pension Plan (LAPP)

The school division participates in a multi-employer pension plan, the Local Authorities Pension Plan, and does not report on any unfunded liabilities. The school division is not responsible for future funding of the plan deficit other than through contribution increases. The expense for this pension plan is equivalent to the employer's annual contributions of $\$ 481,946$ (2022: $\$ 423,233$ ) for the year ended August 31, 2023. At December 31, 2022, the Local Authorities Pension Plan reported a surplus of $\$ 12,671,000,000$ (2021: a surplus of $\$ 11,922,000,000$ ).
ii. Alberta Teachers Retirement Fund (ATRF)

Current and past service costs of the Alberta Teachers Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers' Pension Plan Act, the school division does not make pension contributions for certificated staff. The Government portion of the current service contribution to the Alberta Teachers Retirement Fund on behalf of the school division is included in both revenues and expenses. For the school year ended August 31, 2023, the amount contributed by the Government was $\$ 2,220,583$ (2022: $\$ 1,427,777$ ).
iii. Supplementary Integrated Pension Plan (SiPP)

The school division participates in the multi-employer supplementary integrated pension plan (SiPP) for members of senior administration. The plan provides a supplement to the LAPP or ATRF pension to a full $2 \%$ of pensionable earnings multiplied by pensionable service, limited by the Income Tax Act. The annual expenditure for this pension plan is equivalent to the annual contributions of $\$ 19,703$ for the year ended August 31, 2023 (2022-\$16,490).

## j) Scholarship Trusts Under Administration

The school division is holding dollars in trust that have been transferred or assigned to it to be administered for the specific purpose of providing scholarships and bursaries for students. Scholarship Trusts under administration have been excluded from the financial reporting of the school division. Trust balances can be found in Note 12.
k) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The school division recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, bank indebtedness, accounts payable and accrued liabilities, debt, asset retirement obligations, and other liabilities. Unless otherwise noted, it is management's opinion that the school division is not exposed to significant credit and liquidity risks, or market risk, which includes currency, interest rate and other price risks.
I) Measurement Uncertainty

Measurement uncertainty exists when there is a variance between the recognized or disclosed amount and another reasonably possible amount. The precise determination of many assets and liabilities is dependent on future events. As a result, the preparation of financial statements for a period involves the use of estimates and approximations, which have been made using careful judgment. Actual results could differ from those estimates. Significant areas requiring the use of management estimates is subject to measurement uncertainty and relate to the potential impairment of assets, rates for amortization and estimated employee future benefits.

Estimates of liabilities for contaminated sites are subject to measurement uncertainty because the existence and extent of contamination, the responsibility for clean-up, and the timing and cost
of remediation cannot be reasonably estimated. The degree of measurement uncertainty cannot be reasonably determined.

There is measurement uncertainty related to asset retirement obligations as it involves estimates in determining settlement amount, cost recover rates, and timing of settlement. Changes to any of these estimates and assumptions may result in change to the obligation.

## 3. CHANGES IN ACCOUNTING POLICY AND STANDARDS

a) Future Accounting Changes

During the fiscal year 2023-24, the school division will adopt the following new accounting standard of the Public Sector Accounting Board:

- PS 3400 Revenue (effective September 1, 2023)

This standard provides guidance on how to account for and report on revenue, and specifically it addresses revenue arising from exchange transactions and non-exchange transactions.

## - PS 3160 Public Private Partnerships

This accounting standard provides guidance on how to account for public private partnerships between public and private sector entities, where the public sector entity procures infrastructure using a private sector partner.

Management is currently assessing the impact of these standards on the financial statements. These financial statements have not adopted the future accounting changes for the year ended August 31, 2023.
b) Change in Accounting Policy - Asset Retirement Obligations

Effective September 1, 2022, the school division adopted the new accounting standard PS 3280 Asset Retirement Obligations and applied the standard using the modified retroactive approach with restatement of prior year comparative information.

