

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, June 15, 2022

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, June 15, 2022.

PRESENT:

Chair: Stephanie Spornitz

Trustees: Barry Livingston, Jim King, Kara Jackson, Tanya Ford, David Bensmiller, Stephanie Cooper, and Darla Yonkman

Administration: Rhae-Ann Holoien, Superintendent, Michelle Webb (online), Deputy Superintendent, James Trodden, Assistant Superintendent Nadeem Altaf, Secretary Treasurer and Faye Dunne, Recording Secretary

Absent:

A. CALL TO ORDER:

Board Chair Spornitz called the meeting to order at 9:32 a.m.

The Board Chair shared a Treaty Acknowledgement

B. APPROVAL OF AGENDA:

Board Chair Spornitz asked for any additions to the agenda.

3. Transportation Department:

- Request from Elk Island Public Schools

E. IN-CAMERA:

- Two Items

22-128 **LIVINGSTON: Moves that the agenda be approved as amended.
CARRIED UNANIMOUSLY**

C. MINUTES OF THE REGULAR MEETING

22-129 **FORD: That the Minutes of the Regular Meeting held May 18, 2022, be accepted as presented.
CARRIED UNANIMOUSLY**

22-130 **YONKMAN: That the Minutes of the Special Meeting held June 1, 2022, be accepted as presented.
CARRIED UNANIMOUSLY**

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F. COMMITTEE/DEPARTMENT REPORTS:

1. Finance:

- Cheque Lists Dated; May 30, 2022
- Accounts Payable Cheque Lists Dated; May 20, 25, 26, 30, 2022
- Manual Cheques Issued Dated: May 5 to June 3, 2022
- May 31, 2022 Cash Flow Statement
- Safe Indoor Air Top-Up to the Safe Return to Class Fund

Secretary Treasurer Altaf reviewed the cheque lists with the Board.

22-131 COOPER: Moves that the accounts payable cheque lists for the period ending May 30, 2022, beginning, and ending with cheques #133572 to #133640 and automated payments for the period ending May 30, 2022 beginning and ending with #800021940 to #800022025 and manual cheques issued #700001322 to #700001336 be received for information.
CARRIED UNANIMOUSLY

- May 31, 2022 Cash Flow Statement

22-132 KING: Moves that the Board accept the May 31, 2022 Cash Flow Statement for information.
CARRIED UNANIMOUSLY

- Safe Indoor Air Top-Up to the Safe Return to Class Fund

The information was shared with the Board.

D. Petitions and Delegations

- Innisfree Sustainability Committee Presentation

Board Chair Spornitz welcomed Rachel Miller School Principal, Krystin Cannan and Derek Saskiw, Sustainability Committee members and Evan Raycraft, Village Councilor to the meeting and there was a round of introductions.

The delegation members took turns presenting to the Board. They shared ideas of how the community and school can partner to enhance learning and hopefully increase enrolment at the Innisfree Delnorte School. The Board Chair commended the partnership and there was an opportunity for questions. The group thanked the Board for its time and the Board thanked the group for coming in to share its ideas and next steps.

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E. IN-CAMERA:

**22-133 FORD: That the meeting move In-Camera at 10:04am.
CARRIED UNANIMOUSLY**

Deputy Superintendent Webb, Assistant Superintendent Trodden, Secretary Treasurer Altaf and Recording Secretary Dunne were in attendance.

**22-134 KING: That the meeting come out of In-Camera at 11:20 am.
CARRIED UNANIMOUSLY**

Student Engagement - Year End Review

Assistant Superintendent Trodden welcomed students from Mannville, Marwayne, and Irma schools to the student engagement with the Board. There was a round of introductions.

Superintendent Holoien lead the schools through the engagement questions on the topic of Year End Review.

- 1) What was the greatest part of your school year?
- 2) What are you looking forward to most next year?
- 3) What advice would you give a new student joining your school?

The students from each school took turns sharing their answers to the questions. The students were thankful for new friends, student teachers, school dances and school sports. Students are looking forward to meeting new teachers and reuniting with friends next year. Their best advice for new students was not to be nervous, to find your favorite game on the playground and ask others for help.

