

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, August 17, 2022

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, August 17, 2022.

PRESENT:

Chair: Stephanie Spornitz

Trustees: Barry Livingston, Jim King, Kara Jackson, Tanya Ford, David Bensmiller (online), Stephanie Cooper, and Darla Yonkman

Administration: Rhae-Ann Holoien, Superintendent, Michelle Webb, Deputy Superintendent, James Trodden, Assistant Superintendent Nadeem Altaf, Secretary Treasurer and Faye Dunne, Recording Secretary

Absent:

A. CALL TO ORDER:

Board Chair Spornitz called the meeting to order at 9:31 a.m.

The Board Chair shared a Treaty Acknowledgement

B. APPROVAL OF AGENDA:

Board Chair Spornitz asked for any additions to the agenda.

J. NEW BUSINESS

- ASBA Trustee Governance Program

E. IN-CAMERA

- 1 item

22-159 LIVINGSTON: Moves that the agenda be approved as amended.
CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

22-160 FORD: That the Minutes of the Regular Meeting held June 15, 2022, be accepted as presented.
CARRIED UNANIMOUSLY

D. Petitions and Delegations

E. IN-CAMERA:

22-161 KING: That the meeting move In-Camera at 9:36am.
CARRIED UNANIMOUSLY

E. IN-CAMERA Cont.:

Deputy Superintendent Webb, Assistant Superintendent
Trodden, Secretary Treasurer Altaf and Recording
Secretary Dunne were in attendance.

**22-162 COOPER: That the meeting come out of In-Camera at 10:46
am.**

CARRIED UNANIMOUSLY

F. SUPERINTENDENT REPORTS:

1. Superintendent's Report:

- Enrolment Reports
- Administrative Assistants Professional Learning
- Board and Leadership Workshop
- Empower Women Event with Darci Lang
- Minister's Youth Council Selection- Ava Herbert -
Wainwright High School
- BTPS Student Day with Leah Goldstein
- Superintendent's Public Speaking

- Enrolment Reports

The information was shared with the Board.

- Administrative Assistants Professional Learning

The information was shared with the Board.

- Board and Leadership Workshop

The information was shared with the Board.

- Empower Women Event with Darci Lang

The information was shared with the Board.

- Minister's Youth Council Selection- Ava Herbert -
Wainwright High School

The information was shared with the Board.

- BTPS Student Day with Leah Goldstein

The information was shared with the Board about this
virtual event for students.

- Superintendent's Public Speaking

The information was shared with the Board.

2. Assistant Superintendent Report:

- Dual Credit Grant for \$150,000
- 2022-2023 Submission of Literacy and Numeracy Grant
for Grades 1-3
- Four Year Education Plan

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2. Assistant Superintendent Report Cont.:

- Dual Credit Grant for \$150,000

The information was shared with the Board. This year BTPS will offer the dual credit program Automotive Technician Program and Remote University Transfer in partnership with Lakeland College. The grant allows BTPS to pay for the tuition for students.

- 2022-2023 Submission of Literacy and Numeracy Grant for Grades 1-3

In June, the government announced funding will continue into 2023 and BTPS has already applied for the grant. The announcement of the grant will come in October.

- Four Year Education Plan

It is time to develop a new four-year plan in consultation with stakeholders. Halton Strategic will engage the stakeholders across our communities. The new plan will be in place by May 2023.

3. Secretary Treasurer Report:

Accounts Payable:

- Cheque Lists Dated; May 31, June 15, 30, July 15, August 15, 2022
- Accounts Payable Cheque Lists Dated; June 15, 17, 20, 24, 30, July 15, 22, 25, 26, 27, August 15, 2022
- Manual Cheques Issued Dated: June 9 to August 3, 2022
- June 30, 2022 Cash Flow Statement
- July 31, 2022 Cash Flow Statement
- Audit Process for BTPS
- Try-a-Trade

Secretary Treasurer Altaf reviewed the cheque lists with the Board. The Board had an opportunity to ask questions for clarification of a few of the cheques.

22-163 KING: Moves that the accounts payable cheque lists for the period ending August 15, 2022, beginning, and ending with cheques #133641 to #134082 and automated payments for the period ending August 15, 2022, beginning, and ending with #800022026 to #800022405 and manual cheques issued #700001337 to #700001360 be received for information.

