

BUFFALO TRAIL PUBLIC SCHOOLS

Tuesday, April 18, 2023

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Tuesday, April 18, 2023.

PRESENT:

Chair: Kara Jackson, Board Chair

Trustees: Barry Livingston (online), Stephanie Spornitz, Jim King, Tanya Ford, David Bensmiller, Stephanie Cooper, Arthur Block, and Darla Yonkman

Administration: Rhae-Ann Holoien, Superintendent, Michelle Webb, Deputy Superintendent, Nadeem Altaf, Secretary Treasurer, Assistant Superintendent Trodden and Faye Dunne, Recording Secretary

Absent:

A. CALL TO ORDER:

Board Chair Jackson called the meeting to order at 5:00 P.M. and shared a treaty acknowledgement.

B. APPROVAL OF AGENDA:

Chair Jackson asked for any additions to the agenda.

- none

23-053 **KING: Moves that the agenda be approved as presented.**
CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

23-054 **BENSMILLER: That the Minutes of the Regular Meeting held March 14, 2023, be accepted as presented.**
CARRIED UNANIMOUSLY

E. IN-CAMERA:

23-055 **YONKMAN: That the meeting move In-Camera at 5:03PM.**
CARRIED UNANIMOUSLY

Secretary Treasurer Altaf, Deputy Superintendent Webb, Assistant Superintendent Trodden and Recording Secretary Dunne were in attendance. David Foster, lawyer from McLennan Ross joined the meeting at 5:10PM. Mr. Foster left the meeting at 6:17PM.

23-056 **FORD: That the meeting come out of In-Camera at 6:18PM.**
CARRIED UNANIMOUSLY

D. Petitions and Delegations

Paradise Valley Church of God - Land Request
Chad Brundage, Pastor and Chris Adams, Board Chair from the Paradise Valley Church of God joined the meeting and there was a round of introductions.
Pastor Brundage shared some history of the relationship between the church and the school. The Church of God would like a new building as the current meeting space is not comfortable for gathering in larger groups. Their new building would house a youth center and open up space for the preschool. Pastor Brundage told the Board that the Church is open to working to find a solution. The BTPS location is most ideal for proximity. Board Chair Jackson thanked the delegation for sharing their information.

E. IN-CAMERA:

23-057 KING: That the meeting move In-Camera at 6:57PM.
CARRIED UNANIMOUSLY

Superintendent Holoien, Secretary Treasurer Altaf, Deputy Superintendent Webb, Assistant Superintendent Trodden and Recording Secretary Dunne left the meeting 6:58PM.

23-058 KING: That the meeting come out of In-Camera at 8:05PM.
CARRIED UNANIMOUSLY

Superintendent Holoien, Secretary Treasurer Altaf, Deputy Superintendent Webb, Assistant Superintendent Trodden and Recording Secretary Dunne rejoined the meeting 8:09PM.

23-059 SPORNITZ: Moves that the Board add the items board learning, policy review and Secretary Treasurer to the new business portion of the agenda.
CARRIED UNANIMOUSLY

F. SUPERINTENDENT REPORTS:

1. Superintendent's Report:

- Media, Communications and Celebrations
- Student Achievements and Celebrations
- Lakeland Tour
- CASS First Nations Métis and Inuit Education Gathering
- Superintendent's Public Speaking
- Superintendent's Learning
- Enrolment Reports

1. Superintendent's Report Cont.:

- Media, Communications and Celebrations

The Superintendent shared information with the Board on recent communications and celebrations that included two new Learning on the Trail podcasts, three new radio ads, a recent media release and an article published in the Cass Connection magazine titled 'Leading Learners Through a Growth Culture Lens' that was written by herself and Deputy Superintendent Webb.

Trustee Spornitz commended the Superintendent and Deputy Superintendent on having their article published.

- Student Achievements and Celebrations

The information from the recent student achievements and celebrations was shared with the Board. Students representing E.H. Walter, Dewberry, Irma, and Provost were recognized this month.

- Lakeland Tour

On May 8th Lakeland College in Lloydminster will be hosting grade 9 students from across the division to tour their facility to see the many offerings and opportunities available.

- CASS First Nations Métis and Inuit Education
Gathering

Several Grade 11 students from Irma have been invited to present at the CASS First Nations, Métis, and Inuit 'Journey to Truths Through Reconciliation' gathering in April.

- Superintendent's Public Speaking

The information of the school and student participation in the competition was shared.

- Superintendent's Learning

The Superintendent shared professional learning that she has been taking part in.

- Enrolment Reports

The information was shared with the Board.

The Board Chair commended all the work being done and student celebrations throughout the division.

2. Secretary Treasurer Report

Accounts Payable:

- Cheque Lists Dated; March 1, 15, 30, 2023
- Accounts Payable Cheque Lists Dated; March 15, 21, 24, 30, 2023
- Manual Cheques Issued Dated: March 1 to April 5, 2023
- March 31, 2023 Cash Flow Statement
- Budget Update
- 601.1AP Exhibit 1 Budget Guidelines Review
- 201.5AP Exhibit 2 School Fee Schedule Review

Secretary-Treasurer Altaf reviewed the cheque lists with the Board.