The Board Chair thanked all the students for participating in the student engagement and wished them a great summer.

E. IN-CAMERA:

**22-135 YONKMAN: That the meeting move In-Camera at 11:38 am.
CARRIED UNANIMOUSLY**

Deputy Superintendent Webb, Assistant Superintendent Trodden, Secretary Treasurer Altaf and Recording Secretary Dunne were in attendance. Trustee Livingston left the meeting at 11:54 am. Trustee Livingston rejoined the meeting at 12:01 pm.

**22-136 KING: That the meeting come out of In-Camera at 12:58 am.
CARRIED UNANIMOUSLY**

22-137 FORD: That the board meeting recess for lunch.

CARRIED UNANIMOUSLY

The meeting reconvened at 1:49 p.m. in the room with all Trustees except Trustee Livingston in the room.

22-138 COOPER: That the meeting move In-Camera at 1:50 pm.

CARRIED UNANIMOUSLY

Deputy Superintendent Webb, Assistant Superintendent Trodden, and Recording Secretary Dunne left the meeting 1:52 pm. Trustee Livingston rejoined the meeting at 1:55 pm. Deputy Superintendent Webb, Assistant Superintendent Trodden, and Recording Secretary Dunne rejoined the meeting 3:25pm. Transportation Director Rapson joined the meeting at 3:27pm. Director Rapson left the meeting at 3:48pm.

22-139 BENSMILLER: That the meeting come out of In-Camera at 3:55 pm.

CARRIED UNANIMOUSLY

F. COMMITTEE/DEPARTMENT REPORTS Cont.:

2. Policy Committee:

- Policy Meeting Minutes: June 9, 2022
- 101BP Board Operations: The Policy Committee Recommends to Postpone First Reading until August
- The Policy Committee Recommends to Receive the Following Administrative Procedures and Exhibits for Information:
 - o 602.5AP Purchasing and Purchasing Authority and 602.5AP Exhibit 1, Compliance for the Purchase of Gift Cards
 - o 201.6AP Exhibit 3 Student Registration Form
- Policy Meeting Minutes: June 9, 2022

22-140 FORD: Moves that the Board receive the minutes of the Policy Committee meeting held June 9, 2022.

CARRIED UNANIMOUSLY

- 101BP Board Operations: The Policy Committee Recommends to Postpone First Reading until August
- The Policy Committee Recommends to Receive the Following Administrative Procedures and Exhibits for Information:
 - 602.5AP Purchasing and Purchasing Authority

22-141 COOPER: Moves that the Board receive 602.5AP, Purchasing and Purchasing Authority, as amended, and new 602.5AP Exhibit 1, Compliance for the Purchase of Gift Cards for information.

CARRIED UNANIMOUSLY

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2. Policy Committee Cont.:

- 201.6AP Exhibit 3 Student Registration Form

22-142 BENMILLER: Moves that the Board receive 201.6AP Exhibit 3 Student Registration Form, as amended for information.

CARRIED UNANIMOUSLY

3. Transportation:

- Request from ECCS to Transport Students in the Minburn Area
- Cross Jurisdiction (non-resident) Request re; #2022-2023-16 (Prairie Land Approved)
- Prairie Land School Division Request to Enter BTPS TSA to Transport a Family
- Cross-Jurisdiction Request from St. Paul Education re; #2022-2023-17
- Cross-Jurisdiction Request from #2022-2023-18 (EIPS) to Attend a BTPS School
- Boundary Exemption Request #2022-2023-19

- Request from ECCS to Transport Students in the Minburn Area

22-143 BENSMILLER: Moves that the Board approve the request from East Central Catholic Schools to provide transportation for students residing inside the Minburn Establishment Area to St. Jerome's School for the 2022-2023 school year, with East Central Catholic Schools agreeing to pay any transportation funding shortfall including administration costs. This request is required on an annual basis.

