

BUFFALO TRAIL PUBLIC SCHOOLS

Tuesday, February 14, 2023

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Tuesday, February 14, 2023.

PRESENT :

Chair: Kara Jackson, Board Chair

Trustees: Barry Livingston, Stephanie Spornitz, Jim King, Tanya Ford, David Bensmiller, Stephanie Cooper, Arthur Block, and Darla Yonkman

Administration: Rhae-Ann Holoien, Superintendent,
Michelle Webb, Deputy
Superintendent, Nadeem Altaf,
Secretary Treasurer, and Faye Dunne,
Recording Secretary

Absent:

A. CALL TO ORDER:

Board Chair Jackson called the meeting to order at 5:01 P.M. and shared a treaty acknowledgement.

B. APPROVAL OF AGENDA:

Chair Jackson asked for any additions to the agenda.

- none

23-025 KING: Moves that the agenda be approved as presented.
CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

23-026 COOPER: That the Minutes of the Regular Meeting held
January 17, 2023, be accepted as presented.
CARRIED UNANIMOUSLY

D. Petitions and Delegations

E. IN-CAMERA:

23-027 SPORNITZ: That the meeting move In-Camera at 5:03 PM.
CARRIED UNANIMOUSLY

Secretary-Treasurer Altaf, Deputy Superintendent Webb, and Recording Secretary Dunne were in attendance. Superintendent Holoiien, Secretary-Treasurer Altaf, Deputy Superintendent Webb, and Recording Secretary Dunne left the meeting at 5:18pm.

23-028 LIVINGSTON: That the meeting come out of In-Camera at 6:08 PM.

CARRIED UNANIMOUSLY

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Superintendent Holoien, Secretary-Treasurer Altaf, Deputy Superintendent Webb, and Recording Secretary Dunne rejoined the meeting at 6:08PM

F. SUPERINTENDENT REPORTS:

1. Superintendent's Report:

- Media and Communications
- Superintendent's Public Speaking
- Low Incidence Supports and Services (LISS) Funding
- Enrolment Reports

- Media and Communications

The Superintendent shared information with the Board on recent communications that included an interview with Prime Time News on Have a Heart Day for First Nations. Additionally, information from news releases was shared including the Division Wide Learning Guide, Annual Audited Financial Statement 2021-2022, Have a Heart Day for First Nations Children and BTPS Lakeland Collaboration. An update on letters to parents and read aloud books was shared and the latest BTPS radio ads 'What is a Land Acknowledgement,' 'What is a Treaty,' 'Kindergarten Registration' and 'Pink Shirt Day.'

- Superintendent's Public Speaking

The annual public speaking competition will be held on April 4th, 2023 in person at JR Robson School. Board Chair Jackson and Trustee Ford volunteered to judge the competition.

- Low Incidence Supports and Services (LISS) Funding

The information was shared with the Board.

- Enrolment Reports

The information was shared with the Board.

2. Deputy Superintendent Report:

- Staffing Report
- Edwin Parr Selection Committee
- Staffing Report

The information was shared with the Board.

- Edwin Parr Selection Committee

Trustee Cooper and Trustee Livingston volunteered to join the Edwin Parr selection committee.

3. Secretary Treasurer Report

Accounts Payable:

- Cheque Lists Dated; January 30, 2023
- Accounts Payable Cheque Lists Dated; January 25, 26, 30, 2023
- Manual Cheques Issued Dated: January 17 to February 3, 2023
- January 31, 2022 Cash Flow Statement
- Joint Use and Planning Agreement (JUPA) Village of Mannville
- BTPS Budget Guidelines and Timelines
- BTPS Financial Reporting Dashboard
- Transportation
- Capital Planning

Secretary-Treasurer Altaf reviewed the cheque lists with the Board.

23-029 BENSMILLER: Moves that the accounts payable cheque lists for the period ending January 30, 2023, beginning, and ending with cheques #135028 to #135106 and automated payments for the period ending January 30, 2023, beginning, and ending with #800023234 to #800023327 and manual cheques issued #700001435 to #700001447 be received for information.

