

**BUFFALO TRAIL PUBLIC SCHOOLS**

Wednesday, June 17, 2020

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, June 17, 2020.

**PRESENT:**

Chair: Lanie Parr

Trustees: Darcy Eddleston, Sheldon Archibald, Rose Gorniak, Bruce Marriott, Barry Livingston, Marie Isaman and Jim King (attended electronically) Stephanie Spornitz (in person)

Administration: Bob Allen, Superintendent, Michelle Webb, Deputy Superintendent, Bob Brown, Secretary Treasurer Faye Dunne, Recording Secretary

Absent:

**A. CALL TO ORDER:**

Board Chair Parr called the meeting to order at 9:34 a.m.

The Board Chair shared a Treaty Acknowledgment.

**B. APPROVAL OF AGENDA:**

The Chair asked for any additions to the agenda.

**J. NEW BUSINESS:**

- Wainwright High School Track

20-165 **KING: Moves that the agenda be approved as amended.**

**CARRIED UNANIMOUSLY**

**C. MINUTES OF THE REGULAR MEETING**

20-166 **LIVINGSTON: That the Minutes of the regular meeting held May 13, 2020 be accepted as amended.**

**CARRIED UNANIMOUSLY**

**E. IN-CAMERA:**

20-167 **GORNIAK: That the meeting move In-Camera.**

**CARRIED UNANIMOUSLY**

Deputy Superintendent Webb and Secretary Treasurer Brown and Recording Secretary Dunne were in attendance. Superintendent Allen, Deputy Superintendent Webb, Secretary Treasurer Brown and Recording Secretary Dunne left the meeting at 9:47AM. Superintendent Allen, Deputy Superintendent Webb, Secretary Treasurer Brown and Recording Secretary Dunne rejoined the meeting at 10:21AM.



**3. Curriculum:**

- Locally Developed Courses

20-172 GORNIAK: Moves that the Board of Buffalo Trail Public Schools approve the extension of the following Locally Developed Course that will be taught by BTPS teachers for the 2020-2021 school year:

- LDC 2391 Avid Readers 25-5
- LDC 3391 Avid Readers 35-5
- LDC 1073 Encore: Engaging in Learning 15-3
- LDC 1384 Film Appreciation 15-3
- LDC 2384 Film Appreciation 25-3
- LDC 2384 Film Appreciation 25-5
- LDC 2569 Forensic Studies 25-3
- LDC 3569 Forensic Studies 35-3
- LDC 3754 Forensic Science Studies 35-5
- LDC 1509 Leadership, Character and Social Responsibility 15-3
- LDC 1509 Leadership, Character and Social Responsibility 15-5
- LDC 2509 Leadership, Character and Social Responsibility 25-3
- LDC 2509 Leadership, Character and Social Responsibility 25-5
- LDC 3509 Leadership, Character and Social Responsibility 35-3
- LDC 3509 Leadership, Character and Social Responsibility 35-5
- LDC 1051 Military Studies 15-3
- LDC 1051 Military Studies 15-5
- LDC 2051 Military Studies 25-3
- LDC 2051 Military Studies 25-5
- LDC 1384 Reading 15-3
- LDC 1148 Reading 15-5
- LDC 2148 Reading 25-3
- LDC 2148 Reading 25-5
- LDC 2343 Workplace Essential Skills 25-3
- LDC 2343 Workplace Essential Skills 25-5
- LDC 3343 Workplace Essential Skills 35-3
- LDC 3343 Workplace Essential Skills 35-5

CARRIED UNANIMOUSLY

**4. Policy Committee:**

- Policy Meeting Minutes: May 25, 2020
- 104BP Establishment of Wards
  
- Policy Meeting Minutes: May 4, 2020

20-173 GORNIAK: Moves that the Board receive the minutes of the Policy Committee meeting held May 25, 2020 for information.

CARRIED UNANIMOUSLY

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**4. Policy Committee Cont.:**

The Board had an opportunity to ask questions for clarification.

20-174 **KING: Moves that the Board receive 104BP Establishment of Wards as presented for first reading.**  
**CARRIED**

20-175 **MARRIOTT: Moves that the Board receive 104BP Establishment of Wards as presented for second reading.**  
**CARRIED**

104BP will be sent out for feedback prior to final reading.

**3. Transportation:**

- Legal Review of School Bus Service Contract
- Boundary Exemption Requests
- Cross-Jurisdictional Boundary Exemption Requests
- 2019-2020 Transportation Fee Refunds

- Legal Review of School Bus Service Contract

Director Mannix joined the meeting to highlight the final changes made to the school bus service contract after the legal review and feedback was considered.

20-176 **MARRIOTT: Moves that the Board accept the school bus service contracts as amended.**  
**CARRIED UNANIMOUSLY**

**G. SUPERINTENDENT'S DEPARTMENT**

**2. Deputy Superintendent's Report:**

- Staffing Reports

20-177 **LIVINGSTON: Moves that the Board accept the Teacher and Support Staff Reports as presented for information.**  
**CARRIED UNANIMOUSLY**

**3. Transportation Cont.:**

The Director shared information regarding the Clandonald bus route and potential bussing options for the Board to consider for the 2020-2021 school year. Two options were presented one to meet on route and the other to create a transfer bus.

