

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, November 25, 2020

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, November 25, 2020.

PRESENT:

Chair: Lanie Parr

Trustees: Darcy Eddleston, Rose Gorniak, Bruce Marriott, Marie Isaman, Barry Livingston, Jim King, Stephanie Spornitz and Sheldon Archibald (all attended via video)

Administration: Rhae-Ann Holoien, Superintendent, Michelle Webb, Deputy Superintendent, James Trodden, Assistant Superintendent Bob Brown, Secretary Treasurer Faye Dunne, Recording Secretary

Absent:

A. CALL TO ORDER:

Board Chair Parr called the meeting to order at 9:31 a.m.

The Board Chair shared a Treaty 6 Acknowledgement

B. APPROVAL OF AGENDA:

The Chair asked for any additions to the agenda.

E. IN-CAMERA:

- Government Announcement

20-293 **KING: Moves that the agenda be approved as amended.**

CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

20-294 **GORNIAK: That the Minutes of the regular meeting held October 21, 2020 be accepted as amended.**

CARRIED UNANIMOUSLY

E. IN-CAMERA:

20-295 **SPORNITZ: That the meeting move In-Camera.**

CARRIED UNANIMOUSLY

Deputy Superintendent, Webb, Secretary Treasurer, Brown and Recording Secretary, Dunne were in attendance. Auditors M. Freeman and J. Rolheiser from MNP were in attendance.

Page two of the Minutes of the November 25, 2020, meeting of The Board of Trustees of Buffalo Trail Public Schools

E. IN-CAMERA Cont.:

20-296 **ISAMAN: That the meeting come out of In-Camera.**
CARRIED UNANIMOUSLY

F. COMMITTEE/DEPARTMENT REPORTS:

1. Finance:

- Audited Financial Statement

20-297 **EDDLESTON: Moves that the Board approve the 2019-2020 Audited Financial Statement.**
CARRIED UNANIMOUSLY

E. IN-CAMERA:

20-298 **LIVINGSTON: That the meeting move In-Camera.**
CARRIED UNANIMOUSLY

Auditors M Freeman and J Rolheiser left the In-Camera at 10:16 am

Deputy Superintendent Webb, Secretary Treasurer Brown and Recording Secretary Dunne were in attendance. Assistant Superintendent, Trodden, joined the meeting at 10:36 am.

Vendor #10022 joined the In-Camera at 10:54 am
Vendor #10022 left the In-Camera at 11:15 am.

20-299 **KING: That the meeting come out of In-Camera.**
CARRIED UNANIMOUSLY

D. PETITIONS AND DELEGATIONS:

Student Engagement - Learning Supports

Assistant Superintendent Trodden welcomed students from Provost Public, Wainwright Elementary and Edgerton to the Student Engagement.

The Board Chair welcomed all the students and there was a round of introductions.

The students took turns answering the questions posed for the discussion. 1) What helps your learning in the classroom? 2) How do you seek help when you are challenged with learning? 3) Who else in your school helps you with learning and challenges? and 4) How do you wish you were supported?

Page three of the Minutes of the November 25, 2020, meeting of The Board of Trustees of Buffalo Trail Public Schools

Student Engagement - Learning Supports Cont.

Some of the highlights from the discussion included; Several students indicated that additional examples, resources and different explanations help them with understanding. Several students also indicated that recorded classes were helpful to be able to review at a later time. One student gave an example of how they incorporate music into learning for some subjects. The Board was impressed that many of the students already knew what kind of a learner they were, i.e. visual. The wish lists varied from more educational assistants to more one on one time and hands on projects. The Board Chair thanked the students for participating and sharing. Assistant Superintendent Trodden thanked all the schools for joining today.

20-300 ARCHIBALD: That the board meeting recess for lunch.

CARRIED UNANIMOUSLY

The meeting reconvened at 12:32 p.m. in the Boardroom with all Trustees present.

E. IN-CAMERA Cont.:

20-301 GORNIAK: That the meeting move In-Camera.

CARRIED UNANIMOUSLY

Deputy Superintendent Webb, Secretary Treasurer Brown Assistant Superintendent, Trodden and Recording Secretary Dunne were in attendance.

20-302 KING: That the meeting come out of In-Camera.

CARRIED UNANIMOUSLY

F. COMMITTEE/DEPARTMENT REPORTS:

1. Finance Cont.:

- Audited Financial Statement
- Cheque Lists Dated; October 30, November 13, 2020
- Accounts Payable Cheque Lists Dated; October 16, 23, 26, 30 November 13, 2020
- Manual Cheques Issued Dated: October 15 to November 18, 2020
- October 31, 2020 Cash Flow Statement
- School Division Borrowing Resolution Renewal

Assistant Treasurer Vivian Locher reviewed the cheque lists with the Board.

