

**BUFFALO TRAIL PUBLIC SCHOOLS
BOARD OF TRUSTEES MEETING
Wednesday, May 13, 2020**

9:30 a.m.

A G E N D A

	<u>Time Frame</u>	<u>Pages</u>
A. CALL TO ORDER	9:30-9:35am	
Treaty 6 Acknowledgement		
B. APPROVAL OF AGENDA	9:35-9:40 am	
C. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETINGS OF:	9:40-9:45 am	
• Board of Trustees 04.22.2020		
D. PETITIONS AND DELEGATIONS:		
E. IN-CAMERA: (salmon)	9:45-11:30am	
F. COMMITTEE/DEPARTMENT REPORTS:		
1. Finance Department:	3:00 – 3:45 pm	
• Accounts Payable:		
○ Cheque Lists Dated: April 30, 2020		
○ Automated Payments Dated: April 24, 30, 2020		
○ Manual Cheques Issued Dated: April 15 to 28, 2020		
• April 30, 2020 Cash Flow Statement		
• Insurance Update		
• 2020-2021 Budget and Submission to Alberta Education		
2. Facilities Department	11:30-12:00pm	
• Vermilion Elementary School Custodial Tender Results		
• Daycare Update		
• Vermilion Outreach School Update		
LUNCH	12:00 -12:30pm	
3. Learning Services Department	12:30 – 1:00pm	
• Social Emotional/Mental Health Supports Update (Crystal)		
• Online Learning Update re; Hapara/SeeSaw (Heather)		
4. Policy Committee	1:00 – 1:45pm	
• Policy Meeting Minutes: May 4, 2020		
• The Policy Committee Recommends to Receive the Following Administrative Procedures for Information:		
- 701.7AP Roles and Responsibilities		

4. **Policy Committee Cont.**

- 701.7AP Exhibit 1 Rules and Regulations
- 302.1AP Calendar Guidelines
- 201.6AP Student Records
- 201.6AP Exhibit 1 Student Record Portfolio
- 201.6AP Exhibit 4 request for Student Records
- 202.2AP Student Responsibilities
- 202.3AP Appeals Concerning Student Matters
- 203.2AP Child Abuse Reporting Procedures
- 301.1AP Outcomes-Based Grading & Reporting
- 302.4AP Student Education Learning Program
- The Policy Committee Recommends to Pass an Omnibus Motion for the School Act to Education Act Changes for Board Administrative Procedures in Sections 200 and 300;
 - 201.1AP - Entrance Age
 - 201.2AP - Admission of Reciprocal Exchange Students
 - 201.3AP - Admission of Unfunded Students
 - 201.4AP - Independent Students
 - 201.5AP - Student Fees
 - 202.1AP - Student Attendance
 - 202.1AP Exhibit 2 - Attendance Letter One
 - 202.5AP Interviews of Students by Outside Agencies
 - 202.7AP - Student Code of Conduct
 - 202.8AP - Student Suspension
 - 202.9AP Student Expulsion
 - 202.10AP Student Awards and Scholarships Criteria
 - 202.10AP Exhibit 1 CS Events Protocol
 - 202.11AP Criminal Matters
 - 203.1AP Administration of Medication/Medical Assistance to Students
 - 203.2AP Exhibit 1 Indicators of Neglect
 - 203.2AP Exhibit 2 Confirmation of Report to Child and Family Service Authority
 - 204.1AP School Health and Wellness Action Plans
 - 205.1AP Service Dogs in School
 - 301.2AP reporting Student Progress to Parents
 - 301.3AP Promotion of Students
 - 301.4AP Specialized Assessments
 - 302.2AP Instructional Design - Current references updated
 - 302.3AP Off-Campus Education
 - 302.3AP Exhibit 11 Employer Brochure
 - 302.6AP Locally Developed/ Acquired and Authorized Courses
 - 302.6AP Exhibit 1 Locally Developed Courses Annual Monitoring Form
 - 302.7AP Home Education
 - 302.8AP Field Trip & Excursions
 - 302.11AP Support for Student Organizations
 - 302.12AP Outreach Program
 - 305.1AP Selection of Learning Resources
 - 305.2AP Challenges About Learning Resources

5. **Transportation Department**

3:45 - 5:45pm

- Clandonald - Dewberry - Vermilion Bus Route Survey
- Edgerton Contractor Selection
- Legal Review of School Bus Service Contract

5. **Transportation Department Cont.**

- Boundary Exemption/Cross Jurisdictional Requests 2020-2021

- **On Route for Board Information Only**

- Petersen – Irma (SOC) Mannville (D)
- Ford – Wainwright Elementary (SOC) Irma (D)
- Irwin/Davies – Marwayne (SOC) Dewberry (D)
- Gunderson – Kitscoty (SOC) Dewberry (D)
- Hawken – Provost Public (SOC) Dr. Folkins (D)
- Rustad – Hughenden (SOC) Provost(D)
- Fraser – Wainwright High and Elementary Schools (SOC) Edgerton (D)
- Matechuk – Wainwright High School (SOC) Edgerton (D)
- Trefiak – Wainwright (SOC) Edgerton (D)
- Zajic – Wainwright (SOC) Edgerton (D)
- Skinner- Edgerton (SOC) Wainwright (D)
- Tymchyshyn – Vermilion Elementary School (SOC) Mannville (D)
- Foster/Pidruchney – Mannville (SOC) Vermilion (D)