CARRIED UNANIMOUSLY

- Cross Jurisdiction (non-resident) Request re; #2022-2023-16 (Prairie Land Approved)

22-144 LIVINGSTON: Moves that the Board approve the cross-jurisdiction (non-resident) request for applicant #2022-2023-16, based on the approval letter from Prairie Land School Division, for bussing to their school of choice for the 2022-2023 school year.

CARRIED UNANIMOUSLY

- Prairie Land School Division Request to Enter BTPS TSA to Transport a Family

22-145 YONKMAN: Moves that the Board approve the request from Prairie Land School Division to enter into Buffalo Trail Public School Division transportation service area to transport a family to Altario.

CARRIED UNANIMOUSLY

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3. Transportation Cont.:

- Cross-Jurisdiction Request from St. Paul Education re; #2022-2023-17

22-146 BENS MILLER: Moves that the Board approve the cross-jurisdiction (non-resident) request from applicant 2022-2023-17, based on the approval letter from St. Paul Education, for transportation to their school of choice, Myrnam school for the 2022-2023 school year.
CARRIED UNANIMOUSLY

- Cross-Jurisdiction Request from #2022-2023-18 (EIPS) to Attend a BTPS School

22-147 JACKSON: Moves that the Board approve the cross-jurisdiction (non-resident) request from applicant #2022-2023-18, based on approval letter from Elk Island Public Schools, for bussing to attend their school of choice for the 2022-2023 school year.
CARRIED UNANIMOUSLY

- Elk Island Request to Enter BTPS TSA to Transport a Family

22-148 LIVINGSTON: Moves that the Board approve the request from Elk Island Public School Division to enter into Buffalo Trail Public School Division transportation service area to transport a family to Vegreville for the 2022-2023 school year.
CARRIED UNANIMOUSLY

- Boundary Exemption Request #2022-2023-19

22-149 COOPER: Moves that the Board approve the boundary exemption request from applicant #2022-2023-19 to meet the bus on route to go to their school of choice for the 2022-2023 school year.
CARRIED UNANIMOUSLY

G. SUPERINTENDENT'S DEPARTMENT

1. Superintendent's Report:

- Enrolment Reports
- Communications
- Indigenous Education
- Professional Learning
- BTPS Learning on the Trail Podcast and Radio Ads
- Student Achievements
- Information Items
- Superintendent Recommendation

- Enrolment Reports

The information was shared with the Board.

- Communications

The information was shared with the Board.

1. Superintendent's Report Cont.:

- Indigenous Education

The information was shared with the Board.

- Professional Learning

The information was shared with the Board.

- BTPS Learning on the Trail Podcast and Radio Ads

The Superintendent shared information from the latest podcasts and radio ads with the Board.

- Student Achievements

Student achievements were shared with the Board.

- Information Items

August 24th the Board is invited to attend the Teacher Professional Development Day.

Celebration Event - Superintendent Holoien welcomed two trustees to help plan the next celebration event. Trustees Cooper and Ford volunteered.

- Superintendent Recommendation

22-150

LIVINGSTON: Moves that the Board support the recommendation of the Superintendent to dissolve the Education Compensation Model and have the employees impacted move towards the same salary review process as all other central office non-unionized staff and to adjust their salaries to align with the provincial average model that is in place.

CARRIED UNANIMOUSLY

2. Deputy Superintendent Report:

- Wellness Update

Deputy Superintendent Webb shared a wellness presentation with the Board. She shared how staff are being supported throughout the division with the focus on promoting staff wellbeing. Each school has a Health and Wellness Champion, and information is shared locally and provincially.

3. Assistant Superintendent Report:

- Lakeland College CTS Courses for the Summer
- Locally Developed Courses
- OurSchool Survey

3. Assistant Superintendent Report Cont.:

- Lakeland College CTS Courses for the Summer

Lakeland College continues to partner with BTPS and offers CTS courses for summer including mechanics, welding, electrical, carpentry, interior design, esthetics, and hair styling.