1. Finance Cont.:

20-303 GORNIAK: Moves that the accounts payable cheque lists for the period ending November 13, 2020 beginning and ending with cheques #130425 to #130602 and automated payments for the period ending November 13, 2020 beginning and ending with #800019021 to #800019213 and manual cheques issued #700001081 to #700001089 be received for information.

CARRIED UNANIMOUSLY

- October 31, 2020 Cash Flow Statements

20-304 MARRIOTT: Moves that the Board accept the October 31, 2020 Cash Flow Statement for information.

CARRIED UNANIMOUSLY

- School Division Borrowing Resolution Renewal

20-305 LIVINGSTON: Moves that the Board approve the renewal of the Borrowing Resolution for the 2020-2021 year.

CARRIED UNANIMOUSLY

2. Policy:

- Continued from the October Meeting the Policy Committee Recommends 3rd (final) Reading of Bylaw 01-2020 Electoral Wards and Subdivisions
- Readings of Nomination Deposit Bylaw 02-2020
- The Policy Committee Recommends to Receive 701BP Student Transportation Services, as Amended for 3rd (final) Reading

- The Policy Committee Recommends 3rd (final) Reading of Bylaw 01-2020 Electoral Wards and Subdivisions

20-306 GORNIAK: Moves that the Electoral Wards and Subdivisions Bylaw 01-2020 pass for third and final reading.

CARRIED UNANIMOUSLY

- Readings of Nomination Deposit Bylaw 02-2020

20-307 MARRIOTT: Moves that the Nomination Deposit Bylaw 02-2020, as amended, be received for first reading.

CARRIED

20-308 SPORNTIZ: Moves that the Nomination Deposit Bylaw 02-2020, as amended, be received for second reading.

CARRIED

20-309 KING: Moves that the Nomination Deposit Bylaw 02-2020, for third and final reading.

CARRIED UNANIMOUSLY

20-310 MARRIOTT: Moves that the Nomination Deposit Bylaw 02-2020, as amended, be received for third and final reading.

CARRIED

2. Policy Cont.:

- The Policy Committee Recommends to Receive 701BP Student Transportation Services, as Amended 3rd (Final) Reading

20-311 **GORNIAK: Moves that the Board receive 701BP, Student Transportation Services, as amended for 3rd and final reading.**

CARRIED UNANIMOUSLY

3. Facilities:

- Custodial Contracts

20-312 **EDDLESTON: Moves that the Board accept the tender bid from 2305759 Alberta Ltd. to provide custodial services for a two-year period starting December 1, 2020 to October 31, 2022 at Kitscoty Elementary School, pending the feedback from the reference verifications.**

CARRIED UNANIMOUSLY

G. SUPERINTENDENT'S DEPARTMENT

1. Superintendent's Report:

- Enrolment Reports
- 2020 Retirement Celebration
- COVID Reporting

- Enrolment Reports

The information was shared with the Board.

- 2020 Retirement Celebration

20-313 **EDDLESTON: Moves that the Board cancel the 2019-2020 BTPS retirement event and host a joint 2019-2020 and 2020-2021 event in 2021 due to the impact of COVID-19.**

CARRIED UNANIMOUSLY

- COVID Reporting

Superintendent Holoien told the Board about the pre-alert letters on the BTPS website. She is ensuring information is shared in a timely manner. Media alerts are available on the website as well.

2. Deputy Superintendent's Report:

- Staffing Reports
- Teacher Retirement Transition Strategy Applicants
- Draft 2021-2022 Calendar

2. Deputy Superintendent's Report Cont.:

- Staffing Reports

- 20-314 **GORNIAK: Moves that the Board accept the Teacher and Support Staff Reports as presented for information.**
CARRIED UNANIMOUSLY

- Teacher Retirement Transition Strategy Applicants

- 20-315 **EDDLESTON: Moves that the Board approve the request of applicant #TRTS-01 to participate in the Teacher Retirement Transition Strategy Program.**
CARRIED UNANIMOUSLY

- 20-316 **KING: Moves that the Board approve the request of applicant #TRTS-02 to participate in the Teacher Retirement Transition Strategy Program.**
CARRIED UNANIMOUSLY

- Draft 2021-2022 Calendar

- 20-317 **SPORNITZ: Moves that the Board receive the 2021-2022 school calendar as presented for information.**
CARRIED UNANIMOUSLY

3. Assistant Superintendent's Report:

- AERR 2019-2020

Assistant Superintendent Trodden reviewed the highlights of the learning reports with the Board. The Board had an opportunity for questions for clarity and understanding.

