

BUFFALO TRAIL PUBLIC SCHOOLS

Wednesday, April 21, 2021

The regular meeting of the Board of Trustees of Buffalo Trail Public Schools was held in the Administration Building Boardroom on Wednesday, April 21, 2021.

PRESENT:

Chair: Lanie Parr

Trustees: Darcy Eddleston, Rose Gorniak, Bruce Marriott, Marie Isaman, Barry Livingston, Jim King, Stephanie Spornitz and Sheldon Archibald (all attended via video)

Administration: Rhae-Ann Holoien, Superintendent, Michelle Webb, Deputy Superintendent, James Trodden, Assistant Superintendent Nadeem Altaf, Secretary Treasurer Faye Dunne, Recording Secretary

Absent:

A. CALL TO ORDER:

Board Chair Parr called the meeting to order at 9:31 a.m.

The Board Chair shared a Treaty 6 Acknowledgement

B. APPROVAL OF AGENDA:

The Chair asked for any additions to the agenda.

J. NEW BUSINESS:

- Letter from Dusti McLaughlin re; Draft Curriculum
- Letter from VES School Council
- Feedback from Mannville and Innisfree School
- Innisfree Transportation Request

4. Transportation.:

- Email from Curtis Brodwin - Clandonald TSA

E. IN-CAMERA:

- One Item re; Labor Concern

21-054 **LIVINGSTON: Moves that the agenda be approved as amended.**

CARRIED UNANIMOUSLY

C. MINUTES OF THE REGULAR MEETING

21-055 **KING: That the Minutes of the regular meeting held March 17, 2021 be accepted as presented.**

CARRIED UNANIMOUSLY

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E. IN-CAMERA:

21-056 SPORNITZ: That the meeting move In-Camera.

CARRIED UNANIMOUSLY

Deputy Superintendent, Webb, Assistant Superintendent, Trodden, Secretary Treasurer Altaf and Recording Secretary, Dunne joined the in-camera at 10:35 am.

21-057 GORNIAK: That the meeting come out of In-Camera.

CARRIED UNANIMOUSLY

Student Engagement - Technology to Support Learning

Assistant Superintendent Trodden welcomed students from KES, Mannville and JR Robson Schools to the Student Engagement.

The Board Chair welcomed all the students and there was a round of introductions.

The students took turns answering the questions posed for the discussion. 1) How are you using technology to support your learning? 2) What programs best support your learning 3) What other ways you wish technology was used to support your learning?

Students were eager to share many things that they are doing in their schools with technology. Since the start of the pandemic connecting with the use of technology has been more important than ever. Students have been able to take virtual field trips. Students feel fortunate to have devices for every student. Students use everything from online textbooks, game-based learning platforms like Kahoot and Tynker, 3-D printers, ed puzzles and the google drive helps to keep everything organized. The Board told the students that they are learning a lot from them. The Board Chair thanked the students for taking time out of their day to participate in the student engagement.

21-058 GORNIAK: That the board meeting recess for lunch.

CARRIED UNANIMOUSLY

The meeting reconvened at 1:00 p.m. in the Boardroom with all Trustees in attendance.

F. COMMITTEE/DEPARTMENT REPORTS:

1. Finance:

- Cheque Lists Dated; March 30, April 15, 2021
- Accounts Payable Cheque Lists Dated; March 19, 25, 26, 30, 31, April 15, 16, 2021
- Manual Cheques Issued Dated: March 17 to April 12, 2021
- March 31, 2021 Cash Flow Statement
- 601.1AP Exhibit 1 Budget Guidelines
- 201.5AP Student Fees

1. Finance Cont.:

Secretary Treasurer Altaf reviewed the cheque lists with the Board.

21-059 **MARRIOTT: Moves that the accounts payable cheque lists for the period ending April 15, 2021 beginning and ending with cheques #131255 to #131417 and automated payments for the period ending March 15, 2021 beginning and ending with #800019797 to #800019982 and manual cheques issued #700001121 to #700001128 be received for information.**

CARRIED UNANIMOUSLY

- March 31, 2021 Cash Flow Statements

21-060 **KING: Moves that the Board accept the March 31, 2021 Cash Flow Statement for information.**

CARRIED UNANIMOUSLY

- 601.1AP Exhibit 1 Budget Guidelines

21-061 **SPORNITZ: Moves that the Board receive 601.1AP, Budget Guidelines as amended for information.**

CARRIED

- 201.5AP Student Fees

21-062 **MARRIOTT: Moves that the Board receive 205.5AP, Student Fees as amended for information.**

CARRIED UNANIMOUSLY

2. Facilities:

- Innisfree Handicap Parking Thank You

21-063 **GORNIAK: Moves that the Board send thank you letters to the Village of Innisfree and MLA Armstrong-Homeniuk for their help and cooperation finding a solution for a handicapped parking space at Delnorte School in Innisfree.**

CARRIED UNANIMOUSLY

3. Policy.:

- Policy Meeting Minutes: April 12, 2021
- The Policy Committee Recommends to Receive the Following Administrative Procedures, as Amended for Information;
 - o 602.5AP - Purchasing
 - o 701.2AP Payride Busing
 - o 802.1AP School Review Closure Procedures
 - o 802.1AP Exhibit 1 Indicators for Review

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3. Policy Cont.:

- Policy Meeting Minutes: April 12, 2021

**21-064 MARRIOTT: Moves that the Board receive the minutes of the Policy Committee meeting held April 12, 2021.
CARRIED UNANIMOUSLY**

- The Policy Committee Recommends to Receive the Following Administrative Procedures, as Amended for Information;

o 602.5AP - Purchasing

**21-065 GORNIAK: Moves that the Board receive 602.5AP, Purchasing, as amended for information.
CARRIED UNANIMOUSLY**

o 701.2AP Payride Busing

**21-066 GORNIAK: Moves that the Board receive 701.2AP Payride Busing, as amended for information.
CARRIED UNANIMOUSLY**

o 802.1AP School Review Closure Procedures

**21-067 KING: Moves that the Board receive 802.1AP School Review Closure Procedures, as amended for information.
CARRIED UNANIMOUSLY**

o 802.1AP Exhibit 1 Indicators for Review

**21-068 EDDLESTON: Moves that the Board receive 802.1AP Exhibit 1, Indicators for Review, as amended for information.
CARRIED UNANIMOUSLY**

D. PETITIONS AND DELEGATIONS:

- Kara Jackson and Eli Myhovich

Board Chair Parr welcomed Kara Jackson to the meeting and there was a round of introductions. Kara Jackson told the Board that she asked to speak today to share her concerns regarding the draft k-6 curriculum and ask the Board to consider not piloting it. She shared her concerns as a parent and felt that teachers are already impacted so much during this pandemic year. Kara thanked the Board for its time and the Board shared that the Senior Administration is currently meeting with all teachers across the division to review the documents which are lengthy.

Eli Myhovich joined the meeting and there was a round of introductions. Eli shared her involvement with the school and told the Board she has 4 students in BTPS. She said as a member of the school council she is passionate about

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D. PETITIONS AND DELEGATIONS Cont.:

education. Eli Myhovich shared her concerns with the Board regarding the draft curriculum. The Board thanked Eli for being an advocate for her children. All information will be taken into consideration for the Board's decision.

- Haley Slade

The Board welcomed Haley Slade to the meeting. She said she echoed the points of the other ladies. As a pediatric nurse she shared her concerns on the draft curriculum. The Board thanked Haley for the presentation and the points she shared.

E. IN-CAMERA:

21-069 **KING: That the meeting move In-Camera.**
CARRIED UNANIMOUSLY

Deputy Superintendent, Webb, Assistant Superintendent, Trodden, Secretary Treasurer, Altaf and Recording Secretary, Dunne were in the in-camera.

21-070 **GORNIAK: That the meeting come out of In-Camera.**
CARRIED UNANIMOUSLY

F. COMMITTEE/DEPARTMENT REPORTS Cont.:

4. Transportation.:

- 2021-2022 Transportation Fees
- Kitscoty Busing
- Clandonald Transportation Service Area
 - o Email from C. Brodwin re; Clandonald TSA
- Bussing Letters

- 2021-2022 Transportation Fees

The Director of Transportation joined the meeting virtually.

21-071 **LIVINGSTON: Moves that the Board approve the Transportation Fee Schedule for the 2021-2022 school year with the addition of the new Yard Service/Essential Private Property Pickup/Drop offs over 750 metres annual fee, \$300.00 for part time and \$600.00 for full time, effective the 2021-2022 school year as presented.**
CARRIED UNANIMOUSLY

4. Transportation Cont.:

- Kitscoty Busing

21-072 EDDLESTON: Moves that the Board approve the addition of an intown bus route in the Kitscoty Transportation Service Area effective the 2021-2022 school year. The Director will offer the bus route to the contractor who lost a bus route during the amalgamation process. If the offer is not accepted the route will be advertised.
CARRIED UNANIMOUSLY

- Clandonald Transportation Service Area
- Bussing Letters

21-073 EDDLESTON: Moves that the Board rescind motion 20-105.
CARRIED UNANIMOUSLY

The Board thanked the Director of Transportation for all the work preparing the options for the Board's consideration.

21-074 SPORNITZ: Moves that due to the motion to close Clandonald School effective June 30, 2021 the Board accept option 3 to reassign the Clandonald Transportation Service Area to both the Vermilion and Dewberry Transportation Service Areas as follows;

The Dewberry Transportation Service Area:

Effective July 1, 2021 the Dewberry Transportation Service Area be amended with boundaries as follows: Commencing at the north-west corner of NW 23-55-06-W4, then south four (4) miles to the south-west corner of SW 02-55-06 W4, then east half ($\frac{1}{2}$) a mile to the north-west corner of NW 35-54-06-W4, then south nine and three quarter ($9\frac{3}{4}$) miles to the middle of quarter section SW 14-53-06 W4, then east seven (7) miles to the middle of quarter section SW 13-53-05 W4, then south five and a quarter ($5\frac{1}{4}$) miles to the south-west corner of SW 24-52-05 W4, then east a half ($\frac{1}{2}$) mile to the south-west corner of SE 24-52-05 W4, then south two and a half ($2\frac{1}{2}$) miles to the south-west corner of NE 01-52-05 W4, then following the banks of the Vermilion River eastward to the south-east corner of NW 10-52-04 W4, then north three (3) miles to the south-east corner of NW 27-52-04 W4, then east one and a half ($1\frac{1}{2}$) miles to the south-east corner of NE 26-52-04 W4, then north one and a half ($1\frac{1}{2}$) miles to the south-west corner of SW 01-53-04 W4, then east a half ($\frac{1}{2}$) a mile to the south-east corner of SW 01-53-04 W4, then north a half ($\frac{1}{2}$) a mile to the south-west corner of NE 01-53-04 W4, then east two and a half ($2\frac{1}{2}$) miles to the south-west corner of NE 05-53-03 W4, then following the banks on the Vermilion River northward to the point of intersection with the North Saskatchewan River, then following the banks of the North Saskatchewan River north-westward to the north-east corner of NW 21-55-04 W4, then west ten and a half ($10\frac{1}{2}$) miles to the point of commencement.

Vermilion Transportation Service Area:

Effective July 1, 2021 the Vermilion Transportation Service Area be amended with boundaries as follows for