On the effective date of the PS 3280 standard, school division recognized the following to conform to the new standard:

- asset retirement obligations, adjusted for accumulated accretion to the effective date;
- asset retirement cost capitalized as an increase to the carrying amount of the related tangible capital assets in productive use;
- accumulated amortization on the capitalized cost; and
- adjustment to the opening balance of the accumulated surplus/deficit.

Amounts are measured using information, assumptions and cost recovery rates where applicable that are current on the effective date of the standard. The amount recognized as an asset retirement cost is measured as of the date the asset retirement obligation was incurred. Accumulated accretion and amortization are measured for the period from the date the liability would have been recognized had the provisions of this standard been in effect to the date as of which this standard is first applied.

Impact on the prior year's financial statements as a result of the change in accounting policy is as follows:

| As <br> previously <br> reported | Adjustment <br> recognized |
| :---: | :---: |

## Statement of Operations

| Revenue | $\$ \mathrm{C}$ | $\$$ | - | $\$$ |
| :--- | ---: | ---: | ---: | ---: |
| Expense | $55,955,578$ | 38,746 | $55,997,324$ |  |
| Annual surplus (deficit) | $(195,879)$ | $(38,746)$ | $(234,625)$ |  |
| Accumulated surplus (deficit) at beginning of year | $4,807,179$ | $(1,162,380)$ | $3,644,799$ |  |
| Accumulated surplus (deficit) at end of year | $4,611,300$ | $(1,201,126)$ | $3,410,174$ |  |
|  |  |  |  |  |
| Statement of Financial Position |  |  |  |  |
| Liability | $5,681,824$ | $1,937,360$ | $7,619,184$ |  |
| Net financial assets (Net debt) | $1,090,488$ | $(1,937,360)$ | $(846,872)$ |  |
| Non-financial asset | $55,035,081$ | 736,234 | $55,771,315$ |  |
| Net assets (Net liabilities) | $4,611,300$ | $(1,201,126)$ | $3,410,174$ |  |

Statement of Change in Net Financial Assets (Net Debt)
Annual surplus (deficit)
$(195,879) \quad(38,746)$
$(234,625)$
Other Changes
Net financial assets (net debt) at beginning of year $\quad 1,700,064 \quad(1,937,360) \quad(237,296)$
Net financial assets (net debt) at end of year

$$
\begin{equation*}
1,090,488 \quad(1,937,360) \tag{846,872}
\end{equation*}
$$

Comparative balances shown here are before restatements disclosed under Notes 3(c) to 3(e).
c) Prior Period Adjustment - Prepaid Amounts

Prepaid amounts accrued to the Statement of Financial Position were determined to be relating to past activities not representative of actual assets in the most recent fiscal years disclosed in these financial statements. The assets have been retroactively recognized as expenses from years prior to the 2021-22 fiscal period.
(see next page...)

2022

| As | 2022 |
| :---: | :---: |
| previously <br> reported | Adjustment As restated |

## Statement of Operations

Accumulated surplus (deficit) at beginning of year
Accumulated surplus (deficit) at end of year

$$
\begin{array}{rcr}
\$ 3,644,799 & \$(452,335) & \$ 3,192,464 \\
3,410,174 & (452,335) & 2,957,839
\end{array}
$$

Statement of Financial Position

| Financial asset | $6,772,312$ | $(28,000)$ | $6,744,312$ |
| :--- | ---: | ---: | ---: |
| Liability | $7,619,184$ | 55,924 | $7,675,108$ |
| Net financial assets (Net debt) | $(846,872)$ | $(83,924)$ | $(930,796)$ |
| Non-financial asset | $55,771,315$ | $(368,411)$ | $55,402,904$ |
| Net assets (Net liabilities) | $3,410,174$ | $(452,335)$ | $2,957,839$ |

Statement of Change in Net Financial Assets (Net Debt)
Net financial assets (net debt) at beginning of year
$(237,296)$
$(83,924)$
$(321,220)$
Net financial assets (net debt) at end of year
$(846,872)$
$(83,924) \quad(930,796)$
Comparative balances shown here are after restatements disclosed under Note 3(b) and before restatements disclosed under Notes 3(d) and 3(e).
d) Prior Period Adjustment - Accumulated Surplus