- 20-318 **LIVINGSTON: Moves that the Board receive the 2019-2020 Annual Education Results Report and Year One Update as presented.**
CARRIED UNANIMOUSLY

H. Business Arising from Minutes:

The letters were reviewed.

J. NEW BUSINESS:

- Shaping the Future 2021
- Representative for Re-Entry Committee
- Coop Bags for Breakfast
- VOS Celebration
- Email from County of Vermilion River re; Councilor Lonnie Wolgien Elected as Reeve and Councilor Clinton Murray as Deputy Reeve

- Shaping the Future 2021

20-319 **ISAMAN:** Moves that the Board support Trustee Livingston and Spornitz to attend the Shaping the Future 2021 Conference.

CARRIED UNANIMOUSLY

- Representative for Re-Entry Committee

20-320 **SPORNITZ:** Moves that the Board support Trustee Isaman as replacement for Trustee Spornitz on the Re-Entry Committee.

CARRIED UNANIMOUSLY

- Coop Bags for Breakfast

20-321 **GORNIAK:** Moves that the Board write a thank you letter to the Cornerstone Coop for its donation to BTPS Schools from the 'Bags for Breakfast Program' to support area school breakfast programs.

CARRIED UNANIMOUSLY

- VOS Celebration

Direction was given to postpone the celebration for the opening of the new space for Vermilion Outreach School until a time that will be a true celebration of the space when students can attend.

- Email from County of Vermilion River re; Councilor Lonnie Wolgien Elected as Reeve and Councilor Clinton Murray as Deputy Reeve

20-322 **MARRIOTT:** Moves that the Board write a letter of congratulations to the new County of Vermilion River Reeve, Lonnie Wolgien.

CARRIED UNANIMOUSLY

20-323 **GORNIAK:** Moves that the Board, as per Section 10.4 of the current Rural and Intown Student Transportation Agreement with Vendor #10022, approves in principle, the disposition of shares to Vendor # 12980 that will not result in the changing of the identity of the person or entity who exercises voting control of the current contract. This motion represents written consent of the Board.

CARRIED UNANIMOUSLY

Page eight of the Minutes of the November 25, 2020, meeting of The Board of Trustees of Buffalo Trail Public Schools

J. NEW BUSINESS Cont.:

20-324 **MARRIOTT:** Moves that the Board support the recommendation from the Superintendent for a division Staff Wellness Day, due to the ongoing impacts of COVID - 19, that works within the BTPS calendar. The Superintendent will have a discussion with East Central Catholic Schools on the decision for any bussing considerations.

CARRIED UNANIMOUSLY

Appeals; none

K. TRUSTEE REPORTS:

- ASBA - Trustee Marriott reported the last Zone 2/3 meeting was held virtually on October 23rd and since that time the Board was able to attend the ASBA Fall General Meeting. Arlene Hrynyk was acclaimed for another two-year term as the Zone 2/3 Director. He shared that ASBA President, Lorrie Jess, sent a letter to the Minister on behalf of member board that this year be held harmless due to enrolment changes and the impact on weighted moving average for the funding formula. The next meeting is November 27th, 2020.

- PSBC - Vice Chair Spornitz shared highlights information with the Board from the November PSBC meeting. She told the Board that PSBC is focusing on messaging to the use of 'provincially funded' schools rather 'publicly funded' to differentiate and identify public education. PSBAA is hosting a series of free professional development sessions available to all member boards.

- RCASB - No new updates

- TEBA - No new updates

L. TRUSTEE READINGS:

- None

M. INFORMATION ITEMS:

The Board Chair reviewed the information items with the Board.

Page nine of the Minutes of the November 25, 2020,
meeting of The Board of Trustees of Buffalo Trail
Public Schools

N. COMMUNICATION STRATEGY

- Bags for Breakfast
- Audited Financial Statement
- Teacher Retirement Transition Strategy Applicants
- Annual Education Results Report Highlights
- Student Engagement
- 2021-2022 Calendar
- Thank-you to Staff for Transitioning Students to
At-Home Learning

20-32 **KING: That the board meeting adjourn.**

CARRIED UNANIMOUSLY

Time: 3:19 hours 15:19(PM)

Board Chair

Recording Secretary