

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, October 27, 2021

The Organizational Meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, October 27, 2021 at 9:00 a.m.

IN ATTENDANCE:

Board Members as follows:

Stephanie Cooper
David Bensmiller
Tanya Ford
Kara Jackson
Jessica Kaastrup
Stephanie Spornitz
Darla Yonkman
Barry Livingston
Jim King

Administration as follows:

Rhae-Ann Holoien – Superintendent of Schools
Nadeem Altaf – Secretary Treasurer
Michelle Webb – Deputy Superintendent
James Trodden – Assistant Superintendent
Faye Dunne – Recording Secretary

Superintendent Holoien called the meeting to order at 9.05 a.m.

Superintendent Holoien shared a Treaty 6 Acknowledgement.

The Superintendent, called for approval of the organizational meeting agenda as circulated.

Additions:

- None

21-253 YONKMAN: That the agenda be approved. CARRIED UNANIMOUSLY

Superintendent Holoien advised that in accordance with the Education Act Board Procedures Regulation (Section 9 (d)), if requested by one or more trustees, a secret ballot must be held for the election of position of Board Chair and Vice Chair. A motion must come from the floor to hold a secret ballot for these positions if a vote is required.

21-254 FORD: That an electronic anonymous google form for voting be used for the election of position of Chair and Vice Chair or Committee members if required. CARRIED UNANIMOUSLY

21-255 COOPER: That Deputy Superintendent Webb and Recording Secretary, Dunne, be appointed to collect the results from the electronic submissions. CARRIED UNANIMOUSLY

Superintendent Holoien declared nominations open for the position of Board Chair.

Trustee KING nominated Trustee SPORNITZ for Board Chair.

Superintendent Holoien made the 2nd call for nomination of Board Chair.

Superintendent Holoien made the 3rd and final call for nomination of Board Chair.

Trustee BENSMILLER nominated Trustee YONKMAN for Board Chair

**21-256 LIVINGSTON: That nominations for the position of Board Chair cease.
CARRIED UNANIMOUSLY**

Darla Yonkman addressed the Board to share her reasons for wanting the Chair position. Stephanie Spornitz addressed the Board to share her reasons for wanting the Chair position and welcomed the vote.

Trustee SPORNITZ was declared Board Chair.

Superintendent Holoien declared nominations open for the position of Vice-Chair.

Trustee FORD nominated Trustee YONKMAN for Vice Chair

Superintendent Holoien made the 2nd call for nomination of Vice Chair.

Superintendent Holoien made the 3rd and final call for nomination of Vice Chair.

**21-257 KING: That nominations for the position of Vice Chair cease.
CARRIED UNANIMOUSLY**

Trustee YONKMAN was declared Vice Chair.

Superintendent Holoien asked Trustee Spornitz to accept the position of Board Chair.

Trustee Spornitz accepted the position of Board Chair and Superintendent Holoien passed the meeting over to her.

Trustee Spornitz thanked the Board for its support for her as Board Chair.

**21-258 KING – Moves that the electronic voting information results be deleted.
CARRIED UNANIMOUSLY**

STRUCTURE:

The Board discussed the present structure of the standing committees.

**21-259 LIVINGSTON: That the structure of the standing committee be a Committee of the Whole.
CARRIED UNANIMOUSLY**

Forming Committees

Policy Committee:

Trustee Livingston shared some background information about being a member of the policy committee.

Trustees, FORD, YONKMAN, JACKSON, KAASTRUP, BENSMILLER and LIVINGSTON put their names forward for the Policy Committee.

Trustee Bensmiller withdrew his name.

Trustee Livingston volunteered to be an alternate.

Result - The following Trustees are appointed to the Policy Committee:

- 1) FORD
- 2) YONKMAN
- 3) KAASTRUP
- 4) JACKSON

Policy Committee Alternate:

Trustee LIVINGSTON was appointed as alternate on the Policy Committee

Result - Trustee LIVINGSTON is appointed as Policy Committee Alternate

Negotiations Committee: Trustee Spornitz shared information with the Board regarding past practice of the negotiations committee

Trustees KASSTRUP, COOPER, SPORNITZ and LIVINGSTON put their names forward for the Negotiations Committee.

Result – The following Trustees are appointed to the Negotiations Committee:

- 1) KAASTRUP
- 2) COOPER
- 3) SPORNITZ
- 4) LIVINGSTON

Negotiations Committee Alternate:

Trustee BENSMILLER was appointed as alternate for the Negotiations Committee.

Result – Trustee BENSMILLER is appointed as Negotiations Committee Alternate

Staff Liaison Committee: Trustee King shared background information with the Board regarding being a member of the Staff Liaison Committee

Trustees KING, YONKMAN and FORD put their names forward for the Staff Liaison Committee.