- **Off Route: For Board Approval**

- Bali – Provost Public (SOC) Hughenden/ Amisk (D)
- Anderson – Mannville (SOC) Innisfree (D)
- Broadhead – Mannville (SOC) Innisfree (D)
- Cusack – Marwayne (SOC) Kitscoty (D)
- Hunt – PV (SOC) *Kitscoty (D)*
- Gulbraa – EH Walter/PV (SOC) Kitscoty (D)
- Larson – Irma (SOC) Wainwright High School (D)
- Newton/Isley – Innisfree (SOC) Mannville (D)
- Pearson/Wandler – Marwayne (SOC) Dewberry (D)
- Saville – Marwayne (SOC) Dewberry (D)

- **Cross Jurisdictional (non-resident) Boundary Exemption Requests 2020-2021**

- **On Route: For Board Information Only**

- Boyd - Marwayne (SOC) SPERD (D)
- Deschamps - Marwayne (SOC) SPERD (D)
- Chesterman - Blessed Sacrament School (SOC) Edgerton (D)
- Leskow – Blessed Sacrament School (SOC) Edgerton (D)
- Miller – Blessed Sacrament School (SOC) Edgerton (D)
- Luna – Blessed Sacrament School (SOC) Edgerton (D)
- Dary – St. Jeromes (SOC) Mannville (D)
- Jacula – St. Jerome’s/ECACSS (SOC) SPERD (D)
- Naciuk – St. Jeromes (SOC) Mannville (D)
- Rousseau – St. Jeromes (SOC) Mannville (D)
- Ralfs – Innisfree (SOC) SPERD (D)
- Weighill – Queen Elizabeth (SOC) Marwayne (D)

- **Request for Another Jurisdiction to Transport from BTPS: For Board Approval**

- Horon - Vegreville (SOC) BTPS /Innisfree (D)
- Dwyer - Altario (SOC) BTPS Provost (D)

- **Off Route: For Board Approval**

- Bauer – St. Thomas Aquinas/ECACSS (SOC) PLRD (D)
- Laye – Provost Public School (SOC) *PLRD (D)*
- Brausen – Irma (SOC) BRRD (D)
- Stuart – Irma (SOC) BRRD (D)
- Fisher – Hughenden (SOC) BRRD (D)

5. Transportation Department Cont.

- Lan – ES Laird (SOC) BTPS/Kitscoty (D)
- Nowosad – St. Jerome’s (SOC) SPERD (D)
- Hadley – Innisfree (SOC) EIPS
- Mack – Innisfree (SOC) EIPS

➤ **Boundary Exemption and Cross Jurisdictional Requests that did not meet the May 1st deadline as per admin procedure 701.8 and 701.8.1:**

- McMillan – Wainwright (SOC) Edgerton (D)
- Philip – Innisfree (SOC) EIPS

G. SUPERINTENDENT’S DEPARTMENT:

1:45-2:15 pm

- Enrolment Reports
- Staff Retirement Event
- Safe and Caring BP/ AP Review
- Graduation Update
- Student Workload Monitoring
- Stakeholder Engagement

1) Deputy Superintendent Report:

- Staffing Reports
- CUPE Collective Agreement Ratification

H. BUSINESS ARISING FROM MINUTES:

2:15 – 2:20pm

- Letter to CUPE Local 1606 re; Incorrect Name on Agreement
- Letter the Battle River School Division re; Request to Meet
- Letter to A and M Chase re; Ending Lease Agreement for Vermilion Outreach School

J. NEW BUSINESS:

2:20 – 2:40pm

- Trustee Expenses re; Conference Calls
- Congratulatory Letter to Superintendent McCormack

K. TRUSTEE REPORTS:

2:40 – 3:00pm

- ASBA
 - ASBA Approved 2020-2023 Strategic Plan
- PSBAA

L. TRUSTEE READINGS:

- none

M. INFORMATION ITEMS:

5:45- 6:00pm

- Letter from the MD of Provost re; Bylaw No. 22987 – Land Use Bylaw Amendment
- Letter to Lanie Parr, Board Chair from Debra Klein, Board Chair ECCS re; Draft Transportation Agreement
- News Release re; Education Week: Minister LaGrange
- Letter to Lanie Parr, Board Chair from Debra Klein, Board Chair ECCS re; Interest in Collaborative Meeting
- News Release re; New Schools Move Closer to Construction
- BTPS New Release re; Buffalo Trail Public Schools Open its Alberta k-12 Digital Content Library to all Alberta Schools
- News Release re; Update on Student Learning and School Re-entry Engagement
- News Release re; Relief for the Child Care Sector

N. COMMUNICATION STRATEGY:

6:00 – 6:10pm

AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT