



## SCHOOL BUS OPERATOR'S CHILDREN ON BUS PERMISSION FORM

A parent/guardian having their children ride the bus with them while they operate the school bus is a privilege that must not interfere with a bus operator's commitment to the safety of students and their ability to provide a high level of service to the students riding the bus. In order to gain approval for your child(ren) to accompany you on your bus route, you must comply with the following conditions. Your signature on this document indicates that you have read and fully understand the conditions. Requests outside of this administrative procedure must be approved by the Board of Trustees of Buffalo Trail Public Schools.

### **For Preschool Children:**

1. There is a maximum of two children allowed under this administrative procedure.
2. If, due to the age and weight of the child(ren), it is necessary to secure the child(ren) in a child seating assembly, such seating assembly shall;
  - 2.1 Meet the requirements of the Commercial Vehicle Equipment Regulation of the Traffic Safety Act,
  - 2.2 Be provided by the bus contractor/contractor at no cost to the Board,
  - 2.3 Be secured by a strapping system installed by the contractor at no cost to the Board.
3. The child(ren) cannot occupy a seat required by a registered student on the bus. If space on the bus becomes an issue, authorization for the operator's child(ren) to ride the bus will be revoked.
4. The said child(ren) must be listed on the student listing and on the seating plan.
5. The child(ren) must follow the school bus rules and regulations as per board policy, administrative procedure and regulations.
6. The child(ren) must not interfere with your ability to perform your duties as bus operator.
7. The child(ren) must not interfere with other students on the bus.
8. You or the bus contractor must notify all parents on your route that you will be transporting the **said** child(ren) with you on the bus.
9. You or the bus contractor must receive prior permission from a student's parent/guardian before designating a helper to assist in caring for the child(ren).

### **For School-Aged Children Registered in a BTPS School, St. Thomas Aquinas (Provost), Blessed Sacrament School (Wainwright), Blessed Sacrament Outreach School or St. Jerome's School (Vermilion):**

1. There is a maximum of two children allowed under this administrative procedure.
2. The child(ren) cannot occupy a seat required by a registered student on the bus. If space on the bus becomes an issue, authorization for the bus operator's child(ren) to ride the bus will be revoked.
3. Subject to the approval of the Director of Transportation, where there is an available seat on the bus, a full-time parent/guardian bus operator may transport their school-age children on their bus without charge.
  - a. Full time Bus Operator: Bus operator that may drive a partial run (i.e. a.m. or p.m. only or different bus routes, but on a regular basis (at least 2 days per week).
4. Subject to the approval of the Director of Transportation, a parent/guardian bus operator may have their child(ren) ride a different bus than the one they drive.
5. The child(ren) must follow the school bus rules and regulations as per board policy, administrative procedure and regulations.
6. The child(ren) must not interfere with your ability to perform your duties as bus operator.
7. The child(ren) must not interfere with other students on the bus.
8. You must notify all parents on your route that you will be transporting the **said** child(ren) with you on the bus.
9. The appropriate transportation registration form must be completed for the said child(ren) and they must be listed on the student listing and on the seating plan.

**For School-Aged Children Not Registered in a BTPS School, St. Thomas Aquinas (Provost), Blessed Sacrament School (Wainwright), Blessed Sacrament Outreach School or St. Jerome's School (Vermilion):**

1. There is a maximum of two children allowed under this administrative procedure.
2. The child(ren) cannot occupy a seat required by a registered student on the bus. If space on the bus becomes an issue, authorization for the bus operator's child(ren) to ride the bus will be revoked.
3. Subject to the approval of the Director of Transportation, where there is an available seat on the bus, a full-time parent/guardian bus operator may transport their school-age children on their bus with charge equal to that of the ineligible bussing fee (as per 701.2AP Payride Bussing).
  - a. Full time Bus Operator: Bus operator that may drive a partial run (i.e. a.m. or p.m. only or different bus routes, but on a regular basis (at least 2 days per week).
4. The child(ren) must follow the school bus rules and regulations as per board policy, administrative procedure and regulations.
5. The child(ren) must not interfere with your ability to perform your duties as bus operator.
6. The child(ren) must not interfere with other students on the bus.
7. You must notify all parents on your route that you will be transporting the **said** child(ren) with you on the bus.
8. The appropriate transportation registration form must be completed and fee paid for the said child(ren), and they must be listed on the student listing and on the seating plan.

**This request is for:**

**Circle**  
 Child #1 Name: \_\_\_\_\_ Age: \_\_\_/\_\_\_/\_\_\_  
 Month / Day/ Year

**Type of Student**

Pre-School	<input type="checkbox"/>	Requires a Car Seat: Y / N
Registered	<input type="checkbox"/>	
Non-Registered	<input type="checkbox"/>	

**Circle**  
 Child #2 Name: \_\_\_\_\_ Age: \_\_\_/\_\_\_/\_\_\_  
 Month / Day/ Year

**Type of Student**

Pre-School	<input type="checkbox"/>	Requires a Car Seat: Y / N
Registered	<input type="checkbox"/>	
Non-Registered	<input type="checkbox"/>	

I have read and agree to abide by the conditions. I understand that the permission from \_\_\_\_\_  
 (School Bus Contractor)  
 for my child(ren) to accompany me on the bus while transporting students may be withdrawn at the discretion of \_\_\_\_\_  
 or at any time if the Director of Transportation Buffalo Trail Public Schools makes a request for the  
 (School Bus Contractor) withdrawal of this privilege.

Driver's Name: \_\_\_\_\_ Bus Route #: \_\_\_\_\_  
 (Please Print)

Driver's Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_  
 Month /Day/Year

Contractor Name: \_\_\_\_\_

Contractor Approval: \_\_\_\_\_  
 Signature

Bus Information: \_\_\_\_\_  
 VIN Year Make Model

Submitted to Insurance Co. for information \_\_\_\_\_  
 Date

Submitted to BTPS \_\_\_\_\_  
 Signature of Director of Transportation Date