



## 304BP Personal Electronic Devices

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### LEGAL REFERENCE:

- Education Act Sections 256, 257, 18 (1) (a, b, d, e) (2)(b)
- FOIPP Act

### CROSS REFERENCE:

- [303BP Use of Division-Owned Technology](#)
  - [303/304.1AP Technology Use Admin Procedures](#)
  - [302.8AP Field Trips & Excursions](#)
  - [402.2AP BTPS Staff Code of Conduct ISTE Nine Elements of Digital Citizenship](#)
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### POLICY STATEMENT:

The board recognizes that appropriate and responsible use of personal electronic devices enhances student learning. At no time should these devices interfere with an individual's right to privacy, the student's right to a safe and caring environment or the teaching and learning process.

### GUIDING PRINCIPLES:

1. The Board does not provide nor expect students to provide personal electronic devices for educational purposes that extend beyond the requirements of the curriculum.
2. All personal electronic devices must be turned off and out of sight during instructional times or in spaces where instruction is occurring, except with the specific permission of the principal when their use is planned, purposeful and educationally motivated.
3. Use of electronic devices is prohibited in change rooms and washrooms and therefore they must be turned off and out of sight. Appropriate signage will be posted to this effect.
4. In consultation with staff, students and parent council, a principal may choose to adopt a school-based electronic device policy for non-instructional times and spaces.
5. Use of personal electronic devices during school-related activities is subject to the provisions of

Policy 303BP Use of Division–Owned Technology, 304BP Personal Electronic Devices and privacy legislation under the FOIPP Act.

6. The use of personal electronic devices shall not:
  - interfere with student learning;
  - compromise personal safety or the safety and well-being of others;
  - infringe upon an individual’s right to privacy;
  - interfere with the operation of the jurisdiction.
7. Should a student contravene this policy the electronic device will be confiscated, turned over to the school principal, and stored in the school office.
  - On the first occurrence, the device will be confiscated, turned over to the school principal and returned to the student at the end of the school day.
  - On the second occurrence, the parent/guardian will be contacted by the principal and the electronic device will be returned to the student at the end of the school day.
  - Subsequent infractions will require a meeting between the principal and the parents/guardian prior to the return of the electronic device. Disciplinary action will be subject to the school discipline policy.
8. Any staff contravening this policy shall be subject to disciplinary action under Board policy and the Education Act.
9. The Board expects that all visitors will respect this policy. Those that contravene this policy will be asked to comply or to leave the building and may be subject to disciplinary action under Board policy and the Education Act.
10. The principal must annually inform stakeholders, in writing, of this policy and procedures.