

## **BUFFALO TRAIL PUBLIC SCHOOLS**

Wednesday, August 19, 2020

The Organizational Meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, August 19, 2020 at 9:30 a.m.

### **IN ATTENDANCE:**

Board Members as follows:

Darcy Eddleston  
Sheldon Archibald  
Stephanie Spornitz  
Rose Gorniak  
Lanie Parr  
Barry Livingston  
Jim King  
Bruce Marriott  
Marie Isaman

Administration as follows:

Rhae-Ann Holoien – Superintendent of Schools  
Bob Brown – Secretary Treasurer  
Michelle Webb – Deputy Superintendent  
James Trodden – Assistant Superintendent  
Faye Dunne – Recording Secretary

Superintendent Holoien called the meeting to order at 9.33 a.m.

Superintendent Holoien shared a Treaty 6 Acknowledgement.

The Superintendent, called for approval of the organizational meeting agenda as circulated.

Additions:

- None

**20-199 GORNIAK: That the agenda be approved.**

**CARRIED UNANIMOUSLY**

Superintendent Holoien advised that in accordance with the Education Act Board Procedures Regulation (Section 9 (d)), if requested by one or more trustees, a secret ballot must be held for the election of position of Board Chair and Vice Chair. A motion must come from the floor to hold a secret ballot for these positions if a vote is required.

**20-200 EDDLESTON: That a secret ballot be held for the election of position of Chair and Vice Chair or Committee members if required.**

**CARRIED UNANIMOUSLY**

**20-201 EDDLESTON: That Secretary Treasurer, Bob Brown and Recording Secretary, Faye Dunne, be appointed to the ballot committee.**

**CARRIED UNANIMOUSLY**

Superintendent Holoien declared nominations open for the position of Board Chair.

Trustee MARRIOTT nominated Trustee PARR for Board Chair.

Superintendent Holoien made the 2<sup>nd</sup> call for nomination of Board Chair.

Superintendent Holoien made the 3<sup>rd</sup> and final call for nomination of Board Chair.

**20-202 SPORNITZ: That nominations for the position of Board Chair cease.  
CARRIED UNANIMOUSLY**

**Trustee PARR was declared Board Chair.**

Superintendent Holoien declared nominations open for the position of Vice-Chair.

Trustee KING nominated Trustee SPORNITZ for Vice Chair

Superintendent Holoien made the 2<sup>nd</sup> call for nomination of Vice Chair.

Superintendent Holoien made the 3<sup>rd</sup> and final call for nomination of Vice Chair.

**20-203 GORNIAK: That nominations for the position of Vice Chair cease.  
CARRIED UNANIMOUSLY**

Trustee Spornitz accepted the position of Vice Chair.

**Trustee SPORNITZ was declared Vice Chair.**

Superintendent Holoien asked Trustee PARR to accept the position of Board Chair.

Trustee PARR accepted the position of Board Chair and Superintendent Holoien passed the meeting over to her.

Trustee Parr thanked the Board for its support for her as Board Chair over the past year and for its confidence in her to continue in the role.

**STRUCTURE:**

Trustees discussed the present structure of the standing committees.

**20-204 LIVINGSTON: That the structure of the standing committees be a  
Committee of the Whole.  
CARRIED UNANIMOUSLY**

**Forming Committees**

**Policy Committee:**

Trustees LIVINGSTON, MARRIOTT, GORNIAK and PARR put their names forward for the Policy Committee.

**Policy Committee Continued:**

Result - The following Trustees are appointed to the Policy Committee:

- 1) LIVINGSTON
- 2) MARRIOTT
- 3) GORNIAK
- 4) PARR

**Policy Committee Alternate:**

Trustee ARCHIBALD was appointed as alternate on the Policy Committee

Result - Trustee ARCHIBALD is appointed as Policy Committee Alternate

**Negotiations Committee:**

Trustees EDDLESTON, SPORNITZ, GORNIAK and LIVINGSTON put their names forward for the Negotiations Committee.

Result – The following Trustees are appointed to the Negotiations Committee;

- 1) EDDLESTON
- 2) SPORNITZ
- 3) GORNIAK
- 4) LIVINGSTON

**Negotiations Committee Alternate:**

Trustee ARCHIBALD was appointed as alternate for the Negotiations Committee.

Result – Trustee ARCHIBALD is appointed as Negotiations Committee Alternate

**Staff Liaison Committee:**

Trustees ISAMAN, KING and MARRIOTT put their names forward for the Staff Liaison Committee.

Result – The following Trustees are appointed to the Staff Liaison Committee

- 1) ISAMAN
- 2) KING
- 3) MARRIOTT

**Audit Committee:**

Trustees LIVINGSTON, EDDLESTON, SPORNITZ put their names forward for the Audit Committee.

Trustee Archibald joined the meeting at 9:46a.m.

