

BUFFALO TRAIL PUBLIC SCHOOL REGIONAL DIVISION NO. 28
BOARD OF TRUSTEES MEETING
Wednesday, December 18, 2019

9:30 a.m.

A G E N D A

	<u>Time Frame</u>	<u>Pages</u>
A. CALL TO ORDER	9:30-9:35am	
Treaty 6 Acknowledgement		
B. APPROVAL OF AGENDA	9:35-9:40 am	
C. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETINGS OF:	9:40-9:45 am	P
<ul style="list-style-type: none">• Board of Trustees 11.27.2019• Special Meeting 12.11.2019		
D. PETITIONS AND DELEGATIONS:		
E. IN-CAMERA: (salmon)	9:45-10:15am	
F. COMMITTEE/DEPARTMENT REPORTS:		
1. Finance Department:	10:30-11:15 am	P
<ul style="list-style-type: none">• Accounts Payable:<ul style="list-style-type: none">○ Cheque Lists Dated: October 16, Oct 30, November 15, 2019○ Automated Payments Dated: October 15, 25, 30, November 15, 2019○ Manual Cheques Issued Dated: October 3 to November 5, 2019• November, 2019 Cash Flow Statement• Alberta Education School Jurisdiction Projections – BTPS for Irma School – November 2019 Report• WCB Employer Report Card and Premium Rate Statement Summary• Fall Update to the 2019-2020 Budget• School Division Borrowing Resolution		
2. Facilities:	11:15 – 11:30 am	P
<ul style="list-style-type: none">• Amisk Sound System Request• Central Office Custodial Tender		
G. SUPERINTENDENT’S DEPARTMENT:	11:30 – 11:45am	P
<ul style="list-style-type: none">• Enrolment Reports		
LUNCH	11:45 -1:00pm	

- 1) **Deputy Superintendent Report:** 1:10– 1:40pm P
- Staffing Reports
 - Draft 2020-2021 Calendar
 - 302.1AP Calendar Guidelines
- 2) **Assistant Superintendent Report:** 1:40 – 2:00pm
- AERR and Summary Report
- H. BUSINESS ARISING FROM MINUTES:** 2:00 – 2:05 pm P 4
- Letter to Town of Vermilion re; Concerns with Proposed Land Use Bylaw Change for “Cannabis Production Facility”
 - Letter to N. Dobson Fire Chief re; Special Use Privileges for EH Walter School
- J. NEW BUSINESS:** 2:05 – 2:20 pm P
- Provost Facility Enhancement Request
 - Letter from Westlake Energy re; Pre-Drill Notification
 - Hughenden Public School International Field Trip Request
- K. TRUSTEE REPORTS:** 2:20 – 2:40pm
- ASBA
 - PSBAA
 - One on One Trustee Dialog
- L. TRUSTEE READINGS:**
- none
- M. INFORMATION ITEMS:** 2:40 – 2:50 pm P
- News Release: More Mental Health Supports for Students
 - News Release: School Nutrition Program Funding Boost
 - Letter to Town of Vermilion from Superintendent Allen re; Concerns with Proposed Land Use Bylaw Change to Allow a Cannabis Production Facility
 - News Release: 2018 PISA Results – Minister LaGrange
 - Invitation to Attend 25th National Congress on Rural Education in Canada
 - December 11, 2019 Draft Committee Meeting Notes
 - Letter to Chair Lanie Parr from Education Minister LaGrange re; Response to Nov 4, 2019 Budget Letter
 - Letter to Bob Allen, Superintendent from Alberta School Councils’ Association re; BTPS Schools Who Have Submitted Their Annual ASCA Membership
 - Cornerstone Coop Bags for Breakfast Program Update
- N. COMMUNICATION STRATEGY:** 2:50- 2:55 pm

AGENDA ITEMS FOR NEXT MEETING

ADJOURNMENT