Amounts previously disclosed as deferred revenues and liabilities were determined to be disclosed as accumulated surplus from operations and revenues from 2021-22 and prior years.

|  | 2022 |  |  |
| :---: | :---: | :---: | :---: |
|  | As previously reported | Adjustment | As restated |
| Statement of Operations |  |  |  |
| Revenue | \$55,762,699 | \$ 537,573 | \$56,300,272 |
| Annual surplus (deficit) | $(234,625)$ | 537,573 | 302,948 |
| Accumulated surplus (deficit) at beginning of year | 3,192,464 | 1,584,240 | 4,776,704 |
| Accumulated surplus (deficit) at end of year | 2,957,839 | 2,121,813 | 5,079,652 |
| Statement of Financial Position |  |  |  |
| Liability | 7,675,108 | (2,121,813) | 5,553,295 |
| Net financial assets (Net debt) | $(930,796)$ | 2,121,813 | 1,191,017 |
| Net assets (Net liabilities) | 2,957,839 | 2,121,813 | 5,079,652 |
| Statement of Change in Net Financial Assets (Net Debt) |  |  |  |
| Annual surplus (deficit) | $(234,625)$ | 537,573 | 302,948 |
| Net financial assets (net debt) at beginning of year | $(321,220)$ | 1,584,240 | 1,263,020 |
| Net financial assets (net debt) at end of year | $(930,796)$ | 2,121,813 | 1,191,017 |

Comparative balances shown here are after restatements disclosed under Notes 3(b) and 3(c), and before restatements disclosed under Note 3(e).
e) Prior Period Adjustment - Capital

A restatement is provided to reconcile the respective disclosures to match capital asset disclosures to the capital asset listing, and to match disclosures between supported and nonsupported unamortized values on Schedule 1 and Schedule 2.

2022

|  | $\mathbf{2 0 2 2}$ |  |  |  |
| :--- | ---: | ---: | ---: | ---: |
|  | As <br> previously <br> reported | Adjustment <br> recognized | As restated |  |
| Statement of Operations | $\$ 4,776,704$ | $\$(1,628,740)$ | $\$ 3,147,964$ |  |
| Accumulated surplus (deficit) at beginning of year | $5,079,652$ | $(1,628,740)$ | $3,450,912$ |  |
| Accumulated surplus (deficit) at end of year |  |  |  |  |
| Statement of Financial Position | $55,402,904$ | 131,371 | $55,534,275$ |  |
| Non-financial asset | $51,514,269$ | $1,760,111$ | $53,274,380$ |  |
| Spent deferred capital contributions | $5,079,652$ | $(1,628,740)$ | $3,450,912$ |  |

Comparative balances shown here are after restatements disclosed under Notes 3(b) to 3(d).

## 4. ACCOUNTS RECEIVABLE

|  | Gross Amount | 2023 <br> Allowance for Doubtful Accounts | Net <br> Realizable Value | 2022NetRealizable <br> Value |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | Restated (Note 3(c)) |
| Alberta Education - Summer School | \$ 40,440 | \$ | \$ 40,440 | \$ |
| Other Alberta school jurisdictions | 40,686 |  | 40,686 | 34,177 |
| Alberta Health | 52,972 |  | 52,972 | 48,631 |
| Federal government | 252,224 |  | 252,224 | 232,845 |
| Other | 52,989 |  | 52,989 | 344,372 |
| Total | \$ 439,311 | \$ | \$ 439,311 | \$ 660,025 |

## 5. BANK INDEBTEDNESS

The school division has negotiated a line of credit in the amount of $\$ 500,000$ that bears interest at prime $+1 \%$. This line of credit is secured by a borrowing bylaw and a security agreement, covering all revenue of the school division. There was no balance at August 31, 2023.

