



Bus Route Amalgamation Evaluation Criteria for Contract Reduction

The following Evaluation Criteria for Contract Reduction will be used in the bus route amalgamation process. The contractor with the least amount of points will be selected for contract termination. The final decision rests with the Board.

Criteria	Points Allotted	Points Earned
Contractor is also the Regular Driver	Yes = 10 Spare Driver = 5 Does Not Drive = 0	
Age of Bus	10 years or older = 0 6-9 years = 5 New - 5 years = 10	
Size of Bus	Current Bus Size appropriate for route = 10 Current Bus Size too small for route = 0	
Class of License	Class appropriate for size of bus on route = 10 Class not appropriate for size of bus on route = 0	
Provide qualified primary driver?	<u>First Aid</u> 10 pts = Certified 5 pts = Registered for First Aid Course <u>S Endorsement</u> 10 pts = Certified 5 pts = Pre-Employment S Endorsement Course <u>Class of License</u> 10 pts = Class 1 or 2 5 pts = Class 4 4 pts = Class 5 0 pts = No License <u>Regular Driver's Driver Abstract*</u> (Current within 12 months) 0 pts = 6+ demerits 5 pts = 1-5 demerits 10 pts = 0 demerits	

	<p>National Safety Code Training (Current within current school year or certification still valid)</p> <p>0 pts = no training 2 pts = WHMIS 2 pts = Weight & Dimensions 2 pts = Hours of Service 2 pts = NSC Review 2 pts = Defensive/Winter Driving 2 pts = Student Management</p> <p><u>Years Driving a School Bus</u> 0 pts – 0yrs 5 pts – 1 - 5yrs 7 pts – 6-10yrs 10 pts – 10+yrs</p> <p><u>Functional Assessment</u> 0 pts = No Functional Assessment 5 pts = Current Year Functional Assessment Completed</p> <p><u>Criminal Record Check/Vulnerable Sector Check</u> 0 pts = Not Submitted 3 pts = Submitted with record (Director of Transportation to investigate further) 5 pts = Cleared but not current 10 pts = Cleared and Current</p>	
Applicant ability to provide spare driver?	<p>0 pts – no 5 pts – partial qualifications 10 pts – fully qualified</p>	
Current WCB Account Status (as per nightly report)	<p>0 pts - no 5 pts – Cleared -5 pts – Denied</p>	
Key Performance Indicators of Current Contractor/Driver	<p>0 pts – no experience</p> <p>Attendance (Per year) 5 pts – 0-3 absences -5 pts – 4-8 absences -10 pts – 8+ absences</p>	

	<p>Breakdowns (Average over 3 years) 5 pts – 0-3 breakdowns per year 5 pts – 4-8 breakdowns per year -10 pts – 8+ breakdowns per year</p> <p>Parent/Public Complaints (written/documented) Average Per Year/# of Years of Service with BTPS 5 pts – 0 complaints -5 pts – 3-5 complaints -10 pts – 5+ complaints</p> <p>School Complaints (written/documented) Average Per Year/# of Years of Service with BTPS 5 pts – 0 complaints -5 pts – 3-5 complaints -10 pts – 5+ complaints</p>	
<p>Carrier Profile (within last 12 months)</p>	<p>0 pts - No Experience 5 pts - Clean -5 pts – Has Convictions -5 pts – Has Violations -5 pts – Has Out of Service (CVSA Inspections) -5 pts – Has Collisions</p>	
<p>National Safety Code Review Compliant/Paperwork (refer to records and reports)</p>	<p>0 pts – No Experience 5 pts – Compliant/Paperwork consistently complete -5 pts – Non-compliant/Paperwork consistently incomplete</p>	
<p>Director of Transportation Chosen References</p>	<p>0 pts – no experience</p> <p>Parents on Route Operated by Contractor/Driver Reference 5 pts – Positive Reference – 5 pts – Negative Reference</p> <p>Principal Reference 5 pts – Positive Reference -5 pts – Negative Reference</p>	
<p>**ALL THINGS BEING EQUAL SENIORITY (LENGTH OF SERVICE WITH BTPS) WILL BE THE DETERMINING FACTOR.</p>		