



Date: _____

Dear Parent/Guardians:

Buffalo Trail Public Schools Inclusive Learning Department and the Transportation Department are in the process of determining eligibility for transportation for the _____ school year for your child. To qualify for this funding the following criteria must be met:

- As a child with diverse learning and or physical needs, your child has been approved to attend a PUF/Inclusive Learning Program with Buffalo Trail Public Schools and;
- Your child's home (resident address) is 2.4 kilometers or greater from the school they have been directed to attend for his/her program and/or;
- The severity of the disability prevents them from riding a regular school bus.

All individual circumstances will be considered and reviewed by the Inclusive Learning Department, School Principal and/or designate, and the Director of Transportation.

In order to be eligible for transportation funding, the included registration form (701.23AP Exhibit 2) must be completed and returned to your child's inclusive learning teacher. The registration form must be completed in its entirety for funding to be determined and incomplete registrations forms will be returned. Funding is based on Alberta Education PUF and Special Transportation grant requirements and is subject to change (Please refer to [701.22AP](#), Designated Means of Student Transportation: Parent/Agent Provided).

Please be advised that you must provide a physical street address for funding to be determined. Rural residents must provide a legal land location as opposed to a street address. Post office boxes cannot be considered as a physical address.

Completing this application form assists our department in applying for transportation funding for your child, regardless if your child rides a bus, walks to school or is offered a parent/agent provided contract. This information is for our records only and does not guarantee any specific type of transportation service.

If you have any questions or concerns regarding the criteria that have been set, or require assistance in completing the registration forms, please contact myself at the Transportation Department at (780) 806-2051 or your inclusive learning teacher.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Mannix".

Chrysti Mannix
Director of Transportation

/encl: