



SCHOOL BUS TURNAROUND/ESSENTIAL PRIVATE PROPERTY PICK UP/DROP OFF CONTRACTOR REQUEST FORM (For School Bus Service on Private Property)

1041 – 10A Street Wainwright, Alberta T9W 2R4

Fax: (780) 842-3255 Email: transportation@btps.ca Phone: (780) 806-2052 or (780) 806-2054

The Board shall provide transportation services to eligible students' designated school from the point of public access where the private property meets the provincial or municipal road as per the Education Act. When a pick-up/drop-off is not possible as per the Rural Bus Stop Assessment at the public access location (gate), a bus stop shall be designated within 2.4 km of their gate as per the Section 3 of the School Transportation Regulation, or a bus may enter private property.

By completing this form I am requesting to enter private property to provide school bus service.

Bus Route Number: _____ Bus Contractor: _____ Phone: _____

Name of Family: _____

Municipal/Physical Address: _____

Service Requested by Contractor/Driver Based on Rural School Bus Stop Assessment:

Please Check: Turnaround on Private Property [] Essential Private Property Pick Up/Drop Off []

Please Check: [] ECS [] AM and PM (Full Day) [] AM only [] PM only

Rural School Bus Stop Assessment (please attach assessment): Score _____ AM _____ PM

Time Required for Service per Trip: _____ MIN AM _____ MIN PM

Distance from Gate to House/Turn around location per Trip: _____ metres

Fee Assessed: [] NO (under 250 metres travelled on private property per trip) [] YES (over 250 metres but under 749 metres travelled on private property per trip) [] YES (over 1.5 kilometres travelled on private property per trip)

What is the time of the First Pickup on the route: Regular Days _____ ECS Days _____

Arrival Time at First School: _____

Please make sure you are giving us the time of the first pick up on the bus route, not the time at this person's stop.

Reason for Turnaround/Essential Private Property Request:

Contractor Signature _____

FOR OFFICE USE ONLY

Approved: [] Denied: [] by _____ Fee: _____ Date: _____

Entered into TLS [] _____ Entered into Fee Spreadsheet/PS [] _____

Date waiver form sent to parent/guardian: _____