



701.15AP Bus Route Amalgamation

APPROVED: 2007.06.20
AMENDED: 2011.08.17
REVIEWED: 2013.04.29

LEGAL REFERENCE:

- Alberta Highway Traffic Act;
- National Safety Code (Transport Canada);
- Alberta Transportation & Infrastructure;
- Canadian Standards Association D250-D270

CROSS REFERENCE:

- [701BP Student Transportation Services](#)
 - [701.14AP Route Planning](#)
 - [701.15AP Exhibit 1 Bus Route Amalgamation Evaluation Criteria for Contract Reduction](#)
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PROCEDURES:

The following procedures will assist in the reduction of bus routes.

1. The Director of Transportation Services will review the possibility of amalgamating bus routes when the following conditions arise:
 - a. The number of students on a bus route falls below 10.
 - b. Two or more bus routes in close proximity can be reduced due to the reduction of students and/or number of stops.
 - c. A contractor resigns.
2. The resulting bus route(s) will not exceed the 75 minute maximum ride time for students. Exceptions shall be brought to the by the Board.
3. The resulting ride times for non-resident students will not impact the ride times of resident students. Exceptions will be approved by the Board.
4. The determination of required route capacity shall be based on current enrolments and any pertinent available information regarding new enrolment or relocation of students.

5. When there is a necessity to reduce the size of the contract School Bus Route, this reduction shall, where ever possible, be accomplished through investigating the possibility of voluntary termination of a contract. If this option is not available the required reduction shall be accomplished by the termination of one or more School Bus Route contracts. Contractors will be asked if they want their names to stand and be evaluated as per the Bus Route Amalgamation Evaluation Criteria for Contract Reduction (701.15AP Exhibit 1). Contractors choosing not to be evaluated will be considered a voluntary termination.
6. In town bus route and bus routes abolished through school closures will be independent of the amalgamation process.
7. The Director of Transportation Services shall evaluate all existing bus contractors in the transportation service area where the amalgamation is to take place.
8. The termination shall be based on the Bus Route Amalgamation Evaluation Criteria for Contract Reduction, 701.15AP Exhibit 1. The contractor with the least number of points will be selected for termination and brought forth to the Board for their approval.