CARRIED UNANIMOUSLY

- June 30, 2022 Cash Flow Statement

22-164 YONKMAN: Moves that the Board accept the June 30, 2022 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

3. Secretary Treasurer Report:

- July 31, 2022 Cash Flow Statement

22-165 **COOPER: Moves that the Board accept the July 31, 2022 Cash Flow Statement for information.**

CARRIED UNANIMOUSLY

- Audit Process for BTPS

The information was shared with the Board.

- Try-a-Trade

The Board will consider the Try-a-Trade transportation costs during its budget process.

4. Transportation:

- Boundary Exemption Request #2022-2023-20
- Boundary Exemption Request #2022-2023-21
- Boundary Exemption Request #2022-2023-22
- Boundary Exemption Request #2022-2023-23

- Boundary Exemption Request #2022-2023-20

22-166 **COOPER: Moves that the Board approve the boundary exemption request from applicant #2022-2023-20, to meet the bus on route to attend their school of choice for the 2022-2023 school year.**

Trustee Ford abstained from the vote due to a declared a conflict of interest.

CARRIED UNANIMOUSLY

- Boundary Exemption Request #2022-2023-21

22-167 **JACKSON: Moves that the Board approve the boundary exemption request from applicant #2022-2023-21, for bussing to attend their school of choice for the 2022-2023 school year.**

CARRIED UNANIMOUSLY

- Boundary Exemption Request #2022-2023-22

22-168 **LIVINGSTON: Moves that the Board approve the boundary exemption request from applicant #2022-2023-22, for bussing to attend their school of choice for the 2022-2023 school year.**

DEFEATED

- Boundary Exemption Request #2022-2023-23

22-169 **YONKMAN: Moves that the Board approve the boundary exemption request from applicant #2022-2023-23, for bussing to attend their school of choice for the 2022-2023 school year.**

CARRIED UNANIMOUSLY

G. COMMITTEE REPORTS

1. Policy Committee:

- 101BP Board Operations: The Policy Committee
Recommends to Postpone First Reading until September

The Policy Committee will review BP101 again at its
next meeting.

22-170 FORD: That the board meeting recess for lunch.

CARRIED UNANIMOUSLY

The meeting reconvened at 1:00 p.m. in the room with
all Trustees in the room and Trustee Bensmiller online.

22-171 JACKSON: That the meeting move In-Camera at 1:01 pm.

CARRIED UNANIMOUSLY

Deputy Superintendent Webb, Assistant Superintendent
Trodden, Secretary Treasurer Altaf and Recording
Secretary Dunne were in attendance.

22-172 FORD: That the meeting come out of In-Camera at 1:08PM.

CARRIED UNANIMOUSLY

H. Business Arising from Minutes:

J. NEW BUSINESS:

- EH Walter Requests; Senior Boys Basketball, Golf and
Senior Boys Volleyball Provincials
- Marwayne Request for CVR Funds re; Paving Running
Paths to Jump Pits
- Clandonald Tenders
- Clandonald Colony Cultural Centre Request
- MD of Provost JUPA (Joint Use and Planning
Agreement)
- Millennium Land Ltd. Lease Agreement Request
- Town of Vermilion re; Request to Remove Municipal
School Reserve Designation

- EH Walter Requests; Senior Boys Basketball, Golf and
Senior Boys Volleyball Provincials

**22-173 JACKSON: Moves that the Board support the requests from
E.H. Walter School with a donation of \$2000.00 to help
offset the costs of the 3 teams travelling to
Provincials in the 2021-2022 school year and that the
school distribute to the teams as they see fit.**

CARRIED

J. NEW BUSINESS Cont.:

- Marwayne Request for CVR Funds re; Paving Running Paths to Jump Pits

22-174 YONKMAN: Moves that the Board endorse the application of Marwayne Jubilee School for Cash in Lieu of School Reserve Funds in the amount of \$5000.00 to go toward paving the running paths to the jumping pits to enhance the Track and Field program, to be forwarded to the County of Vermilion River for approval.

