



## 503.2 AP Facility User Fee for Private Program Operations

**ESTABLISHED:** 2015.11.05  
**APPROVED:** 2025.05.29 (2015.11.18)  
**REVIEWED:** 2025.05.29  
**AMENDED:** 2025.05.12

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### **PROCEDURES:**

The Board values and encourages the use of schools by the community when services and space are otherwise unavailable. In some communities pre grade one educational services are provided by private operators. The Board supports the use of private operators and will accommodate them where possible on a cost recovery basis.

Private operators may request space in a school by contacting the Board of Trustees. Once approved, arrangements will be made by the school principal in consultation with the Director of Facilities.

Formal agreements will be drawn up between parties and will be based on the following terms:

1. ECS Programs – 15% of POM Grant (this helps to offset the cost of electricity, heat, water, sewer, and consumable custodial supplies available to children on daily basis).
2. Playschool Programs – one half of ECS fee (this helps to offset the cost of electricity, heat, water, sewer, and consumable custodial supplies available to children on daily basis).
3. Daycare Programs – \$31.85 square meter/year effective September 2025. This is based on the actual annual operation costs. Exceptional circumstances can be appealed to the Board.
4. Before/Afterschool Care Programs - \$100/year (nominal operation fee).
5. Custodial services for the leased space will be arranged by the private operator. During the course of the year, time must be made available for major cleaning. This will include one full week pre-arranged by the operator and the custodial supervisor.
6. Agreements are to be reviewed every four years or as directed by the Board.