## 6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

|  | 2023 |  | 2022 |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Restated (Note 3(c)(d)) |  |  |  |
| Alberta Education - WMA | \$ | 349,250 | \$ | 437,879 |
| Other Government of Alberta ministries (WCB) |  | 12,136 |  | 90,468 |
| Accrued vacation pay liability |  | 246,391 |  | 193,628 |
| Other salaries \& benefit costs |  | 23,973 |  | 963,703 |
| Other trade payables and accrued liabilities |  | 729,086 |  | 602,082 |
| Unearned revenue |  | 8,855 |  | - |
| Total | \$ | 1,369,691 | \$ | 2,287,760 |

## 7. ASSET RETIREMENT OBLIGATIONS

|  | 2023 |  | 2022 |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Restated (Note 3(b)) |  |
| Asset Retirement Obligations, beginning of year | \$ | 1,937,360 | \$ | 1,937,360 |
| Liability incurred |  | - |  | - |
| Liability settled |  | - |  | - |
| Accretion expense |  | - |  | - |
| Revision in estimates |  | - |  | - |
| Asset Retirement Obligations, end of year | \$ | 1,937,360 | \$ | 1,937,360 |

Tangible capital assets with associated retirement obligations include specific school buildings and the Central Services building.

The school division has asset retirement obligations to remove hazardous asbestos fibres containing materials from various buildings under its control. Regulations require the school division to handle and dispose of the asbestos in a prescribed manner when it is disturbed, such as when the building undergoes renovations or is demolished. Although timing of the asbestos removal is conditional on the building undergoing renovations or being demolished, regulations create an existing obligation for the school division to remove the asbestos when asset retirement activities occur.

Asset retirement obligations are initially measured as of the date the legal obligation was incurred, based on management's best estimate of the amount required to retire tangible capital assets and subsequently remeasured taking into account any new information and the appropriateness of assumptions used. The estimate of the liability is based on professional judgement, actual costs incurred in prior remediations adjusted for inflation, and the provision of information on cost estimates provided by the Alberta Government. The school division using the cost recovery method to recognize and amortize asset retirement obligations at $\$ 160$ per square metre for identified areas that have the potential of an asset retirement obligation.

The extent of the liability is limited to costs directly attributable to the removal of hazardous asbestos fibres containing materials from various buildings under school division's control in accordance with the legislation establishing the liability. The entity estimated the nature and extent of hazardous materials in its buildings based on the potential square metres affected and the average costs per square metre to remove and dispose of the hazardous materials.

The asset retirement obligation is measured at the current estimated cost to settle or otherwise extinguish the liability. Asset retirement obligations are expected to be settled over the next twenty
(20) years.

Included in ARO estimates is $\$ 1,937,360$ measured at its current estimated cost to settle or otherwise extinguish the liability. The school division has measured AROs related to hazardous asbestos fibre containing materials at its current value due to the uncertainty about when the hazardous materials would be removed.

## 8. PREPAID EXPENSES



## 9. NET ASSETS

Detailed information related to accumulated surplus is available on the Schedule of Net Assets. Accumulated surplus may be summarized as follows:

|  | 2023 |  | 2022 |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  | Restated <br> (Note 3(b)-(e)) |  |
| Unrestricted surplus | \$ | 535,837 | S | 15,185 |
| Operating reserves |  | 3,934,868 |  | 3,180,115 |
| Accumulated surplus (deficit) from operations | \$ | 4,470,705 | \$ | 3,195,300 |
| Investment in tangible capital assets |  | 68,880 |  | 154,027 |
| Capital reserves |  | 160,285 |  | 101,585 |
| Accumulated remeasurement gains (losses) |  | - |  | - |
| Accumulated surplus (deficit) | \$ | 4,699,870 | \$ | 3,450,912 |

Accumulated surplus from operations (ASO) includes school generated funds (below). These funds are raised at school level and are not typically available to be spent at the school division level. The school division's adjusted surplus from operations is calculated as follows:

| 2023 | 2022 |  |  |
| :---: | ---: | ---: | ---: |
|  |  | Restated <br> (Note 3(b)-(e)) |  |
| $\$$ | $4,470,705$ | $\$$ | $3,195,300$ |
|  | 844,628 |  | 889,835 |
| $\$$ | $3,626,077$ | $\$$ | $2,305,465$ |

* Adjusted accumulated surplus (deficit) from operations represents funds available for use by the school division after deducting funds raised at school-level.