Result – The following Trustees are appointed to the Audit Committee

- 1) LIVINGSTON
- 2) EDDLESTON
- 3) SPORNITZ

Community Members – The Board heard that both Derek Collins and Grant Mills were interested in continuing their community member positions on the Audit Committee. There was direction to have the Policy Committee review the term for community members on the Audit Committee for future.

**20-205 ARCHIBALD: That Grant Mills be appointed to the Audit Committee as a member of the business community who is not a trustee.  
CARRIED UNANIMOUSLY**

**20-206 KING: That Derek Collins be appointed to the Audit Committee as a member of the adult learning community who is not a trustee.  
CARRIED UNANIMOUSLY**

Result - the following community members are nominated to the Audit Committee; Trustees LIVINGSTON, EDDLESTON and SPORNITZ  
Business Community Member – GRANT MILLS  
Adult Learning Community Member – DEREK COLLINS

**20-207 GORNIAK: That the Board write a letter to the two successful community members of the Audit Committee to thank them for their continued service.  
CARRIED UNANIMOUSLY**

**External Committees:**

**Alberta School Boards' Association Zone 2/3**

Trustee MARRIOTT put his name forward for the ASBA Zone 2/3 Representative.

Result: Trustee MARRIOTT is appointed as the ASBA Zone 2/3 Representative

**ASBA Zone 2/3 Alternate:**

Trustee LIVINGSTON put his name forward as ASBA Zone 2/3 Representative Alternate

Result: Trustee LIVINGSTON is appointed as the ASBA Zone 2/3 Representative Alternate

**Public School Boards' Association of Alberta**

Trustees SPORNITZ put her name forward for the PSBAA Representative.

Result: Trustee SPORNITZ is appointed as the PSBAA Representative.

Trustee GORNIAK put her name forward as PSBAA Representative Alternate

**PSBAA Alternate:**

Result: Trustee GORNIAK is appointed as the PSBAA Representative Alternate

**TEBA Representative**

Trustee Eddleston explained that in a majority of divisions the TEBA Representative is the Board Chair. The Board shared its confidence in Trustee Eddleston to go forward as the TEBA Representative for BTPS.

Trustee EDDLESTON put his name forward as the TEBA Representative

Result: Trustee EDDLESTON is appointed TEBA Representative

**External Committees Cont.:**

**RCASB Representative**

The Board Chair thanked Trustee Eddleston for all of his work on the Rural Caucus of Alberta School Boards over the years and for his voice representing BTPS. Trustee Eddleston explained that his term as RCASB Vice Chair will end in the fall.

Trustee KING put his name forward as the RCASB Representative.

Result: Trustee KING is appointed as the RCASB Representative.

**MEETING DATES AND TIMES:**

**20-208 MARRIOTT: That the regular meetings of the Buffalo Trail School Division remain as the third Wednesday of each month held at Central Office, with the exception of; the November meeting, that will be the fourth Wednesday of the month and there will not be a meeting in July.**  
**CARRIED UNANIMOUSLY**

**20-209 KING: That the start time of the Board and Committee meetings remain at 9:30 a.m.**  
**CARRIED UNANIMOUSLY**

**20-210 LIVINGSTON: That the Committee Meeting be the second Wednesday of each month held at Central Office with the exception of November, that will be held the third Wednesday; no meeting in July and the remaining first Wednesday's of the month be held in reserve if required for Board business.**  
**CARRIED UNANIMOUSLY**

**PER DIEM AND TRAVEL RATES:**

**20-211 GORNIAK: That the per diem rate of \$220.00 per day remain the same, for the 2020-2021 school year.**  
**CARRIED UNANIMOUSLY**

**20-212 KING: That the daily expense reimbursement remain the same as per BP101 Board Operations Section 10.**  
**CARRIED UNANIMOUSLY**

**20-213 MARRIOTT: Travel rates be consistent with Policy 101BP Board Operations Section. For the 2020-2021 school year the rate is .505km.**  
**CARRIED UNANIMOUSLY**

**20-214 SPORNITZ: That the Communication Expense Reimbursement be \$100 per month for the 2020-2021 school year.**  
**CARRIED UNANIMOUSLY**

**Trustee Professional Development:**

The Board reviewed its current practice of 2 major conferences in a term. The Board indicated that the Secretary Treasurer should budget for its professional development. Trustees can consider their options at a later date when travel restrictions change. No decision at this time.

**SIGNING AUTHORITY:**

- 20-215 **MARRIOTT: That the Board Chair and Vice-Chair have signing authority as per Board Policy 101BP Section 3 and Section 4.**  
**CARRIED UNANIMOUSLY**

**Annual Board Work Plan:**

- 20-216 **GORNIAK: That the Board accept the work plan as amended.**  
**CARRIED UNANIMOUSLY**
- 20-217 **KING: That the Organizational meeting be adjourned.**  
**CARRIED UNANIMOUSLY**

Time: 10:07 hour (10:07 a.m.)

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Board Chair

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Recording Secretary