Result – The following Trustees are appointed to the Staff Liaison Committee

- 1) KING
- 2) YONKMAN
- 3) FORD

Audit Committee: Trustee Livingston shared some background information about being a member of the Audit Committee.

Trustees BENSMILLER, YONKMAN, LIVINGSTON put their names forward for the Audit Committee.

Result – The following Trustees are appointed to the Audit Committee

- 1) BENSMILLER
- 2) YONKMAN
- 3) LIVINGSTON

Community Members – The Board heard that Grant Mills was interested in continuing his community member positions on the Audit Committee.

There was direction to advertise an open position for another community member on the Audit Committee and bring the names forward to the next meeting.

Business Community Member – GRANT MILLS
Adult Learning Community Member – PENDING

21-260

LIVINGSTON: That the Board write a letter to Grant Mills as a successful community member of the Audit Committee to thank him.

CARRIED UNANIMOUSLY

Joint Transportation Committee:

Trustees SPORNITZ, JACKSON, FORD and LIVINGSTON put their names forward for the Joint Transportation Committee.

Result – The following Trustees are appointed to the Joint Transportation Committee:

- 1) SPORNITZ
- 2) JACKSON
- 3) FORD
- 4) LIVINGSTON

External Committees:

Alberta School Boards' Association Zone 2/3

Trustee YONKMAN put her name forward for the ASBA Zone 2/3 Representative.

Result: Trustee YONKMAN is appointed as the ASBA Zone 2/3 Representative

ASBA Zone 2/3 Alternate:

Trustee LIVINGSTON put his name forward as ASBA Zone 2/3 Representative Alternate

Result: Trustee LIVINGSTON is appointed as the ASBA Zone 2/3 Representative Alternate

Public School Boards' Association of Alberta

Trustee YONKMAN put her name forward for the PSBAA Representative.

Result: Trustee YONKMAN is appointed as the PSBAA Representative.

Trustee COOPER put her name forward as PSBAA Representative Alternate

PSBAA Alternate:

Result: Trustee COOPER is appointed as the PSBAA Representative Alternate

TEBA Representative

Trustee SPORNITZ put her name forward as the TEBA Representative

Result: Trustee SPORNITZ is appointed TEBA Representative

RCASB Representative

Trustee KING put his name forward as the RCASB Representative.

Result: Trustee KING is appointed as the RCASB Representative.

Board Chair Spornitz thanked the trustees

MEETING DATES AND TIMES:

The Board had an opportunity to discuss the meeting dates and times and possibility of in-person meetings. Following health orders for working in person.

21- 261 BENS MILLER: that the Committee and Board meetings be held on the same day on the third Wednesday of the month.

DEFEATED

21-262 YONKMAN: That the regular meetings of the Buffalo Trail School Division remain as the third Wednesday of each month, with the exception of; the April and November meetings, that will be the fourth Wednesday of the month and there will not be a meeting in July.

CARRIED UNANIMOUSLY

21-263 KING: That the Committee Meeting be the second Wednesday of each month and there will be no meeting in July.

CARRIED UNANIMOUSLY

It was noted that the Board will hold the first Wednesday of the month free for other Board business should there be any.

21-264 LIVINGSTON: That the start time of the Board and Committee meetings remain at 9:30 a.m.

CARRIED UNANIMOUSLY

PER DIEM AND TRAVEL RATES:

- 21-265 **LIVINGTSON:** That the per diem rate of \$220.00 per day remain the same, for the 2021-2022 school year.
CARRIED UNANIMOUSLY
- 21-266 **KING:** That the daily expense reimbursement remain the same as per BP101 Board Operations Section 10. Travel rates be consistent with Policy 101BP Board Operations Section. For the 2021-2022 school year the rate is .505km.
CARRIED UNANIMOUSLY
- 21- 267 **JACKSON:** That the Communication Expense Reimbursement remain the same at \$100 per month for the 2021-2022 school year.
CARRIED UNANIMOUSLY

Trustee Professional Development:

The Board reviewed its current practice of professional development.

SIGNING AUTHORITY:

- 21-268 **LIVINGSTON:** That the Board Chair and Vice-Chair have signing authority as per Board Policy 101BP Section 3 and Section 4.
CARRIED UNANIMOUSLY

Annual Board Work Plan:

- 21-269 **COOPER:** That the Board accept the work plan as amended.
CARRIED UNANIMOUSLY
- 21- 270 **KING:** That the Organizational meeting be adjourned.
CARRIED UNANIMOUSLY

Time: 11:00 hour (11:00 a.m.)

Board Chair

Recording Secretary