## 10. CONTRACTUAL OBLIGATIONS

|  | $\mathbf{2 0 2 3}$ | $\mathbf{2 0 2 2}$ |
| :--- | ---: | ---: |
| Insurance | Restated |  |
| Mental Health Services | $\$ 1,384,872$ | $\$ 1,334,872$ |
| Service providers | 262,319 | 275,275 |
| Building projects | 66,746 | 327,155 |
| Total | $\$ 2,593,127$ | $\$ 2,000,286$ |

Estimated payment requirements for each of the next five years and thereafter are as follows:

|  | Insurance |  | Mental Health Services |  | Service Providers |  | Building <br> Projects |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2023-2024 | \$ | 717,436 | \$ | 293,064 | \$ | 81,831 | S | 66,746 |
| 2024-2025 |  | 667,436 |  | 293,064 |  | 83,259 |  |  |
| 2025-2026 |  |  |  | 293,064 |  | 83,939 |  |  |
| 2026-2027 |  |  |  | . |  | 13,288 |  |  |
| 2027-2028 |  |  |  | - |  |  |  |  |
| Thereafter |  | - |  | - |  | - |  | - |
| Total |  | 1,384,872 | \$ | 879,192 | \$ | 262,317 | \$ | 66,746 |

## 11. CONTINGENT ASSETS AND LIABILITIES

Insurance
The school division is a legacy member of a reciprocal insurance exchange called the Alberta School Board Insurance Exchange (ASBIE), which ceased on-going operations effective October 31, 2020. Under the terms of its membership, the school division could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange before this date. None of these contingent liabilities involve related parties.

As a legacy member of the ASBIE, the consortium continues to hold dollars in a reciprocal fund to address outstanding liabilities relating to insurance events up to and including October 31, 2020. In a future year should there be no further insurance claims (either due to statutory limitations or resolution of existing claims), a share of the remaining reciprocal funds would be returned to the school division. The amounts that may be provided back to the school division are not measurable and are unknown at this time.

Effective November 1, 2020, the school division is a member of Rural Municipalities of Alberta (RMA). Under the terms of its membership, the school division could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. None of these contingent liabilities involve related parties. The school division's share of the reciprocal pool as at August 31, 2023 is \$55,729.

## Legal Matters

The school division is involved in two (2) human rights legal matters where damages are being sought, the outcomes and amounts of which are not determinable. The resolution of indeterminable

# BUFFALO TRAIL SCHOOL DIVISION <br> NOTES TO THE FINANCIAL STATEMENTS <br> FOR THE YEAR ENDED AUGUST 31, 2023 

claims may result in a liability, if any, that may be significantly lower than the claimed amount. None of these contingent liabilities involve related parties.

## Collective Labour Agreements

The school division is currently engaged in collective bargaining with the Alberta Teachers' Association for certificated teacher staff. The last agreement expired on August 31, 2020 and a central agreement has been determined that provided compensation increases. The agreement continues to be negotiated for local matters as at August 31, 2023. In the event financial considerations are determined, such impacts would be recognized when known and are not accrued in these financial statements.

The school division is currently engaged in collective bargaining with the Canadian Union of Public Employees Local 1606 for support staff including school-based support staff, custodial staff, technology service staff, maintenance staff, and central services staff. The last agreement expired on August 31, 2022 and an updated agreement continues to be negotiated for all matters as at August 31, 2023. In the event financial considerations are determined, such impacts would be recognized when known and are not accrued in these financial statements.

## 12. TRUSTS UNDER ADMINISTRATION

|  | $\mathbf{2 0 2 3}$ | $\mathbf{2 0 2 2}$ |
| :--- | :--- | :--- |
| Scholarship trusts | $\mathbf{1 , 0 0 8 , 9 9 3} 1,005,673$ |  |

These balances represent assets that are held in trust by the school division. They are not recorded in the financial statements of the school division.

