



202.9AP Student Expulsion

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APPROVED: 2020.05.13 (2012.02.15) (1996.02.21)
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REVIEWED: 2020.01.07

LEGAL REFERENCE:

- [Education Act Section 37](#)

CROSS REFERENCE:

- [202.7AP Student Code of Conduct](#)
 - [202.8AP Student Suspension](#)
 - BTPS V-TRA protocol and reinstatement procedure
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PROCEDURES:

1. Principals may suspend a student for a maximum of five days and recommend to the Board that a student be expelled from attending school.
2. When a principal suspends a student, and recommends that student be expelled, the principal shall:
 - 2.1 immediately inform the student's parents/guardians of the suspension and expulsion recommendation;
 - 2.2 report in writing to the student's parents/guardians all the circumstances respecting the recommendation to expel.
 - 2.3 immediately inform the Superintendent verbally and provide a copy of the letter outlining all the circumstances of the suspension and recommendation to expel.
3. Through the Student Appeals Committee the Board shall, within ten (10) school days after the date of the suspension, hold a hearing to reinstate or expel the student.
 - 3.1 The Superintendent will notify the parents/guardians of the suspended student the date, time and place for the expulsion hearing and will request that the student be present whenever possible.

4. Prior to the Board making a decision under subsection 3, the parent of the suspended student and the suspended student may make representation to the Board with respect to the recommendation to expel.
5. The decision of the Student Appeals Committee will be provided both verbally if representation is present and in writing within 5 (five) days after the hearing.
6. If a student is expelled, the Board shall notify, in writing, the parent or, in the case of an independent student, the student, of their right to request that the Minister review the matter.
7. The student must comply with the terms and conditions outlined at the expulsion hearing and subsequent letter to the parents/guardians to be considered for reenrollment.
8. The Board will honour the decision of other school jurisdictions with respect to suspensions and expulsions.
 - 8.1 When a principal or designate receives a request from a parent /legal guardian of a student or an independent student to enrol in a school the principal or designate must:
 - 8.1.1 Establish residency of the student;
 - 8.1.2 Establish through the registration process if the student is under expulsion from their current school board;
 - 8.1.3 Establish the status of the current suspension/expulsion;
 - 8.1.4 Contact and confirm with the student's current or previous school their status with respect to a suspension/expulsion.
 - 8.2 If it is determined through the any of the above avenues that the student is currently under suspension or expulsion from another school board:
 - 8.2.1 The principal shall not consider a request to register the student at the school until such time that the suspension/expulsion is no longer in effect.
 - 8.2.2 The student will be referred to Students Online School should they choose to attend a BTPS operated program while under suspension or expulsion.

PROCEDURES FOR STUDENT EXPULSION HEARINGS:

1. In the event that a recommendation for expulsion is made, the principal shall prepare information for the hearing conducted by the Student Appeals Committee that will include:
 - Documentation with respect to student behaviour that supports the recommendation.
 - Documentation with respect to student achievement
 - Documentation with respect to student attendance
 - Anecdotal notes and Formal documentation of steps taken to identify troublesome behaviours and steps taken to address them
 - Any information that will assist the Student Appeals Committee with understanding the circumstances surrounding the recommendation for expulsion.
 - V-TRA summary

2. The Superintendent's Office will prepare documentation for the Chair of the Student Appeals committee which will include:
 - A copy of the Principal's letter to the parents with containing the recommendation to expel and reasons for the recommendation;
 - A copy of the Superintendent's letter to the parents/guardians;
 - A copy of the relevant sections of the Education Act, 202.3AP Appeals of Student Matters Admin Procedures and the102BP Board Committees policy.
 - A copy of the hearing points of order (steps taken during meeting).