



TEMPORARY SCHOOL BUS SERVICE PERMISSION FORM

DATE(S) REQUESTED: _____

CHILD'S REGULAR BUS ROUTE (if applicable): _____

REQUESTING ACCESS TO BUS ROUTE: _____ LOCATION OF STOP: _____

BUS TIME (AM or PM): _____

As per Administrative Procedure 701.21, in order to access temporary school bus service (i.e. birthday parties, temporary caregiver) **the driver must be provided with this form in advance (at least half a day)**. This will allow parents to make alternative arrangements.

I am requesting that the following child(ren) be permitted to ride the above bus on the said date(s).

NAME OF CHILD(REN):

Parent Permission

_____ Print Name and Phone Contact

_____ Signature of **Sending** Parent/Guardian

_____ Print Name and Phone Contact

_____ Signature of **Receiving** Parent/Guardian

Separate forms may be used when it is not possible for the sending and receiving parents to sign the same form.

For Driver Use Only

Permission Granted by Bus Driver Approved Denied

If permission is denied the bus driver is responsible to contact the sending and receiving parents.

_____ Signature of Driver

In emergent situations only, the bus driver can accept direct verbal communication from both the sending and receiving parents.