4. Transportation Cont.:

the JR Robson and Vermilion Elementary Schools:
Commencing at the north-east corner of NE 25-52-08 W4, then south eleven (11) miles to the south-west corner of SW 06-51-07 W4, then east a quarter (1/4) of a mile to the north-east corner of NE 36-50-08 W4, then south twenty-one (21) miles to the south-east corner of SE 24-47-08 W4, then east approximately thirteen and a quarter (13 $\frac{3}{4}$) miles to the banks of the Battle River, then eastward along the banks of the Battle River to the south-east corner of SE 25-47-05 W4, then north five and a half (5 $\frac{1}{2}$) miles to the north-east corner of SE 24-48-05 W4, then east two and half (2 $\frac{1}{2}$) miles to the south-east corner of NW 21-48-04 W4, then north thirteen (13) miles to the north-east corner of SW 28-50-04 W4, then west one and a half (1 $\frac{1}{2}$) miles to the south-east corner of NE 30-50-04 W4, then north one and a half (1 $\frac{1}{2}$) miles to the north-east corner of NE 31-50-04 W4, then east a half (1/2) of a mile to the south-east corner of SW 05-51-04 W4, then north five and a half (5 $\frac{1}{2}$) miles to the north-east corner of SW 32-51-04 W4, then westward along the banks of the Vermilion River to the north-east corner of SW 01-52-05 W4, then north two and a half (2 $\frac{1}{2}$) miles to the north-east corner of the NW 13-52-05 W4, then west a half mile (1/2) mile to the north-west corner of NW 13-52-05 W4, then north five and a quarter (5 $\frac{1}{4}$) miles to the middle of quarter section SW 14-53-05 W4, then west seven (7) miles to the middle of quarter section SW 14-53-06 W4, then north three quarters (3/4) of a mile to the north-east corner of NE 15-53-06 W4, then west six (6) miles to the north-west corner of NW 14-53-07 W4, then south four miles (4) to the north-west corner of NW 26-52-07 W4, then west four (4) miles to the point of commencement.

CARRIED UNANIMOUSLY

- Innisfree Boundary Exemption Request

This will be brought forward to the May meeting with all exemption requests.

Trustee Gorniak left the meeting 4:25pm

21-075 SPORNITZ: Moves that the Board support the sale of 100% of shares from Vendor #10022 to Vendor #12980. This motion represents written consent of the Board.

CARRIED UNANIMOUSLY

G. SUPERINTENDENT'S DEPARTMENT

1. Superintendent's Report:

- Enrolment Reports
- Administrative Professionals Day
- Leadership Workshop
- Regional Lakeland Skills Competition re; BTPS Participant Results

- Enrolment Reports

The information was shared with the Board.

- Administrative Professionals Day

21-076 MARRIOTT: Moves that the Board support the Administrative Professionals Day as per the recommendation of the Superintendent.

CARRIED UNANIMOUSLY

- Leadership Workshop

21-077 LIVINGSTON: Moves that the Board support the 2021-2022 Leadership Team Workshop to be held in the fall of 2021 after the school board election.

CARRIED UNANIMOUSLY

- Regional Lakeland Skills Competition re; BTPS Participant Results

21-078 KING: Moves that the Board send a letter of congratulations and a recognition to Regional Lakeland Skills competitor and gold medal winner Ty Molle from Kitscoty Junior Senior High School.

CARRIED UNANIMOUSLY

The Superintendent told the Board that the next 'Learning on the Trail' podcast will feature a Lakeland College student and after that the Mayor of Vermilion.

2. Deputy Superintendent's Report:

- Staffing Reports

21-079 ISAMAN: Moves that the Board accept the Teacher and Support Staff Reports as presented for information.

CARRIED UNANIMOUSLY

3. Assistant Superintendent's Report:

- Alternative Programming Options
- 2020-2021 Stakeholder Engagement

- Alternative Programming Options

The Board has an opportunity to ask questions and discuss further.

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3. Assistant Superintendent's Report Cont.:

21-080 **LIVINGSTON: Moves that the Board support the direction to begin development of BTPS materials and move online learning, alternate learning and the Outreach School under one umbrella of Alternate Learning. This will be offered under one administrator to save on duplicating the administrative costs for alternate programs. This efficiency will maximize dollars to support more students in various courses across the division.**

DEFEATED

21-081 **EDDELSTON: Moves that the Board support a transition year of developing an Alternate Learning Centre.**

CARRIED

- 2020-2021 Stakeholder Engagement

The information was shared with the Board. The next engagement is tonight and the final one is April 29th.

H. Business Arising from Minutes:

The letters were reviewed.

J. NEW BUSINESS:

- Email from B. Lamnek re; Draft K-6 Curriculum
- Student Transportation Agreement Between Buffalo Trail Public Schools and East Central Catholic Separate Schools
- ECCS Transportation Engagement Virtual Town Hall Meeting
- Transportation Committee Terms of Reference
- In-Person Meetings
- L. Matthews Email and Document re; Clandonald School
- Multi Board Meeting Topics for Discussion with MLA Horner
- Draft K-6 Curriculum Pilot
- Letter from Dusti McLaughlin re; Draft Curriculum
- Letter from VES School Council
- Feedback from Mannville and Innisfree School
- Innisfree Transportation Request

- Email from B. Lamnek re; Draft K-6 Curriculum

The information was shared with the Board.