20-178 **LIVINGSTON: Moves that the Board create a transfer run (option 2, as presented), that would service both the Clandonald and Dewberry schools for the 2020-2021 school year using the existing Clandonald bus route.**  
**CARRIED UNANIMOUSLY**

**3. Transportation Cont.:**

- Boundary Exemption Requests

- Wyard-Scott

20-179 SPORNITZ: Moves that the Board deny the boundary exemption request for the Dewberry bus to pick up the Wyard-Scott family as there will now be a bus in the Clandonald area that will service the Dewberry School.  
CARRIED UNANIMOUSLY

- Baechler

20-180 LIVINGSTON: Moves that the Board deny the boundary exemption request of the Baechler family for the Dewberry bus to pick up the Baechler children as there will now be a bus in the Clandonald area that will service the Dewberry School.  
CARRIED UNANIMOUSLY

- Lohman WHS (s) IRMA

20-181 LIVINGSTON: Moves that the Board approve the boundary exemption request of the Lohman family for school bus transportation from their residence at NW 08-47-07 W4 to their school of choice Irma school for the 2020-2021 school year.  
Trustee Isaman requested a recorded vote:  
In Favor - LIVINGSTON, ARCHIBALD  
Opposed - SPORNITZ, MARRIOTT, KING, GORNIAK, ISAMAN, EDDLESTON  
DEFEATED

- Cross-Jurisdictional Boundary Exemption Requests

- Designated Bus Stop on WW-19

20-182 GORNIAK: Moves that the Board designate a bus stop at NE 08-44-09 W4 where families can meet the bus to attend Irma school.  
CARRIED UNANIMOUSLY

- Designated Bus Stop on PR-12

20-183 LIVINGSTON: Moves that the Board designate a bus stop in Rosyth, Alberta where families can meet the bus to attend Amisk or Hughenden schools.  
CARRIED UNANIMOUSLY

- 2019-2020 Transportation Fee Refunds

20-184 KING: Moves that the Board refund transportation fees for service not provided from March 16 to June 30, 2020, due to the COVID-19 pandemic. Subsequently, the refund amounts will be deducted from contractor payments as they were pre-paid for the service that was not provided.  
CARRIED UNANIMOUSLY

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The Board Chair thanked Director Mannix for all of her work in transportation, considering the challenges brought on by the pandemic this year. Director Mannix thanked the Board for their support of bus drivers. Board Chair thanked the bus drivers on behalf of the Board for supporting families with school assignment deliveries.

**20-185 GORNIAK: That the board meeting recess for lunch.**

**CARRIED UNANIMOUSLY**

The meeting reconvened at 1:41 p.m. in the Boardroom with all Trustees except Trustee Eddleston present.

**G. SUPERINTENDENT'S DEPARTMENT**

**1. Superintendent's Report:**

- Central Staff Year End
- Re-Launch Committee
- Safe and Caring BP/AP Review
- Registered Apprenticeship Scholarship Recipients
  
- Central Staff Year End

**20-186 GORNIAK: Moves that the Board support the Central Staff year-end as per the recommendation of the Superintendent.**

**CARRIED UNANIMOUSLY**

- Re-Launch Committee

The Superintendent shared that the first meeting of the re-launch committee will be Tuesday June 23, 2020.

**20-187 KING: Moves that Trustees Spornitz and Livingston be the Board's representatives on the re-launch committee.**

**CARRIED**

- Safe and Caring BP/AP Review

**20-188 MARRIOTT: Moves that the Board receive 401BP Welcoming, Caring, Respectful and Safe Workplace & Learning Environments as reviewed.**

**CARRIED**

- Registered Apprenticeship Scholarship Recipients

**20-189 GORNIAK: Moves that the Board recognize the achievement of the BTPS students who were awarded Registered Apprenticeship Scholarships with letters of congratulations.**

**CARRIED UNANIMOUSLY**

**H. Business Arising from Minutes:**

The letters were reviewed.

**J. NEW BUSINESS:**

- Program Unit Fund (PUF) Funding
- Equitable Treatment of Diverse Populations
- External Support for Off-Campus Programming
- Superintendent Appointment
- WHS Track
- SERP

Trustee Eddleston joined the meeting at 1:53PM.

The Board Chair welcomed future Superintendent Rhae-Ann Holoien to the meeting. There was a round of introductions.

- Program Unit Fund (PUF) Funding

**20-190 LIVINGSTON: Moves that the Board write a letter of concern to the Minister of Education with a cc to local MLAs regarding the inequity of program unit funding between private programs and school programs.**

**CARRIED UNANIMOUSLY**

- Equitable Treatment of Diverse Populations

Board Chair Parr shared her thoughts with the Board considering recent global events that BTPS would reaffirm its support for inclusivity and diversity. There was a suggestion to have the first student engagement of the school year on this topic.