CARRIED UNANIMOUSLY

- January 31, 2023 Cash Flow Statement

23-030 YONKMAN: Moves that the Board accept the January 31, 2023 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

- Joint Use and Planning Agreement (JUPA) Village of Mannville

23-031 LIVINGSTON: Moves that the Board of Trustees of Buffalo Trail Public Schools accept the Joint Use Planning Agreement with the Village of Mannville as presented.

CARRIED UNANIMOUSLY

- BTPS Budget Guidelines and Timelines

Secretary-Treasurer Altaf provided an overview of the government funding framework and an explanation of weighted moving average and a review of the budget guidelines and timelines. He also shared a breakdown of funding received and funding spent.

- BTPS Financial Reporting Dashboard

The information was shared with the Board.

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- Transportation

BTPS will subsidize bus contractors \$1033 to offset the increase in insurance costs.

- Capital Planning

Facilities Director Huxley joined the meeting at 6:54pm. Information on all the schools was previously shared with the Board. The 3 year capital plan was reviewed. The Board will be looking at the 4-10 year plan. The Board had an opportunity to discuss the capital plan priorities for the division. Director Huxley provided answers to the Boards questions regarding school buildings.

Director Huxley left the meeting at 7:25pm.

G. COMMITTEE REPORTS:

H. Business Arising from Minutes:

J. NEW BUSINESS:

- Professional Learning - Ward Information from David Steele (PSBAA Consultant)
 - o 104BP Ward Establishment

The information was shared with the Board. The Board had an opportunity to discuss next steps. The Board will invite Mr. Steele to present additional information at the March committee of the whole meeting.

K. TRUSTEE REPORTS:

- ASBA - Trustee Spornitz reported there will be an opportunity to have round table discussions in the future on topics of interest. ASBA Directors continue to meet with political parties to make connections. The election tool kit will be coming out to school boards to plan advocacy. The deadline for emergent position statements is on May 1, 2023. One of the Best Practices discussions was on Council of School Councils.
- PSBAA/PSBC - Trustee Yonkman shared the Truth and Reconciliation booklets from PSBAA with the Board. The annual plan and 5 strategic priorities were shared. PSBC election readiness and advocacy is on the radar. PSBAA would like assistance in building relationships with non-member boards. Trustee Yonkman shared details from the environmental scan of boards.
- TEBA - TEBA meets monthly, and bargaining is ongoing.
- RCASB - Trustee King reported on the next RCASB SGM. The next meeting is March 5th. The agenda was shared. The RCASB has a new website. Boards are encouraged to share flourishing stories. Trustees are invited to attend the SGM.

L. TRUSTEE READINGS:

M. INFORMATION ITEMS:

The information was shared with the Board.

Deputy Superintendent Webb left the meeting at 8:07pm.

**23-032 SPORNITZ Moves that the Board direct the policy committee
to review 302.11AP, Support for Student Organizations.
CARRIED UNANIMOUSLY**

N. COMMUNICATION STRATEGY:

- Financial Dashboard
- Subsidy to Bus Contractors
- Superintendent's Public Speaking Competition
- LISS Grant
- Mannville JUPA
- Student Engagement
- Enrolment Increase
- Thank you to Stakeholders for Participating in
Engagement Sessions
- Parents to Check Media and Communications on Website.

AGENDA Items for Next Meeting

- None

Board Work Plan Items for the Next Board Meeting

- Committee of the Whole
- Board Meeting
- Board School Tours - March 1st
- Submit Edwin Parr Teacher Award Nominations
- Capital Plan Submission
- Policies to be Reviewed
- Ward Review Information

J. NEW BUSINESS Cont.:

**23-033 COOPER: Moves that the Board support the addendum to the
Superintendent's contract as presented.
CARRIED**

**23-034 FORD: Moves that the meeting adjourn.
CARRIED UNANIMOUSLY**

Time: 8:26pm hours (20:26PM)

Board Chair

Recording Secretary