CARRIED UNANIMOUSLY

- Clandonald Colony Cultural Centre Request

22-175 LIVINGSTON: Moves that the Board receive the Clandonald Colony Cultural Centre Request for information.

CARRIED UNANIMOUSLY

- Clandonald Tenders

22-176 JACKSON: Moves that the Board of Trustees of Buffalo Trail Public Schools accept the tender submitted by Robert Reynolds to purchase Clandonald School and site.

CARRIED UNANIMOUSLY

- MD of Provost JUPA (Joint Use and Planning Agreement)

22-177 LIVINGSTON: Moves that the Board of Trustees of Buffalo Trail Public Schools accept the Joint Use Planning Agreement with the Municipal District of Provost No.52 as presented with amendments.

CARRIED UNANIMOUSLY

- Millennium Land Ltd. Lease Agreement Request

22-178 BENSMILLER: Moves that the Board of Trustees of Buffalo Trail Public Schools hire its own representative prior to entering into a Petroleum and Natural Gas Lease Agreement with Millennium Land Ltd. with the cost to be covered by Surge Energy.

CARRIED UNANIMOUSLY

- Town of Vermilion re; Request to Remove Municipal School Reserve Designation

22-179 YONKMAN: Moves that the Board approve the request from the Town of Vermilion for the release of the MSR Designation for Lot 23 MSR, Block 5; Lot 6 MSR, Block 2 Plan 802 2872 (School Reserve) Vermilion Alberta, the Board previously approved removal of MSR for lot 8MSR Plan 802 2872 with motion 18-204, provided it is done at no cost to the Board of Trustees of Buffalo Trail Public Schools and with the understanding that cash in lieu of MR will be placed in reserves for future development of other MR/MSR spaces within the town.

CARRIED UNANIMOUSLY

J. NEW BUSINESS Cont.:

- Trustee Attendance at ASBA School Board Trustee Governance Program

22-180 COOPER: Moves that the Board support Trustee Yonkman to register for the ASBA School Board Trustee Governance program at the earliest availability that is offered.

Trustee Yonkman abstained from the vote.

CARRIED

22-181 BENSMILLER: Moves that the Board receive a copy of the most recent completed Request to Access Information 2022.

CARRIED

K. TRUSTEE REPORTS:

- ASBA - Trustee Yonkman reported that ASBA president Dennis has met with the Minister several times on behalf of boards. Approximately 25 trustees have already applied to the governance program. ASBA will start the 'coffee and conversations' program with trustees again. ASBA is advocating to government for many things including support for rural Alberta, fuel price subsidies, learning grants, capital planning, Bill 15, etc.
- PSBAA/PSBC - Trustee Cooper attended the August PSBC. PSBC did an environmental scan this scan shares great news between boards. Trustee Cooper shared that she shared the BTPS 'On the Trail Podcast' information. There was also a workplan review for 2022-2023 priorities. The Indigenous Canada course is free and available to trustees on the PSBAA website. The PSBAA budget was presented. Lethbridge has rejoined PSBAA. PSBAA has set up a Compensation Review Committee to review their own board.
- TEBA - Board Chair Spornitz reported that local bargaining will begin soon.
- RCASB - Trustee King shared that there was nothing to report at this time.

Direction was given for the Board Chair to invite MLAs to meet with the Board.

L. TRUSTEE READINGS:

M. INFORMATION ITEMS:

The information was shared with the Board.

N. COMMUNICATION STRATEGY

- Clandonald School Tender
- M.D. of Provost Joint Use and Planning Agreement
- Dual Credit Grants - automotive and university transfer
- Ministers Youth Council Representative from WHS
- New Four Year Education Plan
- Government Fuel Funding Subsidy

AGENDA Items for Next Meeting

- None

Board Work Plan Items for the Next Board Meeting

- Committee of the Whole
- Board Organizational Meeting
- Board Meeting
- Submit ASBA Nominations for their Awards
- Consider Applications for BTPS Outstanding Support Staff Award
- Student Exit Surveys
- Superintendent Evaluation

22-182 KING: Moves that the meeting adjourn.
CARRIED UNANIMOUSLY

Time: 2:30 pm hours (14:30PM)

Board Chair

Recording Secretary