23-060 LIVINGSTON: Moves that the accounts payable cheque lists for the period ending March 30, 2023, beginning, and ending with cheques #135289 to #135474 and automated payments for the period ending March 30, 2023, beginning, and ending with #800023490 to #800023680 and manual cheques issued #700001456 to #700001474 be received for information.

CARRIED UNANIMOUSLY

- March 31, 2023 Cash Flow Statement

23-061 COOPER: Moves that the Board accept the March 31, 2023 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

- Budget Update

The Secretary Treasurer shared budget information and timelines with the Board. The budget will be presented for approval at the May meeting.

- 601.1AP Exhibit 1 Budget Guidelines Review

23-062 FORD: Moves that the Board receive 601.1AP, Exhibit 1, Budget Guidelines, as amended, for information.

CARRIED UNANIMOUSLY

- 201.5AP Exhibit 2 School Fee Schedule Review

23-063 YONKMAN: Moves that the Board receive 201.5AP Exhibit 2 BTPS School Fee Schedule 2023-2024 as presented for information.

CARRIED UNANIMOUSLY

G. COMMITTEE REPORTS:

- none

H. Business Arising from Minutes:

- none

J. NEW BUSINESS:

- Letter from Marwayne Jubilee School re;
International Field Trip
 - National Volunteer Week
 - International Field Trip Request - Delnorte School
 - Ward Review Discussion
 - Election Advocacy Discussion
 - Board Learning
 - Policy Review
 - Secretary Treasurer
-
- Letter from Marwayne Jubilee School re;
International Field Trip

23-064 BENSMILLER: Moves that the Board continue its support for the Marwayne Jubilee School International Field Trip with reduced student numbers for spring 2023 to Italy and Greece.

CARRIED UNANIMOUSLY

- National Volunteer Week

April 16-22, 2023 is National Volunteer Week. The Board Chair shared that the Board is very appreciative of all the work our school councils are doing on an ongoing basis. She also recognized all other volunteers helping students and student learning throughout the division.

- International Field Trip Request - Delnorte School

23-065 SPORNITZ: Moves that the Board approve the international field trip request of Delnorte School to travel to Italy and Greece during Easter Break 2024, as outlined in their proposal, provided that the trip is not subject to a Government of Canada travel advisory, adheres to Board Policy, the tour company providing satisfactory supervision and all legal obligations are satisfactory to the Board.

CARRIED UNANIMOUSLY

- Ward Review Discussion

The Board has had professional learning on ward information. The trustees had an opportunity to share their thoughts.

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Public Schools

- Ward Review Discussion Cont.

23-066 BLOCK: Moves that the Board accept the information presented on the ward review as information only and that no further action is to be taken for the remainder of this term.
Trustee Block requested a recorded vote;
In Favor: Bensmiller, Yonkman, King, Block
Opposed: Livingston, Spornitz, Cooper, Ford, Jackson
DEFEATED

Trustee Ford left the meeting at 9:16PM

- Election Advocacy Discussion

23-067 COOPER: Moves that the Board adopt the election advocacy document as presented to be added to the BTPS website.

CARRIED UNANIMOUSLY

- Secretary Treasurer

The Board recognized Secretary Treasurer Altaf for all his work with the Board and congratulated him on his new role at Chinook's Edge School Division.

- Board Learning

23-068 COOPER: Moves the Board direct Trustees Yonkman and Livingston to seek continued learning for confidentiality and Freedom of Information and Privacy Protection and bring back information to the Board.

CARRIED UNANIMOUSLY

- Policy Review

23-069 BENSMILLER: Moves that the Board direct the policy committee to review 501BP, Freedom of Information & Protection of Privacy.

CARRIED UNANIMOUSLY

K. TRUSTEE REPORTS:

- ASBA - Trustee Spornitz shared that there was no zone meeting in April. The ASBA executive welcomes reports from Boards with any concerns regarding the government budget. The latest professional development opportunities were shared.
- PSBAA/PSBC - Trustee Yonkman told the Board that she attended the professional development and PSBC meeting April 13 and 14th. PSBAA is looking for support for a 5% increase in board membership fees. The Board provided its feedback to Trustee Yonkman. Member boards are encouraged to send professional development ideas or requests to PSBAA.
- TEBA - Trustee Spornitz reported there are no updates at this time.

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K. TRUSTEE REPORTS Cont.:

- RCASB - Trustee King shared there is no update at this time. June 4th is the SGM in Calgary. Trustee Cooper will attend on behalf of Trustee King.

L. TRUSTEE READINGS:

- none

M. INFORMATION ITEMS:

The information was shared with the Board.

N. COMMUNICATION STRATEGY:

- Student Achievements
- Irma Students to CASS
- School Fees 2023-2024
- Enrolment Update
- Volunteer Week - Thank you School Councils
- Budget Guidelines 2023-2024
- Secretary Treasurer
- Election Advocacy

AGENDA Items for Next Meeting

- None

Board Work Plan Items for the Next Board Meeting

- Committee of the Whole
- Board Meeting
- Approval of Budget
- ASBA Edwin Parr Event
- Trustee Attendance at Graduations
- PSBAA Long service Award Nomination
- Transportation Exception Request Information
- Presentation and Final Approval of Education Plan
- Annual Board Self Evaluation

23-070 SPORNITZ: Moves that the meeting adjourn.
CARRIED UNANIMOUSLY

Time: 9:50pm hours (21:50PM)

Board Chair

Recording Secretary