- Locally Developed Courses

22-151 YONKMAN: Moves that the Board of Buffalo Trail Public Schools approves the following locally developed courses that will be taught by BTPS teacher:

- Math 15-3 credits**
- Math 15-5 credits**
- Guitar 15-3 credits**
- Guitar 15-5 credits**
- Guitar 25-3 credits**
- Guitar 25-5 credits**
- Guitar 35-3 credits**
- Guitar 35-5 credits**

CARRIED UNANIMOUSLY

- OurSchool Survey

Assistant Superintendent Trodden provided an overview of the OurSchool survey. The survey data is gathered from students from grades 4-12. The results are used to improve student success. Schools also use this information with their individual assurance reports.

Trustee Bensmiller left the meeting at 5:06 pm

Trustee Bensmiller rejoined at 5:25 pm

H. Business Arising from Minutes:

- Hardisty Parent Group Update

The Superintendent and Secretary Treasurer will meet with the parent group.

J. NEW BUSINESS:

- County of Vermilion River Expression of Interest re; Clandonald School Building
- Request from Kyle Parsons, Physical Education and Athletic Director at Irma School re; Financial Assistance for ASAA Curling Provincials
- Board Budget Update

- County of Vermilion River Expression of Interest re; Clandonald School Building

The Board had an opportunity to discuss the proposal.

22-152 JACKSON: Moves that the Board write a letter to the County of Vermilion River that the Board has received their proposal for information.

CARRIED UNANIMOUSLY

J. NEW BUSINESS Cont.:

- Request from Kyle Parsons, Physical Education and Athletic Director at Irma School re; Financial Assistance for ASAA Curling Provincials

22-153 FORD: Moves that the Board support the request from Irma for a donation of \$750 to help offset the costs of travelling to Curling Provincials.

CARRIED

- Board Budget Update

22- 154 LIVINGSTON: Moves that the Board establish an Ad Hoc Committee for the board budgeting planning.

CARRIED UNANIMOUSLY

Trustees Ford, Cooper, Yonkman and Spornitz volunteered to join the committee.

22- 155 YONKMAN: Moves that the Board receive a high level report regarding staff leaving BTPS in October to be added to the Board Workplan annually.

CARRIED UNANIMOUSLY

22-156 YONKMAN: Moves that should BTPS receive any litigation or lawsuit the Board receive the information at the earliest convenience.

CARRIED UNANIMOUSLY

22-157 YONKMAN: Moves that the Board receive briefing notes including costs of any legal counsel hired by BTPS currently or in the past 2 years.

CARRIED

K. TRUSTEE REPORTS:

- ASBA - Board Chair Spornitz, Vice Chair Yonkman and Superintendent Holoien attended the Edwin Parr awards celebration on behalf of our BTPS nominee Austin Shaw.
- ASBA Zone 2/3 - The next meeting is Friday. Vice Chair Yonkman updated the Board on new PD coming from the U of C and the ASBA advocacy focus.
- PSBAA/PSBC - Vice Chair Yonkman told the Board that PSBAA will host professional development on Roberts Rules of Order.
- TEBA - Board Chair Spornitz told the Board about the government news release regarding the mediated negotiations with teachers.
- RCASB - Trustee King gave the Board an update from the last Rural Caucus of Alberta School Boards meeting. The host shared its 'Flourishing Schools Initiative.' Topics of the round table discussions were mental health, curriculum, PUF and Pre-K funding.

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L. TRUSTEE READINGS:

M. INFORMATION ITEMS:

The information was shared with the Board.

N. COMMUNICATION STRATEGY

- Student Achievements
- Student Engagement
- Report on Wellness
- OurSchools Survey
- Lakeland College Summer Courses
- New Ad Hoc Committee for Board Budget Planning
- Federal Funding for Safe Indoor Air Top Up
- Superintendent's Information on National Indigenous History Month, BTPS Radio Ads, and Learning on the Trail Podcasts
- Locally Developed Courses

AGENDA Items for Next Meeting

- None

Board Work Plan Items for the Next Board Meeting

- Committee of the Whole Meeting (if required)
- Board Meeting
- Board Self Evaluation

22-158 KING: Moves that the meeting adjourn.

CARRIED UNANIMOUSLY

Time: 6:08 pm hours (18:08PM)

Board Chair

Recording Secretary