## 13. SCHOOL GENERATED FUNDS (SGF)

|  | 2023 | 2022 |
| :---: | :---: | :---: |
|  |  | Restated <br> (Note 3(d)) |
| School Generated Funds, Beginning of Year (A) | \$ 889,836 | \$ 901,609 |
| Gross Receipts: |  |  |
| Fees | 396,485 | 256,126 |
| Fundraising | 1,239,265 | 846,003 |
| Gifts and donations | 147,179 | 120,586 |
| Total gross receipts (B) | \$ 1,782,929 | \$ 1,222,715 |
| Total Related Expenses and Uses of Funds (C) | 1,645,323 | 1,111,039 |
| Total Direct Costs Incl Cost of Goods Sold to Raise Funds (D) | 182,814 | 123,449 |
| School Generated Funds, End of Year (A + B - C - D) | \$ 844,628 | \$ 889,836 |

Not included in the school generated funds above are activities by parent groups, societies, and other associations who solicit donations and undertake fundraising activities to provide operating and capital donations to further the objectives of the school division. The financial information of these groups is not consolidated in these financial statements as the school division has no control or significant influence in any of those entities.

## 14. RELATED PARTY TRANSACTIONS

Related parties are those entities consolidated or accounted for on the modified equity basis in the Government of Alberta Consolidated Financial Statements. Related parties also include key management personnel in the school division and their close family members.

All entities that are consolidated in the accounts of the Government of Alberta are related parties of school divisions. These include government departments, health authorities, post-secondary institutions and other school divisions in Alberta.

The school division and its employees paid or collected certain taxes and amounts set by regulation or local policy. These amounts were incurred in the normal course of business, reflect charges applicable to all users, and have been excluded from this schedule. Amounts disclosed which represent exchange amounts are at fair value, especially with key management personnel.

|  | Balances |  | Transactions |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Financial Assets (at cost or net realizable value) | $\begin{aligned} & \text { Liabilities } \\ & \text { (at } \\ & \text { amortized } \\ & \text { cost) } \\ & \hline \end{aligned}$ | Revenues | Expenses |
| Government of Alberta (GOA): |  |  |  |  |
| Alberta Education |  |  |  |  |
| Accounts receivable / Accounts payable | \$ 40,440 | \$ 349,250 |  |  |
| Prepaid expenses / Deferred operating revenue | - | 732,561 |  |  |
| Unspent deferred capital contributions |  |  |  |  |
| Spent deferred capital revenue |  | 7,486,500 | 661,566 |  |
| Grant revenue \& expenses |  |  | 49,507,589 |  |
| ATRF payments made on behalf of district |  |  | 2,220,583 |  |
| Other revenues \& expenses |  |  | - | - |
| Other Alberta school jurisdictions | 40,686 | - | 65,646 | - |
| Transfer of schools to / from other school jurisdictions |  |  |  |  |
| Alberta Treasury Board and Finance (Principal) |  |  |  |  |
| Alberta Treasury Board and Finance (Accrued |  |  |  |  |
| Alberta Health | - | - | - | - |
| Alberta Health Services | 52,972 | - | 285,840 | - |
| Enterprise and Advanced Education | - | - | - | - |
| Post-secondary institutions | - | - | - | 96,850 |
| Alberta Infrastructure | - | - | - | - |
| Alberta Infrastructure |  |  |  |  |
| Unspent deferred capital contributions |  |  |  |  |
| Spent deferred capital contributions |  | 43,775,285 | 2,330,609 |  |
| Human Services | - | - | - | - |
| Culture \& Tourism | - | - | - | - |
| Other: |  |  |  |  |
| Alberta Capital Financing Authority |  |  |  | - |
| First Nations Health Consortium | - | - | 47,412 | - |
| Workers' Compensation Board | - | 12,136 | - | 101,895 |
| Alberta Pension Services (LAPP) | - | - | - | 481,946 |
| TOTAL 2022/2023 | \$ 134,098 | \$52,355,732 | \$55,119,245 | \$ 680,691 |
| TOTAL 2021/2022 (Restated) (Note 3(d)) | \$ 34,177 | \$50,637,479 | \$55,477,277 | \$ 1,334,969 |

## 15. ECONOMIC DEPENDENCE ON RELATED THIRD PARTY

The school division's primary source of income is from the Alberta Government. The school division's ability to continue viable operations is dependent on this funding.

