



**SCHOOL BUS ENTERING PRIVATE PROPERTY AGREEMENT (WAIVER) FORM  
FOR  
TURNAROUND/ESSENTIAL PRIVATE PROPERTY PICK UP OR DROP OFF**

**1041 – 10A Street  
Wainwright, Alberta T9W 2R4**

**Email: [transportation@btps.ca](mailto:transportation@btps.ca)**

**Fax: (780) 842-3255  
Phone: (780) 806-2052**

The Board shall provide transportation services to eligible students' designated school from the point of public access (gate) at their residence to the provincial or municipal road as per *the School Transportation Regulation 96/2019*. When a pick-up/drop-off is not possible as per the Rural Bus Stop Assessment Criteria at the public access location (gate), a bus stop shall be designated within 2.4 km of their gate, or a bus may enter private property. The Bus Contractor for your route is requesting to enter onto private property to pick-up and/or drop off your child(ren).

When a private property pick up/drop off is designated, the turnaround must occur within 125 metres from where the point of public access meets the provincial or municipal road or is 250 metres or less total distance travelled on the private property. It is the responsibility of the property owner to provide this turnaround location and maintain the road for safe school bus travel. If a turnaround is not possible within the 125 metres (250 metres total distance travelled on private property) an alternate pick-up/drop off location within 2.4 km of the residence gate will be designated, or the parent/guardian can pay a fee to have the bus continue to the residence. Supervision to, from, and at the bus stop or turn around location is the responsibility of the parent/guardian.

Name of Parent(s)/Guardian(s): \_\_\_\_\_ Bus Route #: \_\_\_\_\_

Name of Children: \_\_\_\_\_

Municipal Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

If the distance to the residence/turnaround location is under 125 metres (one way) or less than 250 metres total distance travelled on the private property service is provided at no charge.

No charge

If the distance to the residence/turnaround location is over 125 metres (one way) or more than 250 metres total distance travelled on the private property we agree to the following:

- Meet the bus at a location within 125 metres from the gate on the private property that is suitable for a safe school bus turn around.
- Pick up at residence AM only (fee of \$210.00) – Distance travelled on private property is less than 1.49 km
- Drop off at residence PM only (fee of \$210.00) – Distance travelled on private property is less than 1.49 km
- Pick up/Drop off at residence AM and PM (fee of \$420.00) – Distance travelled on private property is less than 1.49 km
- Pick up at residence AM only (fee of \$300.00) – Distance travelled on private property is 1.5 km or over
- Drop off at residence PM only (fee of \$300.00) – Distance travelled on private property is 1.5 km or over
- Pick up/Drop off at residence AM and PM (fee of \$600.00) – Distance travelled on private property is 1.5 km or over

I/We do not wish to receive private property service.

- Meet the bus at a location within 2.4 km of the residence gate (where public access point meets the municipal/provincial road).

**I/We**, acknowledge that we have granted permission to the Board /School Bus Service Contractor to operate a school bus or school busses on our property for the purpose of picking up/dropping off our child(ren) who are students in the Buffalo Trail Public Schools division or with one of its cooperative bussing partners.

**WHEREAS** the Parent/Guardian has permitted the Board to provide school bus service at the above noted Municipal Address upon the terms and subject to the conditions herein stated;

- 
1. Sign a school Private Property Pick-Up/Drop Off Agreement and Waiver form;
  2. Ensure that the private road is developed and maintained to a standard to accommodate safe school bus travel;
  3. Ensure that a proper turnaround exists;
  4. Ensure that Texas Gates are smooth to travel over and are properly maintained;
  5. Failure to maintain the road and turnaround in an acceptable condition can result in withdrawal of service;
  6. Agreement to pay private property pick up/drop off fee if distance to turnaround location exceeds 250 metres (one way).
- 

**IN CONSIDERATION** of the Agreement of the Board to transport the forenamed family, we/I agree to indemnify and to save harmless Buffalo Trail Public Schools, its agent (i.e. school bus service contractors and their bus drivers), administrators, and employees from and against all claims, demands, losses, costs, damages, actions, and causes of action of any nature whatsoever arising out of any act or omission, in relation to any damage to the real property described herein or any chattels or personal property on the said real property, if any of such damages arise from the operation of any matter related to operation of the said school bus or school busses.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

\_\_\_\_\_  
Parent/Guardian Signature

By typing your full name in to the digital signature field(s) and checking the box, you are signing your name to approve the terms above.

\_\_\_\_\_  
Owner Signature if Different from Parent/Guardian

---

School bus routes change from time to time which may impact necessity of the above agreement. You will be notified of such changes. Please contact your local County or Municipal District for their snow plow and grading policies and procedures. School bus private property pick-up/drop off service may be suspended temporarily if the private road conditions are not maintained for safe school bus service. Parents may be asked to meet the bus on route within 2.4 km of their residence gate as per the **School Transportation Regulation 96/2019**.