**20-191 SPORNITZ: Moves that as a demonstration of the Board's commitment to action, the first student engagement session for 2020-2021 school year be a conversation with students about how we can work together to further support diversity and promote inclusion.**

**CARRIED UNANIMOUSLY**

- Superintendent Appointment

**20-192 GORNIAK: Moves that Rhae-Ann Holoien be appointed Superintendent of Schools for Buffalo Trail Public Schools effective August 1,2020.**

**CARRIED UNANIMOUSLY**

- External Support for Off-Campus Programming

**20-193 GORNIAK: Moves that the Board direct Senior Administration to research external support for off-campus programming.**

**CARRIED UNANIMOUSLY**

**J. NEW BUSINESS Cont.:**

There were several examples of companies to consider for off-campus support.

- WHS Track

Trustee Isaman shared that the track project came in over budget and BTPS has made arrangements for the Friends of Wainwright High School to reimburse BTPS for the project overage. There is another request for additional funds to complete the lines on the track. The Superintendent shared information regarding the extra cost of gravel that impacted the track project. As well, if the lines are not completed this year it will not be available for spring track and field. The COVID-19 pandemic also impacted fundraisers planned by the Friends of Wainwright High School.

**20-194 ISAMAN: That the Board approve the request of Wainwright High School on behalf of the Friends of Wainwright High School for a loan of additional funds in the amount of \$16500 to complete the lines on the track.**

**CARRIED UNANIMOUSLY**

- SERP

**20-195 MARRIOTT: That the Board approves to pay out Supplementary Executive Retirement Program (SERP) benefits over four years in either annual or monthly payments (annual payments will commence on the last day of January coincident with or following the date of termination, retirement, or death).**

**CARRIED UNANIMOUSLY**

Appeals; none

**K. TRUSTEE REPORTS:**

- ASBA - Trustee Marriott reported on the May Zone 2/3 meeting. He shared that overall, he felt the online meetings are more productive. The meeting schedule for 2020-2021 was determined. The new technology person from ASBA shared etiquette and protocols for zoom meetings that was very informative. Information was also shared regarding PD sessions being hosted by Black Gold School Division that anyone can register for.

Deputy Superintendent Webb and Rhae-Ann Holoien left the meeting at 2:31pm.



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**K. TRUSTEE REPORTS Cont.:**

Trustee Marriott shared event information with the Board.

The ASBA Board of Directors will prepare its own meeting minutes for approved items. Feedback was shared regarding the ASBA online SGM. The Edwin Parr event is still potentially October 23<sup>rd</sup>.

- ASBA Zone 2/3 2020-2021 Draft Meeting Schedule

The information was shared with the Board.

- PSBC - Trustee Gorniak reported from the May 29<sup>th</sup> meeting. At the meeting one speaker spoke on the topic of Choice in Education and a lawyer spoke on the Theodore case in the afternoon. Board Chair Parr shared that Tom Gentzel from the NSBA was a great speaker.

- RCASB - Trustee Eddleston shared the RCASB budget for 2020-2021 with the Board. The rates remain the same.

20-196

**GORNIAK: That the Board support the Rural Caucus of Alberta School Boards budget as presented for 2020-2021.  
CARRIED UNANIMOUSLY**

Trustee Eddleston also asked the Board if it is still in support of work being done by RCASB. He also shared that there is a Member at Large position available for representation on ARES if any trustee is interested.

TEBA - Trustee Eddleston shared that Trina Boymook trustee from Elk Island Public Schools will be the new director at large for TEBA.

**L. TRUSTEE READINGS:**

- None

**M. INFORMATION ITEMS:**

The Superintendent told the Board that the Transportation Task Force will hold meetings around the province. Most of them are in urban areas however there is one planned in Stettler on July 7<sup>th</sup> that the Superintendent and Director of Transportation will attend. There will also be opportunities to provide written submissions.

20-197

**MARRIOTT: Moves that the Board thank Superintendent Bob Allen for all his years of dedication, devotion and service to the Board, staff, students and families of Buffalo Trail Public Schools and congratulate him on his upcoming retirement.**

**CARRIED UNANIMOUSLY**

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The Board Chair thanked Superintendent Allen for everything he has done for the division and wished him well in the future. All of the Trustees had an opportunity to share their individual thanks and well wishes with Superintendent Allen.

Superintendent Allen shared that the people around the board table have changed but the collective commitment and dedication to the students of the division has been constant. He told the Board thank you for your work and for your friendship. He also thanked Secretary Treasurer Bob Brown for all his work and support over his time as Superintendent.

**N. COMMUNICATION STRATEGY**

- Congratulations to Superintendent Allen
- Appoint New Superintendent
- Provost Courtyard Project
- WHS Track Lines
- EH Walter and Irma Playgrounds
- RAP Recipients
- New BP104, Establishment of Wards
- Safe and Caring annual review
- Re-Launch Committee
- Off-Campus Sponsorship

Board Chair Parr thanked the Board for all the incredible work over this past year.

**20-198 KING: That the board meeting adjourn.**

**CARRIED UNANIMOUSLY**

Time: 15:11 hours 3:11(PM)

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Board Chair

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Recording Secretary