## 16. SUBSEQUENT EVENTS

On October 19, 2023, Provost Public School located in Provost, AB experienced a fire incident in a learning space. The result of the fire incident resulted in the school building experiencing a fire loss in the respective learning space and smoke damage through most of the school. During remediation, asbestos was also discovered in the original part of the building between the ceiling and roof areas.

Remediation is on-going and staff and students will be learning in modular classrooms until at least early 2024 while remediation is on-ongoing.

The total amount of the loss and costs for remediation are unknown and are being supported by the school division's insurance provider. The deductible to the school division is $\$ 50,000$ for the loss.

## 17. BUDGET AMOUNTS

The budget was prepared by the school division and approved by the Board of Trustees on May 18, 2022. It is presented for information purposes only and has not been audited.

## 18. COMPARATIVE FIGURES

Certain 2022 figures have been reclassified where necessary to conform to the 2023 presentation.
School Jurisdiction Code: 1155
SCHEDULE 9

UNAUDITED SCHEDULE OF FEES
For the Year Ended August 31, 2023 (in dollars)

## SCHEDULE 10

## UNAUDITED SCHEDULE OF SYSTEM ADMINISTRATION For the Year Ended August 31, 2023 (in dollars)

Allocated to System Administration
2023

| EXPENSES |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Salaries \& Benefits |  | Supplies \& Services |  | Other |  | TOTAL |  |
| Office of the superintendent | \$ | 393,064 | \$ | 18,974 | \$ | - | \$ | 412,038 |
| Educational administration (excluding superintendent) |  | - |  | - |  | - |  | - |
| Business administration |  | 522,228 |  | 255,647 |  | - |  | 777,875 |
| Board governance (Board of Trustees) |  | 212,050 |  | 166,786 |  | - |  | 378,836 |
| Information technology |  | - |  | - |  | - |  | - |
| Human resources |  | 236,346 |  | 13,171 |  | - |  | 249,517 |
| Central purchasing, communications, marketing |  | - |  | 14,777 |  | - |  | 14,777 |
| Payroll |  | 181,139 |  | - |  | - |  | 181,139 |
| Administration - insurance |  |  |  |  |  | - |  | - |
| Administration - amortization |  |  |  |  |  | 26,624 |  | 26,624 |
| Administration - other (admin building, interest) |  |  |  |  |  | - |  | - |
| ASBA Membership |  | - |  | - |  | 30,829 |  | 30,829 |
|  |  |  |  |  |  |  |  | - |
|  |  |  |  |  |  |  |  | - |
| TOTAL EXPENSES | \$ | 1,544,827 | \$ | 469,355 | \$ | 57,453 | \$ | 2,071,635 |
| Less: Amortization of unsupported tangible capital assets |  |  |  |  |  |  |  | (\$24,840) |
| TOTAL FUNDED SYSTEM ADMINISTRATION EXPENS | ES |  |  |  |  |  |  | 2,046,795 |
| REVENUES |  |  |  |  |  |  |  | 2023 |
| System Administration grant from Alberta Education |  |  |  |  |  |  |  | 2,217,374 |
| System Administration other funding/revenue from Alberta Education (ATRF, secondment revenue, etc) |  |  |  |  |  |  |  | 23,957 |
| System Administration funding from others |  |  |  |  |  |  |  | 452 |
| TOTAL SYSTEM ADMINISTRATION REVENUES |  |  |  |  |  |  |  | 2,241,783 |
| Transfers (to)/from System Administration reserves |  |  |  |  |  |  |  |  |
| Transfers to other programs |  |  |  |  |  |  |  | $(194,988)$ |
| SUBTOTAL |  |  |  |  |  |  |  | 2,046,795 |
| 2022-23 System Administration expense (over) under spent |  |  |  |  |  |  |  | \$0 |


[^0]:    2022

    N

    * Work in Progress relates to two roofing projects on-going and not yet completed as at the year end.