- Student Transportation Agreement Between Buffalo Trail Public Schools and East Central Catholic Separate Schools

21-082 **KING: Moves that the Board accept the Student Transportation Agreement between BTPS and ECCS as presented.**

CARRIED UNANIMOUSLY

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J. NEW BUSINESS Cont.:

- ECCS Transportation Engagement Virtual Town Hall Meeting

The information was shared with the Board. The Board Chair will reach out to the ECCS Board Chair. Several trustees are interested in attending.

- Transportation Committee Terms of Reference

The information was shared with the Board. Direction was given to take the terms of reference to the Policy Committee for development. After that each board would collaborate on the final terms.

Trustee Livingston left the meeting - 4:58PM

- In-Person Meetings

The Board had an opportunity to discuss. The Board is in favor of continued online meetings.

- L. Matthews Email and Document re; Clandonald School

Bring forward to the May meeting.

- Multi Board Meeting Topics for Discussion with MLA Horner

The Board will add the new draft curriculum, recall legislation, transportation challenges in rural Alberta and the PUF allocation to the multi board agenda.

Trustee Isaman left the meeting at 5:03 p.m.
Trustee Isaman returned at 5:15 p.m.

Assistant Superintendent Webb left the meeting at 5:16 p.m.

K. TRUSTEE REPORTS:

- ASBA - Trustee Marriott reported on the Zone 2/3 meeting he attended March 19th. He told the Board about a session with Terry Gunderson on effective governance and effective policies. There were concerns shared regarding mental health in schools. ASBA is working with government to do a survey on best practices for mental health. Alberta Education Field Services Representative Garret Doll talked about literacy K-3 learning losses.
- PSBC - Vice Chair Spornitz attended the general council meeting on April 16th. She shared that the direction of PSBAA for research projects includes; home schooling and shared services there will be board surveys coming forward. The Saskatchewan Public Schools are moving forward from the Theodore case. Some divisions are directing focus groups for the draft curriculum review. PSBA wrote to Minister Lagrange regarding the draft curriculum. Membership fees were discussed.

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K. TRUSTEE REPORTS Cont.:

Assistant Superintendent Webb rejoined the meeting at 5:26m

Trustee Livingston rejoined the meeting at 5:34 p.m.

- RCASB - Trustee King and Eddleston shared that the RCASB is asking for boards best practices and challenges for the next meeting. The Minister will be on next meeting and taking questions regarding mental health.
- TEBA - Trustee Eddleston no update at this time.

Trustee Gorniak rejoined the meeting at 5:50 p.m.

J. NEW BUSINESS Cont.:

- Draft K-6 Curriculum Pilot

Letters from VES school council highlights were shared. Trustee Gorniak shared information from both Innisfree and Mannville schools. Chair Parr will share another letter with trustees from a retired teacher. Trustee Isaman shared that she had received several letters from parents. The Board had a lengthy discussion regarding its concerns. The Superintendent told the Board that there would be maximum flexibility from Alberta Education on the deadline and that BTPS has only completed 2 of 3 meetings with teachers. The Superintendent would recommend waiting for our staff feedback to be complete to make a more informed decision. There was support from the Board for an extension to have another discussion ahead of any decision to pilot. If required the Board could hold a special meeting.

Appeals; none

L. TRUSTEE READINGS:

- None

M. INFORMATION ITEMS:

The information was reviewed.

Trustee Gorniak left the meeting at 6:34 p.m.

N. COMMUNICATION STRATEGY

- Kitscoty Intown Bus
- 2021-2022 Transportation Fees
- Clandonald Transportation Area
- Learning on the Trail Podcast
- Student Engagement

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21-083 KING: That the board meeting adjourn.

CARRIED UNANIMOUSLY

Time: 6:38 pm hours (18:38PM)

Board Chair

Recording Secretary