

PRINCIPAL CHECKLIST

This guideline is to assist school administration in preparing for a service dog to accompany a student at school.

- The parents/guardians have provided a Service Dog Identification Card
- The parents/guardians have provided a copy of medical certification that the service dog is required to assist the student to attend school.
- The parent/guardian has provided proof of insurance for the service dog.
- The parents/guardians have signed the Letter of Parent/Guardian Understanding
- The parents/guardians have been informed that the provision of the service dog is the financial responsibility of the parent/guardian.
- The parent/guardian has been informed that the maintenance of the service dog, including bio-breaks, clean-up and other care, as required, is the responsibility of the parent or mutually agreed upon arrangements.
- The parent/guardian has met with the principal to discuss the potential impact of the service dog on the school community.
- The principal has consulted with the Superintendent and the Director of Inclusive Learning prior to transitioning the Service Dog into the school.
- The principal has communicated with the school community to ensure that parents/guardians know a Service Dog will be present in the school.
- A specific letter has been sent to the parents/guardians of students who will be in any of the classes that the animal will possibly be present in case of allergies, anxieties or other concerns.